

# TOWN OF DOUGLAS



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*The Old Grammar School, Gleason Court*

*Drawing by Joey Morin*

## Annual Report

*For the Year Ending  
December 31, 2001*



*Printing services provided by Old Colony Stationery, Inc.*

*Edited by Lea Gonynor*

*Cover drawing by Joey Morin  
Douglas High School Class of 2000*




# TOWN OF DOUGLAS



## Annual Report

*For the Year Ending  
December 31, 2001*

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**DEDICATION**

**THE 2001 TOWN REPORT  
IS DEDICATED TO:**

**ANNE M. BURGESS**  
(Tax Collector)

**LOUISE REDDING**  
(Town Accountant)

**THEODORE J. CORMIER, SR.**  
(Constable and Veteran's Director)

**In Appreciation for  
Their Many Years  
Of Dedication and Service  
to the Residents of Douglas**

IN MEMORIAM

*Daniel Cooney*

*Who served our Community for many years as  
Vice Chairman of the Finance Committee;  
Chairman of the Democratic Town Committee;  
member of the Historical Society, School Committee  
and the Uptown Committee*

*and*

*Barbara Smith*

*Who served for many years as the Dispatcher  
for the Police/Fire Departments;  
EMT for the Douglas Ambulance; Election Official;  
Secretary to the Finance Committee  
and was a member of the School Committee*

*The Town of Douglas would like to extend  
our appreciation  
and our sympathy to their families.*

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# TOWN OF DOUGLAS

## DIRECTORY

### AGENT MOSES WALLIS DEVISE-ELECTED

Michael MacInnis

Term Expires 2002

### ANIMAL CONTROL OFFICER

Jay O'Connor

Animal Control Officer

Maura O'Connor

Animal Control Officer

### ANIMAL INSPECTOR - APPOINTED

Richard Downs

Term Expires 2002

Jay O'Connor

Term Expires 2002

### ASSESSORS, BOARD OF - ELECTED

Kevin W. Doyle, Chairman

Term Expires 2004

Ida A. Ouillette

Term Expires 2002

Beth A. MacKay

Term Expires 2003

### B.V. VOC. SCHOOL DISTRICT COMMITTEE - ELECTED

John C. Lavin, III

Term Expires 2002

### BRIDGE VIEWER - APPOINTED

Edward A. Therrien

Term Expires 2002

### BUILDING DEPARTMENT - APPOINTED

Adelle M. Reynolds, Building Commissioner

Term Expires 2004

Richard Wallis

Electrical Inspector

Wayne Hickey

Alternate Electrical Inspector

Joseph Saster

Plumbing & Gas Inspector

Florendo Colonero

Alternate Plumbing Inspector

Jane Lanpher

Principal Clerk

### BUILDING MAINTENANCE

Patrick Colonero

Facilities Maintenance Manager

### CABLE ADVISORY COMMITTEE - APPOINTED

Richard Preston, Chair

Term Expires 2002

|                                  |                   |
|----------------------------------|-------------------|
| Thomas Navaroli, Jr., Vice Chair | Term Expires 2002 |
| Joe Vecchione                    | Term Expires 2002 |
| Paul Crandall                    | Term Expires 2002 |
| Marc Serra                       | Term Expires 2002 |
| Shirley Mosczynski               | Term Expires 2002 |
| Ronald Forget                    | Term Expires 2002 |
| Edward "Buff" Therrien           | Term Expires 2002 |

#### **CAPITAL IMPROVEMENT COMMITTEE - APPOINTED**

|                             |                   |
|-----------------------------|-------------------|
| Paula Brouillette, Chair    | Term Expires 2002 |
| Anthony Gressak, Vice Chair | Term Expires 2002 |
| BettyAnn Therrien           | Term Expires 2004 |
| Mitch Cohen                 | Term Expires 2002 |
| Glenn Gilbert               | Term Expires 2002 |
| Bob Saster                  | Term Expires 2002 |
| Terri Feuersanger           | Term Expires 2004 |

#### **CEMETERY COMMISSION - ELECTED**

|                 |                   |
|-----------------|-------------------|
| John D. Manning | Term Expires 2002 |
| Henry LaBonne   | Term Expires 2004 |
| David Furno     | Term Expires 2003 |

#### **CENTRAL MA REGIONAL PLANNING REP.**

Richard Preston

#### **CIVIL DEFENSE DIRECTOR - APPOINTED**

Ernest R. Marks, Jr.

#### **COLLECTOR OF TAXES - ELECTED**

Pamela Carter  
Eileen Damore, Assistant

#### **COMMUNITY DEVELOPMENT DEPARTMENT**

|                 |                             |
|-----------------|-----------------------------|
| William Cundiff | Engineer                    |
| Stephen Zisk    | Planning/Conservation Agent |
| Maria Chesley   | Administrative Secretary    |

#### **CONSERVATION COMMISSION - APPOINTED**

|                       |                   |
|-----------------------|-------------------|
| Marylynne Dube, Chair | Term Expires 2004 |
|-----------------------|-------------------|

|                         |                   |
|-------------------------|-------------------|
| Richard Downs           | Term Expires 2003 |
| Leon Mosczynski         | Term Expires 2002 |
| Michael Yacino          | Term Expires 2003 |
| Eric Virostek           | Term Expires 2004 |
| Robert Zurowski         | Term Expires 2003 |
| Ralph Dudley, III       | Term Expires 2002 |
| Linda Brown, Consultant |                   |

### **CONSTABLES - ELECTED**

|                    |                   |
|--------------------|-------------------|
| Rick Colonero      | Term Expires 2004 |
| Richard E. Preston | Term Expires 2004 |

### **COUNCIL ON AGING - APPOINTED**

|                              |                   |
|------------------------------|-------------------|
| Lori Morini, Chair           | Term Expires 2002 |
| Helen E. Homenick, Secretary | Term Expires 2002 |
| Rosanna Windham, Treasurer   | Term Expires 2002 |
| Patrick Blake                | Term Expires 2002 |
| Mary Dtugocenski             | Term Expires 2002 |
| Ann Lynch                    | Term Expires 2002 |
| Anna Nelson                  | Term Expires 2002 |
| Marie Ryder                  | Term Expires 2002 |

### **DISABILITY, NATIONAL ORGANIZATION ON**

|                 |             |
|-----------------|-------------|
| Adelle Reynolds | Coordinator |
|-----------------|-------------|

### **ECONOMIC DEVELOPMENT COMMISSION - APPOINTED**

|                         |                   |
|-------------------------|-------------------|
| Harold Davis, Chair     | Term Expires 2002 |
| Carol Hutnak Gogolinski | Term Expires 2004 |
| Paul Peterson           | Term Expires 2004 |
| Cliff Van Reed          | Term Expires 2002 |
| David Branagan          | Term Expires 2003 |

### **FENCE VIEWER - APPOINTED**

|                   |                   |
|-------------------|-------------------|
| Michael D. Yacino | Term Expires 2002 |
| Joel A. Smith     | Term Expires 2002 |
| Peter A. Coppola  | Term Expires 2002 |

### **FINANCE COMMITTEE - APPOINTED**

|                           |                   |
|---------------------------|-------------------|
| Pamela Holmes, Chair      | Term Expires 2003 |
| William Pybas, Vice Chair | Term Expires 2004 |



Gene Morin, Secretary  
 Paula Brouillette  
 William Krauss  
 Phillip Pilkington  
 Joel Smith

Term Expires 2003  
 Term Expires 2004  
 Term Expires 2002  
 Term Expires 2002  
 Term Expires 2004

## **FIRE DEPARTMENT**

|                     |                               |
|---------------------|-------------------------------|
| Donald Gonynor      | Fire Chief/EMT                |
| Philip Brule        | Deputy Chief                  |
| Michael Cahill      | Assistant Chief               |
| Peter Campo         | Training Officer/EMT/ Captain |
| Joseph Quintal      | Captain                       |
| John Furno          | Captain/EMT                   |
| Ted Sochia          | Lieutenant                    |
| Jeff King           | Lieutenant                    |
| Patricia L. Giedrys | Fire Dept. Clerk              |
| Adam Furno          | Firefighter/EMT               |
| Justin McCallum     | Firefighter/EMT               |
| Kent Vinson         | Firefighter/EMT               |
| Pauline Labreque    | Firefighter/EMT               |
| David Furno         | Firefighter                   |
| David Mosley        | Firefighter                   |
| Dennis Crandall     | Firefighter                   |
| Ernie Marks         | Firefighter                   |
| James Halacy        | Firefighter                   |
| Karl Martinson      | Firefighter                   |
| Michael Boothby     | Firefighter                   |
| Paul Buma           | Firefighter                   |
| Paul Sommers        | Firefighter                   |
| Robert Amaral       | Firefighter                   |
| Robert Amaral, Jr.  | Firefighter                   |
| Todd Bukowieck      | Firefighter                   |
| Alberta Collins     | EMT                           |
| Jack Dewan          | EMT                           |
| Linda Nadeau        | EMT                           |
| Meredith Mabey      | EMT                           |
| Patrice Rousseau    | EMT                           |
| Patricia Furno      | EMT                           |
| Raymond Nadeau      | EMT                           |
| Theresa Blake       | EMT                           |



Michael Gonynor  
Don Williamson  
Jarred LaRoche

Auxiliary Firefighter/EMT  
Auxiliary Firefighter  
Auxiliary Firefighter

## **FOREST FIRE WARDEN**

Donald Gonynor

Chief

## **GAS INSPECTOR - APPOINTED**

Joseph Saster

## **HEALTH, BOARD OF - APPOINTED**

Joseph Yacino, Chair & Agent  
David S. McCallum, Vice Chair  
Donald Nelson  
Robert Brazeau  
Daniel Podolsky  
Marleen R. Bacon

Term Expires 2004  
Term Expires 2003  
Term Expires 2004  
Term Expires 2002  
Term Expires 2003  
Administrative Supervisor

## **HEALTH, BOARD OF - STAFF**

Cheryl Rawinski, R.N.  
Marleen Bacon

Public Health Nurse  
Administrative Supervisor

## **HIGHWAY DEPARTMENT**

Edward A. Therrien  
Betty Ann McCallum  
Raymond Begin  
Ernest Marks, Jr.  
John Furno  
Jeffrey King  
David Furno  
Philip A. Brule

Superintendent  
Clerk

## **HISTORICAL COMMISSION - APPOINTED**

Donna Kmetz, Chair  
Joanna Ziegler, Vice Chair  
Jean H. Peterson, Secretary  
Richard E. Preston  
David G. Kmetz,

Term Expires 2004  
Term Expires 2004  
Term Expires 2003  
Term Expires 2003  
Term Expires 2003

## **HISTORICAL SOCIETY**

Jean Peterson

President

## **HOUSING AUTHORITY - ELECTED**

Hillary C. MacInnis  
Janice Guiou  
Robert Stevens  
Richard Lachapelle

Term Expires 2002  
Term Expires 2003  
Term Expires 2006  
Term Expires 2004

## **LIBRARY TRUSTEES**

Elliot G. Chesebrough\*  
Ramona Lachapelle\*  
Betty R. Holden\*  
Lena Quinn\*  
Lillian Cencak\*  
Betty Gjeltrema  
Nancy Norberg  
Judith Schott

Chair  
Treasurer  
Vice-Chair

Term Expires 2004  
Term Expires 2002  
Term Expires 2003

(\*denotes life members)

## **HONORARY LIFE MEMBERS**

Jack Shughrue  
William Baron  
Sue S. Cave  
David R. Manning

## **LIBRARY STAFF**

Ann D. Carlson  
Janeen Rawson  
MaryEllen Aubin  
Debbie Soderman  
Janna Mattschek  
Josh Tetreau  
Katiegrace Youngsma  
Todd Migliacci  
Tina Soderman  
Patrick Colonero

Library Director  
Children's Librarian  
Library Assistant  
Library Assistant  
Library Page  
Library Page  
Library Page  
Library Page  
Library Page  
Maintenance

## **LOCAL CULTURAL COUNCIL-APPOINTED**

Angela Ernenwein, Chair  
Derek Brown, Treasurer  
Marleen Bacon, Secretary  
Mitchell S. Cohen  
BettyAnn McCallum

Term Expires 2002  
Term Expires 2003  
Term Expires 2004  
Term Expires 2002  
Term Expires 2002

**MASTER PLAN IMPLEMENTATION COMMITTEE - APPOINTED**

|                            |                   |
|----------------------------|-------------------|
| Richard Preston, Chair     | Term Expires 2002 |
| Ronald Forget, Alternative | Term Expires 2002 |
| Linda Brown                | Term Expires 2002 |
| Christine Anderson         | Term Expires 2002 |
| Kent Brotherton            | Term Expires 2002 |
| Pamela Holmes              | Term Expires 2002 |
| Merritt "Pete" Tetreault   | Term Expires 2002 |
| Robert Werme               | Term Expires 2002 |
| Marylynne Dube             | Term Expires 2002 |
| Paul Peterson              | Term Expires 2002 |
| Shirley Mosczynski         | Term Expires 2002 |
| Eben Chesebrough           | Term Expires 2002 |
| Carol Hutnak Gogolinski    | Term Expires 2002 |
| Edwin Taipale              | Term Expires 2002 |
| Louis Jussaume             | Term Expires 2002 |

**MEASURER OF LUMBER - APPOINTED**

|                 |                   |
|-----------------|-------------------|
| Joel A. Smith   | Term Expires 2002 |
| John M. Hagerty | Term Expires 2002 |

**MODERATOR - ELECTED**

|                    |                   |
|--------------------|-------------------|
| Jerome D. Jussaume | Term Expires 2003 |
|--------------------|-------------------|

**MOSES WALLIS DEVISE - ELECTED**

|                         |                   |
|-------------------------|-------------------|
| Michael MacInnis, Agent | Term Expires 2002 |
|-------------------------|-------------------|

**OCTOBERFEST/FESTIVAL COMMITTEE**

|                      |               |
|----------------------|---------------|
| Marie Martinsen      | Chair         |
| Adelle Reynolds      | Co-Chair      |
| Sharon Brotherton    | Treasurer     |
| Mary St. Pierre      | Secretary     |
| Gary Martinsen       | Entertainment |
| Jack Blatchford, Jr. | Parade        |
| Tony St. Pierre      | Video         |
| April Vassar         | Promotions    |

**OPEN SPACE COMMITTEE - APPOINTED**

|                        |                   |
|------------------------|-------------------|
| Lisa Mosczynski, Chair | Term Expires 2002 |
| MaryLynne Dube         | Term Expires 2002 |
| Tom Featherstone       | Term Expires 2002 |

|              |                   |
|--------------|-------------------|
| Sue Perkins  | Term Expires 2002 |
| Josiah Burch | Term Expires 2002 |

### **PERSONNEL BOARD - APPOINTED**

|                        |                   |
|------------------------|-------------------|
| Leslie Navaroli, Chair | Term Expires 2004 |
| Hillary MacInnis       | Term Expires 2000 |
| Mary Eldridge          | Term Expires 2002 |
| Ronald Gadbois         | Term Expires 2001 |
| BettyAnn McCallum      | Term Expires 2003 |

### **PLANNING BOARD - ELECTED**

|                           |                   |
|---------------------------|-------------------|
| Richard VandenBerg, Chair | Term Expires 2004 |
| Joel Rosencrantz          | Term Expires 2002 |
| Scott Mello               | Term Expires 2002 |
| Ernest Marks              | Term Expires 2006 |
| Ebenezer Chesebrough      | Term Expires 2005 |
| Linda Brown               | Term Expires 2005 |
| Kent Brotherton           | Term Expires 2003 |

### **PLUMBING INSPECTOR - APPOINTED**

Florendo Colonero  
Joseph Saster

### **POLICE/FIRE DISPATCHERS**

Patricia Brule  
Daniel Dunleavy  
Susan E. Forget  
Brian Abbott  
William I. Seaver  
Raymond Majeau  
Peter M. Kreft  
Karen M. Bertone  
Mark Sterling  
Keith Chipman  
Michael Martinsen

### **POLICE DEPARTMENT**

|                        |            |
|------------------------|------------|
| Patrick T. Foley       | Chief      |
| Glenn G. Gilbert       | Lieutenant |
| David J. Brown         | Sergeant   |
| Ronald A. Fortier, Jr. | Sergeant   |

|                       |                          |
|-----------------------|--------------------------|
| Richard J. McLaughlin | Officer                  |
| Brett D. Fulone       | Officer                  |
| Mark E. Kaminski      | Officer                  |
| Joseph Cadrin         | Officer                  |
| Maureen L. Glynn      | Officer                  |
| Nicky L. Miglionico   | Officer                  |
| Gregory G. Gilbert    | Officer                  |
| Patricia G. Brule     | Administrative Secretary |

## **POLICE, RESERVE OFFICERS**

Norman L. Forget  
 Jay M. Johnson  
 Leonard M. Vassar  
 Mark Dunleavy  
 Richard E. Scanlon  
 Michael Reardon  
 Peter Kreft  
 Joe Cadrin  
 Jay Johnson  
 Michael Martinsen

## **SPECIAL RESERVE OFFICER**

Edward A. Therrien

## **RECREATION COMMISSION - ELECTED**

|                      |                   |
|----------------------|-------------------|
| Robert Saster, Chair | Term Expires 2004 |
| Donald Gonynor       | Term Expires 2003 |
| Joseph Valliere      | Term Expires 2002 |
| Robert J. Doyon      | Term Expires 2002 |
| Scott Lavallee       | Term Expires 2004 |

## **REGISTRARS, BOARD OF - APPOINTED**

|                      |                   |
|----------------------|-------------------|
| Christine E.G. Furno | Term Expires 2003 |
| Mary Lou Sughrue     | Term Expires 2004 |
| Albina Saster        | Term Expires 2003 |
| Anne E. Resan        |                   |

## **SELECTMEN, BOARD OF - ELECTED**

|                             |                   |
|-----------------------------|-------------------|
| Thomas Navaroli, Jr., Chair | Term Expires 2002 |
| Richard Preston, Vice Chair | Term Expires 2003 |
| Ronald Forget               | Term Expires 2004 |

Shirley Mosczynski  
Edward Therrien

Term Expires 2002  
Term Expires 2003

### **SELECTMEN STAFF**

Kenneth Mahony  
Angela L Ernenwein  
Suzanne Kane  
Thomas Landry  
David Owen

Executive Administrator  
Assistant to the Executive Admin.  
Administrative Assistant

### **SCHOOL COMMITTEE - ELECTED**

John Durkin, Chair  
Shirley Downs, Vice Chair  
Sandra Raines, Secretary  
Derek Brown  
Mitchell S. Cohen

Term Expires 2004  
Term Expires 2003  
Term Expires 2004  
Term Expires 2003  
Term Expires 2002

### **SCHOOL DEPARTMENT**

Concetta A. Verge  
Mary E. Stone  
Cindy L. Socha  
Jeff Marsden  
Michael Masney

Superintendent  
Principial  
Dean of Students  
Principal  
Director of Special Services

### **SCHOOL BUILDING COMMITTEE - APPOINTED**

Jack Blatchford  
Lynlee Fertil  
Steve Carroll  
Dan Shkeehan  
Leslie Breault  
Bob Murphy  
Tony St. Pierre  
Kenneth Ballou  
Shirley Downs

Chair

### **TOWN ACCOUNTANT**

Louise Redding

### **TOWN CLERK - ELECTED**

Christine E.G. Furno  
Eileen F. Damore

Town Clerk  
Assistant Town Clerk

## **TOWN COUNSEL**

Kopelman & Paige

## **SPECIAL TOWN COUNSEL**

Bowditch & Dewey

## **TRANSFER STATION**

Richard Downs

Oliva "Phil" Laneau

John Kocur

## **TREASURER - ELECTED**

Sharon A. Brotherton

Pamela A. Carter

## **TREE WARDEN & MOTH SUPERINTENDENT - APPOINTED**

Leon H. Moczynski

## **VETERAN'S DIRECTOR**

Allen R. Miliefsky

## **WATER/SEWER COMMISSION - ELECTED**

Robert Josey

Chair

Joseph Saster

Edward Therrien

## **WATER/SEWER DEPARTMENT**

Anthony J. Gressak

Dennis Croteau

Ralph E. Dudley III

Raymond J. Decoteau

## **WEIGHTS AND MEASURES**

David Taylor

## **ZONING BOARD OF APPEALS - APPOINTED**

Joseph E. Fitzpatrick, Chair

Term Expires 2004

Harold Davis

Term Expires 2003

Edouard St. Martin, Clerk

Term Expires 2002

Colin Haire, Alternate

Term Expires 2003

Christine Mitchell

Secretary



## CALENDAR OF YEARLY EVENTS

| DATE | DESCRIPTION | Department to Contact<br>For more information |
|------|-------------|---|
|------|-------------|---|

### JANUARY

|    |   |                        |
|----|---|------------------------|
| 1  | Assessment of all Real & Personal Property for the ensuing Fiscal Year beginning July 1           | Assessor's Office x353 |
| 1  | Forms of List for Personal Property are available, due March 1 <sup>st</sup> to Assessor's Office | Assessor's Office x353 |
| 15 | Burning Permits available January 15 – May 1  | Town Clerk x355        |

### FEBRUARY

|   |   |                        |
|---|---|------------------------|
| 1 | Real Estate and Personal Property Tax Abatement Application filing deadline | Assessor's Office x353 |
| 1 | Third Quarter taxes due   | Tax Collector x354     |
| 1 | Town Census due   | Town Clerk x355        |

### MARCH

|    |   |                         |
|----|---|-------------------------|
| 1  | Filing deadline for 3-ABC Forms by Non-Profit Organizations | Assessor's Office x353  |
| 1  | Dog Licenses are due  | Town Clerk x355         |
| 1  | Transfer Station Sticker Renewal (for six month period)     | Board of Health x352    |
| 30 | Articles due for Annual Town Meeting                        | Selectmen's Office x350 |



## **APRIL**

- |    |   |                        |
|----|---|------------------------|
| 1  | Exemption Application filing deadline                                   | Assessor's Office x353 |
| 30 | Certificate of Registration for the storage of flammables due           | Town Clerk x355        |
|    | Tire and Vehicle Battery Collection Day                                 | Board of Health x352   |
|    | Last Voter Registration for Annual Election (20 days prior to election) | Town Clerk x355        |

## **MAY**

- |   |  |                    |
|---|--|--------------------|
| 1 | Fourth Quarter Taxes due                             | Tax Collector x354 |
|   | Annual Town Election (Second Tuesday)                | Town Clerk x355    |
|   | Annual Town Meeting (Monday following Town election) | Town Clerk x355    |

## **AUGUST**

- |    |   |                        |
|----|---|------------------------|
| 1  | First Quarter Taxes due                           | Tax Collector x354     |
| 31 | Last Filing Day for Classified Forest Land MGL 61 | Assessor's Office x353 |

## **SEPTEMBER**

- |    |   |                      |
|----|---|----------------------|
| 1  | Transfer Station Sticker Renewal (for six month period) | Board of Health x352 |
| 17 | State Primary (2002)                                    |                      |

## OCTOBER

|                         |  |                             |
|-------------------------|--|-----------------------------|
| 1                       | Last date to File application to have land valued and taxed as Agricultural/Horticultural Land or Recreational Land, MGL 61A and 61B | Assessor's Office x353      |
| (first week in October) | National Fire Prevention Week  | Fire Department<br>476-2267 |
|                         | Influenza Shots Available  | Board of Health x352        |
| 5<br>(in 2002)          | Octoberfest  |                             |

## NOVEMBER

|   |                             |                         |
|---|-----------------------------|-------------------------|
| 1 | Second Quarter Taxes Due    | Tax Collector x354      |
|   | Liquor License Renewals due | Selectmen's Office x350 |
|   | Lighting of the Common      |                         |

## DECEMBER

|    |  |                         |
|----|--|-------------------------|
|    | Class II License Renewals due  | Selectmen's Office x350 |
| 31 | Deadline for filing Abatement Application for Motor Vehicle Excise for Prior Calendar Year | Assessor's Office x353  |

## Municipal Center

### HOURS OF OPERATION

|                    |  |
|--------------------|--|
| Monday - Thursday: | 8:30 a.m. - 1:00 p.m.<br>1:30 p.m. - 4:00 p.m. |
| Tuesday Evenings:  | 6:00 p.m. - 8:00 p.m.                          |

Friday: CLOSED\*

\*Board of Selectmen & Community Dev. Dept. are open Friday 8:30 a.m. - Noon  
State and Federal Holidays: CLOSED

MUNICIPAL CENTER  
29 DEPOT STREET  
DOUGLAS, MA 01516

## ***A MESSAGE FROM THE TOWN CLERK . . .***

As the Town of Douglas is growing rapidly, there have been some changes. The Town Clerk's office has purchased two (2) Electronic Scanning Machines for all of our elections. This should prove to be a great asset come Election Day. These scanning machines will give us our preliminary election results within minutes. It is now time to retire our 97-year-old crank ballot box.

According to MGL Chapter 54, Section 6, which states that when the population reaches 6200 inhabitants, we are required by law to divide the Town into voting precincts. After many hours of discussion and meetings with Secretary Galvin's office, we were able to establish precinct lines. This goes into effect December 31, 2001. All registered voters will be notified what precinct they are in and a map will be displayed showing Precinct 1 and Precinct 2 on voting day. Because of this change, we had to choose a larger polling location. The new location will be at the Municipal Center Gymnasium with both precincts designated to lessen any confusion.

As the Town grows, so must we at the Town Clerk's office to better serve the residents of the Town of Douglas.

Respectfully submitted,  
Christine E. G. Furno  
Town Clerk

## **GENERAL INFORMATION**

The Town of Douglas is located in Southern, Massachusetts, bordered by Oxford and Sutton on the north; Uxbridge on the east; Burrville, Rhode Island, on the south; and Webster on the west. Douglas is 18 miles south of Worcester, 40 miles southwest of Boston, and 175 miles from New York City. Total Area: 37.71 square miles. Land Area: 36.37 square miles.

Incorporated as a Town: 1746

Form of Government: Five Member Board of Selectmen and Open Town Meeting.

## CENSUS

|                       |      |
|-----------------------|------|
| 2001                  | 7351 |
| 2000 (Federal Census) | 7045 |
| 1999                  | 6881 |
| 1998                  | 6662 |
| 1997                  | 6377 |
| 1996                  | 6024 |
| 1995                  | 5764 |
| 1994                  | 5595 |
| 1993                  | 5437 |
| 1992                  | 5196 |
| 1991                  | 4967 |
| 1990                  | 4871 |
| 1985                  | 4162 |
| 1980 (State Census)   | 3721 |
| 1975                  | 3174 |
| 1970                  | 2947 |
| 1960                  | 2959 |

## FEDERAL REPRESENTATIVES

### **Sen. Edward Kennedy**

315 SR • Washington, CD 20510

Phone: (202) 224-4543 Fax: (202) 224-2417

District Office: Boston District Phone: (617) 565-3170

### **Sen. John Kerry**

304 SR • Washington, DC 20510

Phone: (202) 224-2742 Fax: (202) 224-8525

District Office: Boston District Phone: (617) 565-8519

### **Rep. Richard Neal**

2236 RHOB • Washington, DC 20515

Phone: (202) 225-5601 Fax: (202) 225-8112

District Office: Springfield District Phone: (413) 785-0325

## STATE REPRESENTATIVES

### **Gov. Jane Swift**

State House, Room 360 • Boston, MA 02133

Phone: (617) 727-917

### **Sen. Richard T. Moore**

State House, Room 416-B • Boston, MA 02133

Phone: (617) 722-1420

E-mail: RMoore@senate.state.ma.us

### **Rep. Paul Kujawski**

State House, Room 254 • Boston, MA 02133

Phone: (617) 722-2220 Fax: (617) 722-2821

District Office: Uxbridge District Phone: (508) 278-5550

District Fax: (508) 278-9895

E-Mail: Rep.PaulKujawski@state.ma.us



## ***SPECIAL TOWN MEETING***

**Wednesday, March 14, 2001**

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas High School Auditorium on Wednesday, March 14, 2001, at 7:00 p.m. There being a quorum present (90 registered voters), the meeting was called to order by the Moderator, Jerome D. Jussaume. The service of the warrant was read by Mr. Jussaume and the Town voted as follows:

### **Article 1. Stabilization Fund**

The Town voted to transfer the sum of \$507,859 from Certified Free Cash to the Stabilization Fund.

**PASSED BY MAJORITY VOICE VOTE.**

The meeting was adjourned at 7:07 p.m.

A True Copy, ATTEST: \_\_\_\_\_  
Christine E. G. Furno, Town Clerk

## SUMMARY

MONEY TO BE TRANSFERRED (from Certified Free Cash):

Article 1:       to Stabilization Fund \$507,859



## **SPECIAL TOWN MEETING** **Wednesday, March 14, 2001**

Pursuant to the foregoing warrant, the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas High School Auditorium on Wednesday, March 14, 2001, at 7:07 p.m. There being a quorum present (90 registered voters), the meeting was called to order by the Moderator, Jerome D. Jussaume. The service of the warrant was read by Mr. Jussaume and the Town voted as follows:

### **Article 1. Adoption of FY02-07 Capital Improvement Plan**

The Town voted to approve the Town of Douglas FY02-07 Capital Improvement Plan as submitted by the Capital Improvement Committee.

### **FY02-07 Town of Douglas Capital Requests**

| Requesting Dept      | FY02 Recommended Projects                               | Cost   |
|----------------------|---|--------|
| School               | Early Learning Center Window Replacement                | 47,460 |
| Town Buildings       | Roof Repairs - Pump Station #1, M/HS & Old Elementary   | 47,381 |
| Fire                 | Replace Air Paks  | 41,172 |
| School               | Middle/High School Masonry Control Joints               | 28,875 |
| Police Department    | 4 Wheel Drive Emergency Response Vehicle                | 26,000 |
| Economic Development | Industrial Land Feasibility Study                       | 25,000 |
| Town Clerk           | Ballot Optical Scanner Machine                          | 12,530 |
| Recreation           | Martin Road Concession/Restroom Building                | 12,000 |
| Town Buildings       | Post Office Renovations - Painting, Insulation, Gutters | 11,091 |
| Community Devel      | Pick-up Truck   | 11,000 |



|                |               |         |
|----------------|---------------|---------|
| Town Buildings | Pick-up Truck | 11,000  |
|                | FY02 Total    | 273,509 |

**Potential Additional FY02 Projects**

|             |  |        |
|-------------|--|--------|
| Highway     | New Sidewalk Construction  | 28,000 |
| Highway     | Catch Basin Cleaner  | 60,000 |
|             | Total Potential Additional FY02 Projects                         | 88,000 |
| Water/Sewer | Inflow & Infiltration Repairs (From Water/Sewer Enterprise Fund) | 40,000 |

| Requesting Dept | FY03 Requested Projects                    | Cost    |
|-----------------|--|---------|
| Town Buildings  | Municipal Center Renovations               | 64,220  |
| School          | Truck                                      | 45,000  |
| Town Buildings  | Replacement Main Electrical Panel          | 45,000  |
| Town Buildings  | Municipal Facilities Master Plan - Phase 2 | 30,000  |
| Highway         | New Sidewalk Construction                  | 28,000  |
| Highway         | Chipper                                    | 27,000  |
| VFW             | Handicapped Ramp                           | 20,625  |
| School          | Middle/High School Garage                  | 20,000  |
| Fire            | Replace Air Paks                           | 19,940  |
| Highway         | Stainless Steel Sanders (2)                | 18,000  |
| School          | Pavement Resealing                         | 15,000  |
| VFW             | Install 1st Floor Unisex Bathroom          | 13,750  |
| Recreation      | Martin Road Access Roadway                 | 10,500  |
|                 | FY03 Total                                 | 357,035 |

| Requesting Dept | FY04 Requested Projects          | Cost    |
|-----------------|----------------------------------|---------|
| Fire            | Rescue Truck                     | 85,000  |
| Highway         | 4 Wheel Drive 1-Ton Truck w/Plow | 40,000  |
| Highway         | New Sidewalk Construction        | 28,000  |
|                 | FY04 Total                       | 153,000 |

| Requesting Dept | FY05 Requested Projects                    | Cost    |
|-----------------|--|---------|
| Water/Sewer     | Well Exploration                           | 75,000  |
| Highway         | Dump Truck w/Plow (1) Replacing 1978 Truck | 80,000  |
| Highway         | New Sidewalk Construction                  | 28,000  |
|                 | FY05 Total                                 | 183,000 |

| Requesting Dept | FY06 Requested Projects                    | Cost    |
|-----------------|--|---------|
| Highway         | Dump Truck w/Plow (1) Replacing 1979 Truck | 75,000  |
| Highway         | New Sidewalk Construction                  | 28,000  |
|                 | FY06 Total                                 | 103,000 |

| Requesting Dept    | FY06 Requested Projects               | Cost           |
|--------------------|---------------------------------------|----------------|
| Middle/High School | Replace ceiling tile                  | 81,000         |
| Middle/High School | Replace bathroom fixtures             | 70,000         |
| Highway            | Sidewalk Tractor                      | 64,500         |
| New Elementary     | Replace ceiling tile                  | 42,000         |
| New Elementary     | Replace bathroom fixtures             | 30,000         |
| Highway            | New Sidewalk Construction             | 28,000         |
| Highway            | 1/2 Ton, 2-Wheel Drive Pickup         | 22,000         |
| Highway Garage     | Replace office roof; service bay roof | 21,250         |
| Town Buildings     | Replace ceiling tiles                 | 14,850         |
| VFW                | Replace lighting and fire alarm       | 10,000         |
|                    | <b>FY07 Total</b>                     | <b>383,600</b> |

|                                       |           |
|---------------------------------------|-----------|
| Total FY02-07 Capital Outlay Projects | 1,453,144 |
| Average Capital Outlay Annually       | 242,191   |

| Funding Year | Department     | Project Requests Exceeding \$100,000 For Later Funding Determinations ** | Cost      |
|--------------|----------------|--|-----------|
| 2003         | Water/Sewer    | Sewer Plant Upgrade (Eligible for 2% Loan)                               | 4,806,000 |
| 2003         | Library        | Library Renovation & Addition<br>(Eligible for 50% State Reimbursement)  | 3,150,000 |
| 2003         | School         | Blackstone Valley VocTech Expansion<br>(Annual Assessment of \$90,800)   | 1,816,641 |
| 2003         | Highway        | Replacement of 1931 Highway Garage                                       | 1,222,100 |
| 2003         | Water/Sewer    | Davis S. Sewer Extension (Included In High School Bond )                 | 682,199   |
| 2003         | Water/Sewer    | Main Street Water Main (Franklin-North; Grant Eligible)                  | 361,000   |
| 2003         | Water/Sewer    | 8" Gravity Sewer Line and Pump (C St to Pump Station)                    | 336,400   |
| 2003         | Water/Sewer    | Davis Street Water Main (Included In High School Bond )                  | 306,000   |
| 2003         | Highway        | Highway Garage Land Acquisition  | 220,000   |
| 2003         | Fire           | Ambulance  | 140,000   |
| 2003         | School         | Connector Road - High School to Elementary                               | ***       |
| 2004         | Police         | Replacement of Police Station  | 2,000,000 |
| 2004         | Town Buildings | Boiler, A/C  | 185,000   |
| 2005         | Fire           | Replace Brush No. 1  | 150,000   |
| 2005         | Water/Sewer    | Main Street Booster Station  | 100,000   |
| 2006         | Water/Sewer    | Water Main (Mechanic, Manchaug, & Gilboa)                                | 310,000   |
| 2007         | Fire           | Replace Ladder No. 1   | 725,000   |
| 2007         | Water/Sewer    | Water Main (Franklin to Glenn)   | 230,000   |

\*\* NOTE: Some of the above projects have partial funding sources identified and may be subject to debt exclusion ballots

\*\*\* Cost Not Determined

**PASSED BY MAJORITY VOICE VOTE.**



**Article 2. Transfer of Overlay Reserve to Selectmen for Land Acquisition**

The Town voted to transfer the sum of \$233,690.91 from the Overlay Surplus Account to the Board of Selectmen for Land Acquisition.

**PASSED BY MAJORITY VOICE VOTE.**

**Article 3. Transfer of Water/Sewer Enterprise Fund Free Cash to Sewer Inflow & Infiltration**

The Town voted to transfer the sum of \$70,000 from the Water/Sewer Free Cash Account to the Water/Sewer Capital Account, to undertake a sewer system infiltration/inflow and rehabilitation as required by an existing state consent decree.

**PASSED BY MAJORITY VOICE VOTE.**

**Article 4. Water Line Design**

The Town will vote to transfer a sum of money from available funds (Supplemental Lottery) to the Water/Sewer Department Capital account for the purpose of designing water main replacements in Main Street.

A motion was made and seconded to pass over article.

**MOTION PASSED BY MAJORITY VOICE VOTE.**

**Article 5. Library Building Expansion Project Approval**

The Town voted to authorize the Library Trustees of the Simon Fairfield Public Library and the Library Building Committee to apply for, accept and expend any state grants which may be available for a library renovation and expansion project and to further approve the renovation and expansion of the Simon Fairfield Public Library contingent on the receipt of a state grant.

**PASSED BY MAJORITY VOICE VOTE.**

**Article 6. Blackstone Valley Vocational School Building Expansion**

A motion was made and seconded to amend the article. The motion passed by majority voice vote. The Town then voted on the following amended article:

The Town voted to approve the debt authorized by the Blackstone Valley Vocational Regional School District on March 1, 2001 for costs of adding to equipping, reconstructing and making extraordinary repairs to the regional school, including all costs incidental and related thereto, of which approximately \$820,812 represents the net principal amount of such debt estimated to be allocable to the Town, in accordance with the terms of the District Agreement, which approval shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 1/2) amounts required to pay for the Town's share of the principal and interest on the borrowing authorized by the District.

#### **PASSED BY MAJORITY VOICE VOTE.**

#### **Article 7. Economic Opportunity Area No. 5.**

The Town voted to establish an Economic Opportunity Area in the Town of Douglas in accordance with Massachusetts General Law c. 23A, § 3E at and including the entire industrial and Residential Commercial Two zone located on both sides of Route 16 on the western town line of Douglas as it borders the Town of Webster, and including portions of property zoned Residential Agricultural, all as shown as EOA No. 5 on the attached map.

#### **PASSED BY MAJORITY VOICE VOTE.**

#### **Article 8. Legal Services**

The Town voted to transfer the sum of \$35,000 from available funds (Supplemental Lottery) to the Town Counsel account.

#### **PASSED BY MAJORITY VOICE VOTE.**

#### **Article 9. Personal Property Exemption**

The Town voted to accept the provisions of M.G.L. Ch. 59B(54) allowing the Town to establish \$5000 as a minimum fair cash value required for personal property accounts to be taxed and to be effective FY 2002.

**PASSED BY MAJORITY VOICE VOTE.**

**Article 10. Assessor Salary Expense**

The Town voted to amend the action taken at the Annual Town Meeting held May 15, 2000 to increase the sum appropriated to the Assessors' Salaries & Wages - part time account from Fifteen thousand five hundred twenty five dollars (\$15,525) to Seventeen thousand seven hundred five dollars (\$17,705) by a transfer from the Assessors' Special Mapping Account.

**PASSED BY MAJORITY VOICE VOTE.**

**Article 11. Interim Executive Administrator**

The Town voted to transfer a sum of \$15,780 from available funds (Supplemental Lottery) to Selectmen Personnel Services for the purpose of retaining an interim Executive Administrator.

**PASSED BY MAJORITY VOICE VOTE.**

**Article 12. Ambulance Transfer**

The Town voted to transfer from Ambulance Receipts the sum of \$1,050 to Ambulance Fuel, the sum of \$1,596 to Ambulance Operating Expenses, and the sum of \$1,354.00 to Ambulance Repair & Maintenance for a total of \$4,000.

**PASSED BY MAJORITY VOICE VOTE.**

The meeting was adjourned at 8:50 p.m.

A True Copy, ATTEST: \_\_\_\_\_  
Christine E. G. Furno, Town Clerk

**SUMMARY**

**MONEY TO BE TRANSFERRED:** (from other sources)

|  |              |
|--|--------------|
| Article 2  |              |
| from Overlay Reserve to Selectmen (Land Acquisition) | \$233,690.91 |

|  |           |
|--|-----------|
| Article 3  |           |
| from Water/Sewer Enterprise Free Cash to Water/Sewer Capital Account | 70,000.00 |

|   |           |
|---|-----------|
| Article 8                                       |           |
| from Supplemental Lottery to Town Counsel Acct. | 35,000.00 |

|   |           |
|---|-----------|
| Article 11  |           |
| from Supplemental Lottery to Selectmen Personnel Services (interim Executive Administrator) | 15,780.00 |

**MONEY TO BE TRANSFERRED:** (from Ambulance Receipts)

|                                |                    |
|--------------------------------|--------------------|
| Article 12                     |                    |
| Ambulance Fuel                 | 1,050.00           |
| Ambulance Operating Expenses   | 1,596.00           |
| Ambulance Repair & Maintenance | <u>1,354.00</u>    |
|                                | <b>\$ 4,000.00</b> |



**ANNUAL TOWN ELECTION**  
**Tuesday, May 8, 2001**

Pursuant to the foregoing warrant, the inhabitants of said Town of Douglas who are qualified to vote in elections and town affairs met in the Municipal Center, 29 Depot Street, Douglas on Tuesday, May 8, 2001.

The following were sworn to faithful performance of their duties as election officers: Ballot Box Attendants - Joseph Manyak, Pat Koslak, Al Burgess; Ballot Clerks - Rosemary Richard, BettyAnn McCallum, Patricia Brule; Ballot Checkers - Maryann Lees, Monica Prunier, Elaine Kelly; Ballot Counters - Marleen Bacon, Eileen Damore, Shirley Smith, Angela Ernenwein, Maryann Gardner, Pat Koslak, Christine E. G. Furno, Jane Lanpher, Patricia Brule, Lorraine Tetreau, Helen Dixson, Linda Nadeau; Tabulators - Anne Burgess, BettyAnn McCallum.

The warrant was read by the Town Clerk, Christine E. G. Furno and the polls were opened at 8:00 a.m. The Town voted as follows:

**COLLECTOR OF TAXES - 3 years: (vote for one)**

|                  |                                |      |
|------------------|--------------------------------|------|
| Pamela A. Carter | Nine hundred sixty-five        | 965  |
| Blanks           | Two hundred eighty-four        | 284  |
| Other            | One                            | 1    |
| Total            | One thousand two hundred fifty | 1250 |

**SELECTMEN - 3 years: (vote for two)**

|                       |                           |      |
|-----------------------|---------------------------|------|
| Ronald P. Forget      | Six hundred fifty-six     | 656  |
| Shirley M. Mosczynski | Seven hundred sixty-seven | 767  |
| Sharon A. Brotherton  | Five hundred six          | 506  |
| Mark W. Bloomfield    | Three hundred twenty-five | 325  |
| Other                 | One                       | 1    |
| Blanks                | Two hundred forty-five    | 245  |
| Total                 | Two thousand five hundred | 2500 |

**ASSESSOR - 3 years: (vote for one)**

|                |                                |      |
|----------------|--------------------------------|------|
| Kevin W. Doyle | Eight hundred fifty-four       | 854  |
| Blanks         | Three hundred ninety-six       | 396  |
| Total          | One thousand two hundred fifty | 1250 |

**CONSTABLE - 3 years: (vote for two)**

|                     |                            |      |
|---------------------|----------------------------|------|
| Richard E. Preston  | Five hundred seventy-three | 573  |
| Patrick Colonero    | Seven hundred              | 700  |
| Patricia A. Manning | Three hundred eighty-nine  | 389  |
| Elwyn Mosman        | One hundred forty-seven    | 147  |
| Allen Miliefsky     | Ninety-six                 | 96   |
| Other               | One                        | 1    |
| Blanks              | Five hundred ninety-four   | 594  |
| Total               | Two thousand five hundred  | 2500 |

**SCHOOL COMMITTEE - 3 years: (vote for two)**

|                     |                           |      |
|---------------------|---------------------------|------|
| John F. Durkin      | Six hundred eighty-five   | 685  |
| Lawrence R. Jeznach | Four hundred forty-three  | 443  |
| Sandra M. Raines    | Seven hundred forty-five  | 745  |
| Blanks              | Six hundred twenty-seven  | 627  |
| Total               | Two thousand five hundred | 2500 |

**AGENT MOSES WALLIS DEVISE - 1 year: (vote for one)**

|                     |                                |      |
|---------------------|--------------------------------|------|
| Michael V. MacInnis | Eight hundred sixty-seven      | 867  |
| Blanks              | Three hundred eighty-three     | 383  |
| Total               | One thousand two hundred fifty | 1250 |



**TRUSTEE PUBLIC LIBRARY- 3 years: (vote for one)**

|                      |                                |      |
|----------------------|--------------------------------|------|
| Barbara A. Gjeltrema | Eight hundred eighty-four      | 884  |
| Blanks               | Three hundred sixty-six        | 366  |
| Total                | One thousand two hundred fifty | 1250 |

**CEMETERY COMMISSION - 3 years: (vote for one)**

|                       |                                |      |
|-----------------------|--------------------------------|------|
| Henry W. LaBonne, Jr. | Eight hundred eighty           | 880  |
| Blanks                | Three hundred seventy          | 370  |
| Total                 | One thousand two hundred fifty | 1250 |

**WATER/SEWER COMMISSION - 3 years: (vote for one)**

|                 |                                |      |
|-----------------|--------------------------------|------|
| Robert A. Josey | Eight hundred seventy          | 870  |
| Blanks          | Three hundred eighty           | 380  |
| Total           | One thousand two hundred fifty | 1250 |

**RECREATION COMMISSION - 3 years: (vote for two)**

|                   |                           |      |
|-------------------|---------------------------|------|
| Robert J. Saster  | Eight hundred fifty-four  | 854  |
| Scott R. Lavalley | Seven hundred two         | 702  |
| Blanks            | Nine hundred forty-four   | 944  |
| Total             | Two thousand five hundred | 2500 |

**PLANNING BOARD - 2 years: (vote for one)**

|                 |                                |      |
|-----------------|--------------------------------|------|
| Kent Brotherton | Eight hundred sixty-six        | 866  |
| Blanks          | Three hundred eighty-four      | 384  |
| Total           | One thousand two hundred fifty | 1250 |

**PLANNING BOARD - 5 years: (vote for two)**

|                      |                                     |      |
|----------------------|-------------------------------------|------|
| Ernest R. Marks, Jr. | Eight hundred seventy-five          | 875  |
| Other                | Three                               | 3    |
| Blanks               | One thousand six hundred twenty-two | 1622 |
| Total                | Two thousand five hundred           | 2500 |

**HOUSING AUTHORITY - 3 years: (vote for one)**

|                |                                     |      |
|----------------|-------------------------------------|------|
| Robert Stevens | Five                                | 5    |
| Other          | Fourteen                            | 14   |
| Blanks         | One thousand two hundred thirty-one | 1231 |
| Total          | One thousand two hundred fifty      | 1250 |

**QUESTION #1:**

"Shall the Town of Douglas be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts necessary to pay for the bonds to be issued by the Blackstone Valley Vocational Regional School District for costs of adding to, equipping, reconstructing and making extraordinary repairs to the regional school, including all costs incidental and related thereto?"

|        |                                |      |
|--------|--------------------------------|------|
| Yes    | Six hundred fifty-eight        | 658  |
| No     | Four hundred ninety            | 490  |
| Blanks | One hundred two                | 102  |
| Total  | One thousand two hundred fifty | 1250 |

The polls closed at 8:00 p.m.

A True Copy, ATTEST: \_\_\_\_\_  
Christine E. G. Furno, Town Clerk




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**ANNUAL TOWN MEETING**  
**Monday, May 14, 2001**

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the High School on Davis Street on Monday, May 14, 2001, at 7:00 p.m. There being a quorum present (86 registered voters), the meeting was called to order by the Moderator, Jerome D. Jussaume. After saluting the flag, the service of the warrant and the Constable's return was read by Mr. Jussaume. The Moderator explained the rules of the meeting and the Town voted as follows:

A motion was made and seconded to combine Articles 1 & 2. Hearing no objections, Articles 1 & 2 were heard and voted on together.

Articles 1 & 2.

The Town voted to hear and act upon the report and recommendations of the Finance Committee as presented at and printed in the Finance Committee's Annual Town Meeting recommendations and further voted to fix the salary and compensation of all elected officials as presented in the budget and fur-

ther, to approve a total budget of \$15,120,739, consisting of **\$74,125 transferred** from Ambulance Receipts Reserved For Appropriation, **\$29,470 transferred** from Post Office Rent Receipts, and **\$15,017,144** to be **raised and appropriated**.

**Town of Douglas**  
**FY2002 Summary of Expenses**  
**GENERAL GOVERNMENT**

| <b>Department</b>          | <b>FY01<br/>Budgeted</b> | <b>FY02<br/>Proposed</b> | <b>FY02<br/>Selectmen</b> | <b>FY02<br/>FinCom</b> |
|----------------------------|--------------------------|--------------------------|---------------------------|------------------------|
| <b>Selectmen</b>           |                          |                          |                           |                        |
| Personnel Services         | 105,782                  | 109,902                  | 115,558                   | 115,558                |
| Selectmen - Expenses       | 94,698                   | 134,550                  | 130,900                   | 130,900                |
| <b>Total Selectmen</b>     | <b>200,480</b>           | <b>244,452</b>           | <b>246,458</b>            | <b>246,458</b>         |
| <b>Accountant</b>          |                          |                          |                           |                        |
| Personnel Services         | 37,800                   | 75,448                   | 52,708                    | 52,708                 |
| Expenses                   | 11,935                   | 20,780                   | 20,780                    | 20,780                 |
| <b>Total Accountant</b>    | <b>49,735</b>            | <b>96,228</b>            | <b>73,488</b>             | <b>73,488</b>          |
| <b>Assessors</b>           |                          |                          |                           |                        |
| Personnel Services         | 69,910                   | 82,483                   | 82,483                    | 82,483                 |
| Expenses                   | 6,630                    | 6,630                    | 6,630                     | 6,630                  |
| Revaluation                | 43,600                   | 8,900                    | 8,900                     | 8,900                  |
| Special Mapping            | 0                        | 0                        | 0                         | 0                      |
| <b>Total Assessors</b>     | <b>120,140</b>           | <b>98,013</b>            | <b>98,013</b>             | <b>98,013</b>          |
| <b>Tax Collector</b>       |                          |                          |                           |                        |
| Personnel Services         | 45,516                   | 32,482                   | 34,904                    | 34,904                 |
| Expenses                   | 15,925                   | 16,225                   | 16,225                    | 16,225                 |
| Tax Taking Expense         | 2,000                    | 2,600                    | 2,600                     | 2,600                  |
| <b>Total Tax Collector</b> | <b>63,441</b>            | <b>51,307</b>            | <b>53,729</b>             | <b>53,729</b>          |
| <b>Treasurer</b>           |                          |                          |                           |                        |
| Personnel Services         | 49,068                   | 63,928                   | 57,391                    | 57,391                 |
| Expenses                   | 11,850                   | 12,150                   | 12,150                    | 12,150                 |
| Tax Title Expense          | 9,000                    | 9,000                    | 9,000                     | 9,000                  |
| <b>Total Treasurer</b>     | <b>69,918</b>            | <b>85,078</b>            | <b>78,541</b>             | <b>78,541</b>          |



| Department                             | FY01<br>Budgeted | FY02<br>Proposed | FY02<br>Selectmen | FY02<br>FinCom |
|--|------------------|------------------|-------------------|----------------|
| <b>Finance Committee</b>               |                  |                  |                   |                |
| Reserve Fund                           | 25,000           | 25,000           | 25,000            | 25,000         |
| Expenses                               | 7,297            | 7,297            | 7,297             | 7,297          |
| Total Finance Committee                | 32,297           | 32,297           | 32,297            | 32,297         |
| <b>Technology</b>                      |                  |                  |                   |                |
| Personnel                              | 10,000           | 10,700           | 10,300            | 10,300         |
| Expenses                               | 50,333           | 213,361          | 50,836            | 50,836         |
| Total Technology                       | 60,333           | 224,061          | 61,136            | 61,136         |
| <b>Town Clerk</b>                      |                  |                  |                   |                |
| Personnel Services                     | 41,224           | 60,343           | 49,762            | 49,762         |
| Expenses                               | 4,025            | 4,566            | 5,166             | 5,166          |
| Total Clerk                            | 45,249           | 64,909           | 54,927            | 54,927         |
| <b>Town Buildings</b>                  |                  |                  |                   |                |
| Personnel Services                     | 31,679           | 34,503           | 34,265            | 34,265         |
| Expenses                               | 69,500           | 76,075           | 76,075            | 76,075         |
| Total Town Buildings                   | 101,179          | 110,578          | 110,340           | 110,340        |
| <b>Community Development</b>           |                  |                  |                   |                |
| Personnel Services                     | 104,032          | 119,096          | 126,048           | 126,048        |
| Expenses - Personnel Svs               | 19,000           | 87,911           | 39,764            | 39,764         |
| Planning Board                         | 4,550            | 4,876            | 3,876             | 3,876          |
| Mster Plan Impl. Com.                  | 8,200            | 8,200            | 4,800             | 4,800          |
| <b>Economic Development</b>            |                  |                  |                   |                |
| Commission                             | 5,000            | 15,000           | 10,000            | 10,000         |
| Z.B.A                                  | 5,140            | 5,466            | 5,466             | 5,466          |
| Open Space Committee                   | 1,000            | 1,500            | 1,000             | 1,000          |
| Conservation Commission                | 2,150            | 4,394            | 3,260             | 3,260          |
| Total Community Devel.                 | 149,072          | 246,443          | 194,214           | 194,214        |
| <b>Other General Government</b>        |                  |                  |                   |                |
| Moderator's Salary                     | 250              | 250              | 250               | 250            |
| Octoberfest/Festival Celebrations      | 0                | 1,500            | 1,500             | 1,500          |
| Personnel Board                        | 14,000           | 500              | 500               | 500            |
| Total Other General Gvt                | 14,250           | 2,250            | 2,250             | 2,250          |
| <b><u>TOTAL GENERAL GOVERNMENT</u></b> |                  |                  |                   |                |
|  | 888,961          | 1,091,888        | 1,005,394         | 1,005,394      |

| <b>Department</b>                  | <b>FY01<br/>Budgeted</b> | <b>FY02<br/>Proposed</b> | <b>FY02<br/>Selectmen</b> | <b>FY02<br/>FinCom</b> |
|------------------------------------|--------------------------|--------------------------|---------------------------|------------------------|
| <b>PUBLIC SAFETY</b>               |                          |                          |                           |                        |
| <b>Fire</b>                        |                          |                          |                           |                        |
| Fire - Personnel Services          | 80,570                   | 119,811                  | 119,812                   | 119,812                |
| Fire - Expenses                    | 39,550                   | 45,740                   | 45,740                    | 45,740                 |
| <b>Total Fire</b>                  | <b>120,120</b>           | <b>165,551</b>           | <b>165,552</b>            | <b>165,552</b>         |
| <b>Ambulance</b>                   |                          |                          |                           |                        |
| Ambulance - Personnel Services     | 81,002                   | 55,754                   | 56,225                    | 56,225                 |
| Ambulance - Expenses               | 12,100                   | 17,900                   | 17,900                    | 17,900                 |
| <b>Total Ambulance</b>             | <b>93,102</b>            | <b>73,654</b>            | <b>74,125</b>             | <b>74,125</b>          |
| <b>Police</b>                      |                          |                          |                           |                        |
| Personnel Services                 | 719,834                  | 809,191                  | 763,191                   | 763,191                |
| Expenses                           | 122,250                  | 135,550                  | 125,850                   | 125,850                |
| New Collective Bargaining Contract |                          | 28,572                   | 28,572                    |                        |
| <b>Total Police</b>                | <b>842,084</b>           | <b>944,741</b>           | <b>917,613</b>            | <b>917,613</b>         |
| <b>Building Department</b>         |                          |                          |                           |                        |
| Personnel Services                 | 69,611                   | 77,774                   | 77,774                    | 77,774                 |
| Expenses                           | 4,917                    | 6,206                    | 6,206                     | 6,206                  |
| <b>Total Building</b>              | <b>74,528</b>            | <b>83,980</b>            | <b>83,980</b>             | <b>83,980</b>          |
| <b>Trees</b>                       |                          |                          |                           |                        |
| Personnel Services                 | 500                      | 600                      | 600                       | 600                    |
| Expenses                           | 5,000                    | 6,500                    | 6,000                     | 6,000                  |
| <b>Total Trees</b>                 | <b>5,500</b>             | <b>7,100</b>             | <b>6,600</b>              | <b>6,600</b>           |
| <b>Other Public Safety</b>         |                          |                          |                           |                        |
| Civil Defense                      | 300                      | 300                      | 300                       | 300                    |
| <b>Total Other Public Safety</b>   | <b>300</b>               | <b>300</b>               | <b>300</b>                | <b>300</b>             |
| <b>Total Public Safety</b>         | <b>1,135,634</b>         | <b>1,275,327</b>         | <b>1,248,170</b>          | <b>1,248,170</b>       |

## **HEALTH & HUMAN SERVICES**

### **Board of Health**

|                              |               |               |               |               |
|------------------------------|---------------|---------------|---------------|---------------|
| Personnel Services           | 30,031        | 39,213        | 31,776        | 31,776        |
| Expenses                     | 7,195         | 9,295         | 9,295         | 9,295         |
| Nurse                        | 9,319         | 11,997        | 12,357        | 12,357        |
| Animal Inspection            | 1,573         | 1,608         | 1,647         | 1,647         |
| <b>Total Board of Health</b> | <b>48,118</b> | <b>62,113</b> | <b>55,075</b> | <b>55,075</b> |

| Department                                      | FY01<br>Budgeted | FY02<br>Proposed | FY02<br>Selectmen | FY02<br>FinCom |
|---|------------------|------------------|-------------------|----------------|
| <b>Council On Aging</b>                         |                  |                  |                   |                |
| Personnel Services                              | 21,729           | 31,968           | 31,968            | 31,968         |
| Expenses  | 6,800            | 7,690            | 7,400             | 7,400          |
| <b>Total Council on Aging</b>                   | 28,529           | 39,658           | 39,368            | 39,368         |
| <b>Housing Authority</b>                        | <b>500</b>       | <b>0</b>         | <b>0</b>          | <b>0</b>       |
| <b>Veterans</b>                                 |                  |                  |                   |                |
| Personnel Services                              | 3,638            | 3,638            | 3,638             | 3,638          |
| Expenses  | 500              | 1,005            | 1,005             | 1,005          |
| Veterans Benefits                               | 2,700            | 10,000           | 8,500             | 8,500          |
| <b>Total Veterans</b>                           | 6,838            | 14,643           | 13,143            | 13,143         |
| <b><u>TOTAL HEALTH &amp; HUMAN SERVICES</u></b> | 83,985           | 116,414          | 107,586           | 107,586        |
| <b>PUBLIC WORKS</b>                             |                  |                  |                   |                |
| <b>Cemetery</b>                                 | 5,500            | 5,500            | 5,500             | 5,500          |
| <b>Highway</b>                                  |                  |                  |                   |                |
| Personnel Services                              | 304,236          | 319,976          | 327,047           | 327,047        |
| Expenses  | 102,514          | 233,914          | 88,914            | 88,914         |
| Maintenance                                     | 134,915          | 139,230          | 139,230           | 139,230        |
| Special   | 2,000            | 3,000            | 3,000             | 3,000          |
| Snow & Ice                                      | 74,500           | 82,805           | 82,805            | 82,805         |
| <b>Total Highway</b>                            | 618,165          | 778,925          | 640,996           | 640,996        |
| <b>Other Public Works</b>                       |                  |                  |                   |                |
| Monitor Landfill                                | 2,000            | 2,000            | 2,000             | 2,000          |
| Monitor Wells                                   | 9,000            | 9,000            | 9,000             | 9,000          |
| Removal of Hazardous Materials                  |                  | 9,000            | 9,000             | 9,000          |
| Streetlighting                                  | 35,587           | 38,500           | 42,350            | 42,350         |
| <b>Total Other Public Works</b>                 | 46,587           | 58,500           | 62,350            | 62,350         |
| <b>Total Public Works</b>                       | 670,252          | 842,925          | 708,846           | 708,846        |

| <b>Department</b>                  | <b>FY01<br/>Budgeted</b> | <b>FY02<br/>Proposed</b> | <b>FY02<br/>Selectmen</b> | <b>FY02<br/>FinCom</b> |
|------------------------------------|--------------------------|--------------------------|---------------------------|------------------------|
| <b>CULTURE &amp; RECREATION</b>    |                          |                          |                           |                        |
| <b>Recreation</b>                  |                          |                          |                           |                        |
| Personnel Services                 | 6,400                    | 6,400                    | 6,400                     | 6,400                  |
| Expenses                           | 26,700                   | 27,031                   | 27,031                    | 27,031                 |
| <b>Total Recreation</b>            | <b>33,100</b>            | <b>33,431</b>            | <b>33,431</b>             | <b>33,431</b>          |
| <b>Library</b>                     |                          |                          |                           |                        |
| Personnel Services                 | 73,245                   | 91,221                   | 91,094                    | 91,094                 |
| Expenses                           | 30,710                   | 35,522                   | 35,522                    | 35,522                 |
| <b>Total Library</b>               | <b>103,955</b>           | <b>126,743</b>           | <b>126,616</b>            | <b>126,616</b>         |
| Memorial Day                       | 1,500                    | 1,500                    | 1,075                     | 1,075                  |
| <b>Total Culture &amp; Rec.</b>    | <b>138,555</b>           | <b>161,674</b>           | <b>161,122</b>            | <b>161,122</b>         |
| <b>EDUCATION</b>                   |                          |                          |                           |                        |
| <b>Douglas Schools</b>             |                          |                          |                           |                        |
| Personnel Services                 |                          |                          |                           |                        |
| & Expenses                         | 7,132,727                | 7,940,141                | 7,910,915                 | 7,910,915              |
| Trans./Fixed Assets                | 509,347                  | 527,907                  | 527,907                   | 527,907                |
| Medicaid Admin. Expenses           | 0                        | 0                        | 0                         | 0                      |
| <b>Total Douglas Schools</b>       | <b>7,642,074</b>         | <b>8,468,048</b>         | <b>8,438,822</b>          | <b>8,438,822</b>       |
| <b>Blackstone Valley Regional</b>  |                          |                          |                           |                        |
| Assessment                         | 534,224                  | 527,062                  | 527,062                   | 527,062                |
| Dump Truck                         | 4,301                    | 0                        | 0                         | 0                      |
| Expense                            | 500                      | 500                      | 500                       | 500                    |
| Total BV Regional                  | 539,025                  | 527,562                  | 527,562                   | 527,562                |
| <b>TOTAL Education</b>             | <b>8,181,099</b>         | <b>8,995,610</b>         | <b>8,966,384</b>          | <b>8,966,384</b>       |
| <b>INSURANCE/EMPLOYEE BENEFITS</b> |                          |                          |                           |                        |
| Prop, Liability &                  |                          |                          |                           |                        |
| Workmen's Comp                     | 85,065                   | 102,767                  | 102,767                   | 102,767                |
| Unemployment                       | 20,000                   | 20,000                   | 20,000                    | 20,000                 |
| Insurance - Health & Life          | 775,496                  | 888,268                  | 888,268                   | 888,268                |
| Retirement                         | 217,318                  | 256,480                  | 256,480                   | 256,480                |
| Medicare                           | 78,000                   | 82,000                   | 82,000                    | 82,000                 |
| <b>TOTAL EMPLOYEE BENEFITS</b>     | <b>1,175,879</b>         | <b>1,349,515</b>         | <b>1,349,515</b>          | <b>1,349,515</b>       |

| Department                    | FY01<br>Budgeted | FY02<br>Proposed | FY02<br>Selectmen | FY02<br>FinCom |
|-------------------------------|------------------|------------------|-------------------|----------------|
| <b>DEBT SERVICE</b>           |                  |                  |                   |                |
| Long-Term Principal           | 938,998          | 775,167          | 775,167           | 775,167        |
| Long-Term Interest            | 188,308          | 203,745          | 203,745           | 203,745        |
| Short-Term Interest           | 12,100           | 321,300          | 321,300           | 321,300        |
| TOTAL DEBT SERV.              | 1,139,406        | 1,300,212        | 1,300,212         | 1,300,212      |
| CAPITAL OUTLAY                | 144,000          | 273,509          | 273,509           | 273,509        |
| STABILIZATION                 | 507,859          | 275,000          | 0                 | 0              |
| <b>GENERAL FUND TOTALS</b>    |                  |                  |                   |                |
|                               | 14,065,630       | 15,682,073       | 15,120,739        | 15,120,739     |
| <b>GENERAL FUND REVENUES</b>  |                  |                  |                   |                |
|                               | 13,601,685       | 15,115,069       | 15,127,254        | 15,127,254     |
| NET DIFFERENCE                |                  | (567,004)        | 6,514             | 6,514          |
| TRANSFER STATION ENTERPRISE   |                  | 284,733          | 283,851           | 283,851        |
| <b>WATER/SEWER ENTERPRISE</b> |                  |                  |                   |                |
|                               | 600,025          | 626,533          | 626,498           | 626,498        |
| <b>TOTALS</b>                 | 14,941,131       | 16,593,339       | 16,031,089        | 16,031,089     |

## **PASSED BY UNANIMOUS VOICE VOTE**

### **Article 3. FY02 Water/Sewer Enterprise Fund**

The Town voted to approve the sum of \$422,837 to operate and maintain the Water/Sewer Department from the following sources: (1) to raise and appropriate \$360,837 from Water/Sewer user charges, (2) to transfer \$17,000 from Water Development fees, and (3) to transfer \$45,000 from Sewer Development fees; and further to see if the Town will vote to approve the sum of \$203,662 to pay Water/Sewer Debt and Interest from the following sources: (1) to transfer \$121,488 from the Fund Balance Reserved for Water Well Bond Charges and (2) to transfer \$ 82,174 from Water/Sewer Unreserved Fund Balance.

## **PASSED BY UNANIMOUS VOICE VOTE**

### **Article 4. FY02 Transfer Station Enterprise Fund**



The Town voted to raise and appropriate the sum of \$283,851 from Transfer Station charges and fees to operate and maintain the Transfer Station.

## **PASSED BY UNANIMOUS VOICE VOTE**

### **Article 5. Separate Account Funds**

The Town voted to continue the following separate account funds and to authorize the expenditure of funds from said funds for the below indicated purposes and not to exceed amounts.

| # | Department   | Receipts  | Expenditures  |
|---|--|---|---|
| 1 | Animal Control pursuant to MGL Chapter 44, Section 53E 1/2 | All receipts received in connection with the operation of the Dog Control Program | The Animal Control Officer may expend a sum not to exceed Twenty Six Thousand Six Hundred Thirty dollars (\$26,630) for the purpose of operating & maintaining the Animal Control Program including the operation & maintenance of a Town or regional animal kennel, if any provided. |
| 2 | Board of Health Sanitation Fee Account                     | All receipts from the various sanitation fees paid to the Town                    | The Board of Health may expend a sum not to exceed Forty thousand dollars (\$40,000) for the purpose of offsetting the cost of operating the Board of Health.   |

## **PASSED BY UNANIMOUS VOICE VOTE**

### **Article 6. Recurring Business**

(a) Assessor's To Work Additional Hours: To see if the Town will vote to authorize the Board of Assessors to appoint one or more of their members to work for compensation, in accordance with the provisions of the Town's Personnel Bylaw, and to establish such compensation to be paid said member for Fiscal Year 2002.

(b) Compensating Balance Agreements: To see if the Town will vote to authorize the Treasurer to enter into a compensating balance agreement or agreements for Fiscal Year 2002 pursuant to 44 MGL 53F, or to take any other action related thereto.

(c) Ambulance Receipts Reserved For Appropriation: To see if the Town will vote to reserve all receipts received by the Town from ambulance user charges, user billings, and ambulance donations and gifts to the Ambulance Receipts Reserved Account, or take any other action related thereto.



(d) Simon Fairfield Public Library: To see if the Town will vote to require that all funds received into the General Fund during the FY 2002 from State Aid Grants for the Public Library be transferred to the Special Interest Bearing Account for the Simon Fairfield Public Library and further, that all fines received during FY 2002 by the Simon Fairfield Library be retained by the library for the purpose of purchasing books, films and other library supplies and materials, or take any other action related thereto.

State and Federal Grants: The Town voted to authorize the Board of Selectmen to apply for and accept state or federal grants they deem beneficial to the Town, provided that the Board of Selectmen shall hold a public hearing prior to the Board's acceptance of any such grant, if said grant requires the town to meet future conditions or requirements.

### **PASSED BY UNANIMOUS VOICE VOTE**

#### **Article 7. Amendment of Article to Change Purpose of Appropriation**

The Town voted to amend Article 2 - FY01 Budget of the May 15, 2000 Annual Town Meeting Warrant to change the use of \$30,000 from adding two new tennis courts to completing the construction of a new soccer field.

|          |                          |   |
|----------|--------------------------|---|
| \$30,000 | Martin Road Soccer Field | Recreation Commission would complete the construction of a new soccer field at the new Martin Road Park to compliment new baseball fields, and playground in progress |
|----------|--------------------------|---|

### **PASSED BY UNANIMOUS VOICE VOTE**

#### **Article 8. Acceptance of Economic Development Report**

The Town voted to hear the report, concept plan and recommendations of the Board of Selectmen and the Economic Development Commission.

### **PASSED BY UNANIMOUS VOICE VOTE**

#### **Article 9. Intermunicipal Agreement**

The Town voted to authorize the Board of Selectmen to enter into an intermunicipal agreement with the Town of Webster for a term not to exceed 25 years to have the Town of Webster accept the flow of non-residential

sewage from the Douglas Woods area of Douglas and provide an adequate flow of water to the same area.

## **PASSED BY MAJORITY VOICE VOTE**

### **Article 10. Zoning Amendment - Landfill Siting**

The Town voted to amend its zoning bylaws by inserting a new Section 6.06 as follows:

#### **Section 6.06 Prohibited Uses: Landfill Facilities**

The siting or expansion of a landfill facility shall be prohibited in the following areas: (1) recharge areas of surface drinking water supplies as shall be reasonably defined by rules and regulations of the Department of Environmental Protection, (2) areas subject to section forty of chapter one hundred and thirty-one of the Massachusetts General Laws (Removal, Filling, Dredging or Altering of Land Bordering Waters) and the regulations promulgated thereunder; and (3) areas within the zone of contribution of existing or potential public supply wells as defined by the Department of Environmental Protection.

## **PASSED BY UNANIMOUS VOICE VOTE**

### **Article 11. Special Act - Economic Development Fund**

The Town voted to authorize the Board of Selectmen to petition the General Court to authorize the Town to establish an Economic Development Fund and to impose betterments or special assessments, in accordance with the procedures set forth in Chapter 80 of the General Laws, for the design, installation, construction, repair and operation of infrastructure, utility, and other public works improvements pursuant to Tax Increment Financing Agreements; to authorize the Board of Selectmen to enter into enforceable agreements with private entities pursuant to said Tax Increment Financing Agreements to provide for payment of such betterments or special assessments; and to authorize the Treasurer to deposit into said fund payments of such betterments or special assessments to be expended without further appropriation at the discretion of the Board of Selectmen for the purpose of design, installation, construction, repair and operation of infrastructure, utility, and other public works improvements, defraying the costs of related eco-

conomic development and plan review services and expenses and the acquisition of land or easements to serve any Economic Opportunity Area within the Town of Douglas, and the retirement of existing debt for utility infrastructure projects in any Economic Opportunity Area, and the retirement of debt on proposed projects.

**PASSED BY A STANDING VOTE: YES - 47 NO - 25**

### **Article 12. Economic Development Industrial Corporation**

To see if the Town will vote to declare the need for an Economic Development Industrial Corporation because unemployment or the threat thereof exists in the Town or that security against future unemployment and lack of business opportunity is required and that attracting new industry into the Town and substantially expanding existing industry through an economic development project or projects financed under Chapter 121C of the General Laws and implemented by such corporation would alleviate the unemployment and lack of business opportunity problems, and to authorize the Board of Selectmen to organize said corporation pursuant to the provisions of Chapter 121C of the General Laws.

**Motion made and seconded to pass over article.**

**PASSED BY MAJORITY VOICE VOTE**

### **Article 13. Zoning Amendment - Route 16 - C, RC-2, and RA to Industrial.**

To see if the Town will vote to amend its zoning bylaws, or to take any other action related thereto, to change

(1) from Commercial (C) to Industrial (I) Zone, the following parcels:

Beginning at a point on the southerly side of the layout of Webster Road (Route 16) at the Town of Webster - Town of Douglas Town Boundary Line, said point being the northwesterly corner of Parcel 1A, Map 25 of the Town of Douglas Assessors Map, thence running congruent with the southerly side of the layout of Route 16 approximately 356 feet to the northeasterly corner of said Parcel, thence running southeasterly along the easterly boundary of

said parcel to a point located 500 feet south of the southerly boundary of the layout of Route 16 Right of Way, thence parallel to Route 16 in a northwesterly direction to the Town of Webster - Town of Douglas Town Boundary Line, thence northerly along the Town Boundary line to the Point of Beginning.

(2) from Commercial (C) to Industrial (I) Zone, the following parcels:

Beginning at a point which is created by extending the westerly boundary line of Parcel 6, Map 25 of the Town of Douglas Assessors Map to the intersection at the southerly side of the layout of Webster Road (Route 16), said point is located near the intersection of Route 16 and Old Douglas Road, thence congruent with said extension in a southerly direction to a point that is created by offsetting the southerly line of the layout of Route 16 500-feet, thence parallel to Route 16 in a northwesterly direction to the southerly side of the layout of Old Douglas Road, thence in a northwesterly direction congruent with the southerly side of the layout of Old Douglas Road to the point of beginning.

(3) from Residential-Commercial (RC-2) to Industrial (I) Zone, the following parcels:

Beginning at a point which is created by extending the westerly boundary line of Parcel 6, Map 25 of the Town of Douglas Assessors Map to the intersection at the southerly side of the layout of Webster Road (Route 16), said point is located near the intersection of Route 16 and Old Douglas Road, thence running congruent with the southerly side of the layout of said Route 16 to the northeasterly corner of Parcel 5, Map 25, thence running southerly congruent with the westerly boundary of Parcel 3, Map 33 to the northwest corner of Parcel 12-1 shown on Map 32, thence running westerly congruent with said Parcel to the intersection with the Town of Webster - Town of Douglas Town Boundary Line, thence running northwesterly congruent with the Douglas-Webster Town Boundary to a point located 500 feet south of the southerly boundary of the layout of the Route 16 Right of Way, thence parallel to Route 16 in a southeasterly direction to the westerly boundary of Parcel 3, Map 25, thence running southerly congruent with the westerly boundary of Parcel 3, Map 25 to the intersection of the northerly side of the layout of Old Douglas Road, thence in a northwesterly direction congruent with the northern boundary line of the layout of Old Douglas Road, to a point located 500 feet south of the southerly boundary of the layout of the Route 16 Right



of Way, thence parallel to Route 16 in a southeasterly direction to a point created by intersecting said parallel line with the extension of the westerly boundary line of Parcel 6, Map 25, thence northerly along said extension line to the point of beginning.

(4) from Residential-Agricultural (RA) to Industrial (I) Zone, the following parcels:

Beginning at a point located at the northeasterly corner of Parcel 12-1 as shown on Map 32 of the Town of Douglas Assessors Map, thence running southerly congruent with the easterly boundaries of Parcel 12-1, Map 32 and then Parcel 3, Map 32 the southeasterly corner of Parcel 3, Map 32, thence westerly along the southern boundary of Parcel 3, Map 32 to the intersection with the Town of Webster - Town of Douglas Town Boundary Line, thence running northwesterly congruent with the Douglas-Webster Town Boundary to a point created at the intersection with the northerly boundary of Parcel 12-1, Map 32, thence easterly congruent with the northerly boundary of Parcel 12-1, Map 32 to the point of beginning.

Motion made and seconded to move, amend and commit article for further study.

## **PASSED BY MAJORITY VOICE VOTE**

### **Article 14. Special Act - Road and Utility Easement**

The Town voted (1) to request a Special Act of the state legislature, exactly to the language herein described, to authorize the Division of Capital Asset Management and Maintenance to convey a certain road and utility easement to the Town of Douglas and further to authorize said Division to accept the conveyance of a and from the Town of Douglas, (2) to authorize the Board of Selectmen to accept the conveyance from said Division said road and utility easement, and (3) as consideration for said road and utility easement, to authorize the Board of Selectmen, in the alternative, either (a) to acquire and convey to the Department of Environmental Management a parcel of land contiguous to the Douglas State Forest and acceptable in size and location to said Department, or (b) to determine and pay to the Commonwealth of Massachusetts the full and fair market value of the easement, as determined by an independent appraisal:

**AN ACT AUTHORIZING THE DIVISION OF CAPITAL ASSET MAN-**

AGEMENT AND MAINTENANCE TO CONVEY A CERTAIN ROAD AND UTILITY EASEMENT TO THE TOWN OF DOUGLAS AND TO ACCEPT THEREFROM A CONVEYANCE OF LAND.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. The Commissioner of Capital Asset Management and Maintenance, in consultation with the Department of Environmental Management, may notwithstanding Chapter 7 of the General Laws, convey a permanent sixty foot (60') wide easement to the Town of Douglas for highway and utility purposes over one certain parcel of land of the Commonwealth located in the town presently under the care and control of the Department of Environmental Management and used for recreational purposes. The parcel is shown on a plan entitled "Plan of Land In Douglas, Mass. Prepared For Joseph A. & Jo-Ann R. Yacino" dated June 29, 1995 by Andrews Survey & Engineering, Inc. and recorded in Plan Book 762, Plan 42, being the same parcel conveyed to the Commonwealth of Massachusetts on November 15, 2000 and recorded on December 29, 2000 at Book 23383, Page 035, Worcester District Registry of Deeds. Said land now required for highway and utility purposes as shown on "Plan of Douglas Woods Access Road", said Plan being kept on file with the Town of Douglas and recorded at the Worcester District Registry of Deeds.

SECTION 2. The consideration to be exchanged by the Town of Douglas for the road and utility easement described in section 1 shall be, in the alternative, either (1) the conveyance of a parcel of land contiguous to the Douglas State Forest and acceptable in size and location to the Department of Environmental Management, the Inspector General shall review and approve said exchange; or (2) the full and fair market value of the easement, as determined by an independent appraisal, in which case, the Inspector General shall review and approve the appraisal and the review shall include an examination of the methodology utilized for the appraisal. The Inspector General shall prepare a report of his review and file said report with the Commissioner of Capital Asset Management and Maintenance and the Senate and House Committees on Ways and Means at least 30 days prior to the execution of any final agreement authorized under this act.

**PASSED BY A STANDING VOTE: YES - 62 NO - 9**

**Article 15. General Bylaw Amendment - Technical Corrections**



The Town voted to amend its general bylaws, or to take any other action related thereto, to make the following technical corrections requested by the Office of the Attorney General:

1. To amend Article 2 of a warrant approved at a town meeting convened on April 19, 2000 to provide for an “enforcing person” as shown in the underlined language below:

**“Article V - Regulation of Property, Section 5 - Water Use Restrictions**

**i. Penalties**

Any person violating this bylaw shall be liable to the Town in the amount of \$50.00 for the first violation and \$100 for each subsequent violation which shall inure to the Town. Fines shall be recovered by indictment, or on complaint before the District Court, or by non-criminal disposition in accordance with section 21D of chapter 40 of the general laws. Each day of violation shall constitute a separate offense. The enforcing agent for this bylaw shall be any employee of the Douglas Water/Sewer Department or any elected Water/Sewer Commissioner.”

2. To delete language referring to the size of a sign as it appeared in Article 11 of a warrant approved at a town meeting convened on April 19, 2000 as shown in the stricken language below:

**“Article 10. Signs**

10.2.2.7 Signs endorsing candidates or issues for public elections may be displayed as temporary or portable signs. Such signs shall not require a permit or permit fee. Such signs shall not be erected or displayed so as to endanger public safety. Such signs shall not be erected on trees or telephone poles.”

**PASSED BY MAJORITY VOICE VOTE**

**Article 16. Zoning Bylaw Amendment - Technical Corrections**

The Town voted to amend its zoning bylaws, or to take any other action related thereto, to make the following technical corrections requested by the Office of the Attorney General:

1. To delete language referring to the amendment of a zoning map as it appeared in Article 11 of a warrant approved at a town meeting convened on October 11, 2000 as shown in the stricken language below:

**“Article 11. Wireless Communication Bylaw**

To see if the Town will vote to amend its Zoning Bylaw at Section X - Wireless Service Facilities, to revise the “Schedule of Use Regulations” at Section III - Use Regulations.”

To correct a typographical error in Article 12 of a warrant approved at a town meeting convened on October 11, 2000 to change the reference from Massachusetts General Law Chapter 40A, Section 9 to Massachusetts General Law Chapter 40A, Section 9A at Section XI. Adult Entertainment Overlay District, Subsection 11.01. Purpose and Intent.

**PASSED BY UNANIMOUS VOICE VOTE**

**Article 17. Zoning Petition - Charles Street - Industrial to Village Residential**

The Town of Douglas voted to change a portion of the existing Industrial Zone on Charles Street to Village Residential (VR). The parcels to be changed are indicated on Town of Douglas Assessors' Map 17-03 Parcels 61 & 62 and a portion of Map 17 Parcel 14, and is more particularly described as follows:

BEGINNING at a point near the intersection of Charles Street and NE Main Street, said point being the southwest corner of the existing residential zone line

THENCE northwesterly along the centerline of Charles Street to the southwest corner of the above names Parcel 61;

THENCE generally in a northeasterly direction along the westerly property line of said Parcel 61 to a point approximately 200' off Charles Street;

THENCE generally in a southeasterly direction along the rear property lines of Parcel 61 & 62, approximately 450' to a point at an unnamed brook;

THENCE along said brook in a southeasterly direction to the point of beginning, said brook being the existing residential zone line.

**PASSED BY A STANDING VOTE: YES - 62 NO - 10**

**Article 18. Zoning Petition - Common Drives**

To see if the Town will vote to add a common drive provision to its zoning by-law by adding the following to Section 6.03 of the bylaw:

Common driveways serving not more than three lots may be allowed by special permit issued by the Planning Board, to provide access to the buildable portions of lots when direct access from the Street to such lot(s) is obstructed by wetlands, steep slopes or other obstacle. A common driveway must satisfy all of the following conditions:

- (a) The center line intersection with the Street center line shall not be less than 450;
- (b) A minimum width of 15 feet shall be maintained over its entire length;
- (c) The common driveway shall be surfaced with a durable, all-season nondusting material, drained and suitably maintained to the extent necessary to avoid any nuisance by reason of dust, erosion or water flow onto streets or adjoining property.
- (d) Proposed documents must be submitted to the Planning Board demonstrating that, through easements, restrictive covenants or other appropriate legal devices, the maintenance, repair, snow removal and liability for the common driveway shall remain perpetually the responsibility of the private parties or their successors-in-interest; or take any other action relating thereto.

**Motion made and seconded to refer the subject matter of Article 18 to the Master Plan Implementation Committee.**

**PASSED BY MAJORITY VOICE VOTE**

**Article 19. Zoning Petition - Limited Density Residential Development**

To see if the Town will vote to amend the limited density residential development provisions of the zoning bylaw to include certain land in the Rural-Agricultural zone as follows:

Add to Section V as paragraph 12 the following:

## **12. Applicability in Rural-Agricultural Zone.**

For limited density residential development in the Rural-Agricultural zone, the following shall be substituted for Section 3, paragraphs A through E, inclusive.

- A. In the Rural-Agricultural zone, limited density residential developments shall be permitted on tracts of land with a maximum of seventy-five (75) acres.
- B. The overall tract density in the Rural-Agricultural zone shall not exceed 1.0 dwelling units per acre.
- C. Structures shall be no closer than sixty (60) feet to an adjacent structure and shall be no closer than forty (40) feet to an interior way.
- D. Each dwelling shall be served by public water and public sewerage, provided that if public sewerage is not available, each dwelling unit shall be served with an on-site waste treatment facility (package treatment plant) approved by the Department of Environmental Protection. All electric, telephone and other utilities shall be underground.
- E. Residential structures may contain between one (1) and four (4) dwelling units and shall not exceed thirty-five (35) feet in height. The exterior design shall reflect the rural residential character of Douglas and shall achieve architectural diversity.

In all other respects the provisions of the limited density residential development bylaw shall apply.

**Motion made and seconded to refer the subject matter of Article 19 to the Master Plan Implementation Committee.**

**PASSED BY MAJORITY VOICE VOTE**

## **Article 20. Zoning Petition - Senior Housing Developments**

To see if the Town will vote to amend the limited density residential development provisions of the Zoning bylaw to permit senior housing developments as follows:

**Add to Section V as paragraph 16 the following:**

### 13. Senior Housing Developments.

For limited density residential developments restricted to residents fifty-five years of age or older, the following shall be substituted for Section 3, paragraphs A through E, inclusive.

- A. In the Village Residential, Central Business and Rural-Agricultural zones, limited density residential developments shall be permitted on tracts with a maximum of fifty (50) acres.
- B. The overall tract density shall not exceed 2.0 dwelling units per acre.
- C. Structures shall be no closer than forty (40) feet to an adjacent structure and shall be no closer than thirty (30) feet to an interior way.
- D. Each dwelling shall be served by public water and public sewerage, provided that if public sewerage is not available, each dwelling unit shall be served with an on-site waste treatment facility (package treatment plant) approved by the Department of Environmental Protection. All electric, telephone and other utilities shall be underground.
- E. Residential structures may contain between one (1) and four (4) dwelling units and shall not exceed thirty-five (35) feet in height. The exterior design shall reflect the rural residential character of Douglas and shall achieve architectural diversity.

In all other respects the provisions of the limited density residential development bylaw shall apply; or take any other action relating thereto.

**Motion made and seconded to refer the subject matter of Article 20 to the Master Plan Implementation Committee.**

**PASSED BY MAJORITY VOICE VOTE**

### **Article 21. Personnel Classification and Compensation Plans**

The Town voted to approve the following personnel classification and compensation plans with change of the Planning & Conservation Agent as follows:

#### **Article 21. Personnel Classification and Compensation Plans**

The Town voted to approve the following personnel classification and compensation plans with a Planning & Conservation Agent as follows:



1. MANAGEMENT POSITIONS

| MANAGEMENT CLASSIFICATION PLAN |                                  |       |                              |
|--------------------------------|----------------------------------|-------|------------------------------|
| Grade                          | Positions                        | Grade | Positions                    |
| M-1                            | Asst. to Executive Administrator | M-4   | Fire Chief                   |
| M-2                            | Director Senior Center           | M-5   | System Manager Water & Sewer |
|                                | Assistant Assessor               |       | Town Engineer                |
| M-3                            | Building Commissioner            |       | Highway Superintendent       |
|                                | Planning & Conservation Agent    |       |                              |
|                                | Library Director                 |       |                              |

| MANAGEMENT COMPENSATION PLAN |        |        |        |        |        |         |        |          |        |         |
|------------------------------|--------|--------|--------|--------|--------|---------|--------|----------|--------|---------|
| Base=                        | 27,500 |        | FY02   | 3%     |        | Step %= | 2.25   | Hrs/Wk = | 40.00  |         |
|                              |        |        | COLA   |        |        |         |        |          |        |         |
| Grade                        | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6  | Step 7 | Step 8   | Step 9 | Step 10 |
| M-1                          | 28,325 | 28,962 | 29,614 | 30,280 | 30,962 | 31,658  | 32,371 | 33,099   | 33,844 | 34,605  |
| M-2                          | 35,406 | 36,203 | 37,017 | 37,850 | 38,702 | 39,573  | 40,463 | 41,374   | 42,304 | 43,256  |
| M-3                          | 44,258 | 45,254 | 46,272 | 47,313 | 48,377 | 49,466  | 50,579 | 51,717   | 52,881 | 54,070  |
| M-4                          | 50,896 | 52,042 | 53,213 | 54,410 | 55,634 | 56,886  | 58,166 | 59,475   | 60,813 | 62,181  |
| M-5                          | 54,714 | 55,945 | 57,204 | 58,491 | 59,807 | 61,152  | 62,528 | 63,935   | 65,374 | 66,845  |

2. OFFICE ADMINISTRATIVE POSITIONS

| OFFICE ADMINISTRATIVE CLASSIFICATION PLAN |                           |       |   |
|---|---------------------------|-------|---|
| Grade                                     | Position                  | Grade | Position                                  |
| OA-1                                      | Library Assistant         | OA-3  | Dispatcher                                |
|   | Jr. Clerk Assessors       |       | Asst. Tax Collector                       |
| OA-2                                      | Principal Clerk Fire      |       | Asst. Town Clerk                          |
|   | Principal Clerk Building  |       | Asst. Treasurer                           |
|   | Principal Clerk Assessors |       | Admin Sec./Comm Development               |
|   | Highway Clerk             | OA-4  | Administrative Secretary/Dispatcher       |
|   | Administrative Sec. BOS   |       | Administrative Supervisor/Board of Health |
|   | Senior Clerk              |       |   |

| OFFICE ADMINISTRATIVE COMPENSATION PLAN |        |           |         |        |              |        |          |        |        |        |
|---|--------|-----------|---------|--------|--------------|--------|----------|--------|--------|--------|
| Base =                                  |        | 14,704.00 | Step %= | 2.25   | FY02<br>COLA | 3%     | Hrs/Wk = | 30.00  |        |        |
| Grade                                   |        | MIN       | Step 2  | Step 3 | Step 4       | Step 5 | Step 6   | Step 7 | Step 8 | Step 9 |
| OA-1                                    | Hourly | 9.67      | 9.89    | 10.11  | 10.34        | 10.57  | 10.81    | 11.05  | 11.30  | 11.56  |
|   | Weekly | 290.14    | 296.66  | 303.34 | 310.16       | 317.14 | 324.28   | 331.58 | 339.04 | 346.66 |
|   | Annual | 15,145    | 15,485  | 15,834 | 16,190       | 16,554 | 16,927   | 17,308 | 17,697 | 18,095 |
| OA-2                                    | Hourly | 11.61     | 11.87   | 12.13  | 12.41        | 12.69  | 12.97    | 13.26  | 13.56  | 13.87  |
|   | Weekly | 348.16    | 356.00  | 364.01 | 372.20       | 380.57 | 389.13   | 397.89 | 406.84 | 416.00 |
|   | Annual | 18,174    | 18,583  | 19,001 | 19,428       | 19,865 | 20,312   | 20,769 | 21,237 | 21,715 |
| OA-3                                    | Hourly | 12.77     | 13.05   | 13.35  | 13.65        | 13.95  | 14.27    | 14.59  | 14.92  | 15.25  |
|   | Weekly | 382.98    | 391.60  | 400.41 | 409.42       | 418.63 | 428.05   | 437.68 | 447.53 | 457.60 |
|   | Annual | 19,991    | 20,441  | 20,901 | 21,371       | 21,852 | 22,344   | 22,846 | 23,360 | 23,886 |
| OA-4                                    | Hourly | 14.68     | 15.01   | 15.35  | 15.69        | 16.05  | 16.41    | 16.78  | 17.16  | 17.54  |
|   | Weekly | 440.43    | 450.34  | 460.47 | 470.83       | 481.42 | 492.26   | 503.33 | 514.66 | 526.24 |
|   | Annual | 22,990    | 23,507  | 24,036 | 24,577       | 25,130 | 25,695   | 26,273 | 26,865 | 27,469 |



**3. PUBLIC WORKS POSITIONS**

| PUBLIC WORKS CLASSIFICATION PLAN |                            |       |  |
|----------------------------------|----------------------------|-------|--|
| Grade                            | Position                   | Grade | Position                                 |
| PM-1                             | Truck Driver/Laborer       | PM-3  | Municipal Facilities Maintenance Manager |
| PM-2                             | Asst. Water Sewer Operator | PM-4  | Group Leader                             |
|                                  | Highway Laborer Operator   | PM-5  | Water Operator                           |
|                                  |                            |       | Chief Operator                           |

| PUBLIC WORKS COMPENSATION PLAN |        |        |         |        |        |        |        |        |        |         |
|--------------------------------|--------|--------|---------|--------|--------|--------|--------|--------|--------|---------|
|                                | Base = | 25,100 | Step %= | 2.25   | FY02   | 3%     | Hrs/Wk | 40.00  |        |         |
|                                |        |        |         |        | COLA   |        | =      |        |        |         |
| Grade                          | MIN    | Step 2 | Step 3  | Step 4 | Step 5 | Step 6 | Step 7 | Step 8 | Step 9 | Step 10 |
| PM-1                           | Hourly | 12.38  | 12.66   | 12.95  | 13.24  | 13.53  | 13.84  | 14.15  | 14.47  | 15.13   |
|                                | Weekly | 495.27 | 506.41  | 517.81 | 529.46 | 541.37 | 553.55 | 566.01 | 578.74 | 605.08  |
|                                | Annual | 25,853 | 26,435  | 27,029 | 27,638 | 28,259 | 28,895 | 29,545 | 30,210 | 31,585  |
| PM-2                           | Hourly | 13.50  | 13.80   | 14.11  | 14.43  | 14.75  | 15.08  | 15.42  | 15.77  | 16.49   |
|                                | Weekly | 539.84 | 551.99  | 564.41 | 577.11 | 590.09 | 603.37 | 616.95 | 630.83 | 645.02  |
|                                | Annual | 28,180 | 28,814  | 29,462 | 30,125 | 30,803 | 31,496 | 32,205 | 32,929 | 34,428  |
| PM-3                           | Hourly | 14.17  | 14.49   | 14.82  | 15.15  | 15.49  | 15.84  | 16.19  | 16.56  | 17.31   |
|                                | Weekly | 566.83 | 579.59  | 592.63 | 605.96 | 619.60 | 633.54 | 647.79 | 662.37 | 677.27  |
|                                | Annual | 29,589 | 30,255  | 30,935 | 31,631 | 32,343 | 33,071 | 33,815 | 34,576 | 36,149  |
| PM-4                           | Hourly | 14.88  | 15.21   | 15.56  | 15.91  | 16.26  | 16.63  | 17.00  | 17.39  | 18.18   |
|                                | Weekly | 595.18 | 608.57  | 622.26 | 636.26 | 650.58 | 665.22 | 680.18 | 695.49 | 711.14  |
|                                | Annual | 31,068 | 31,767  | 32,482 | 33,213 | 33,960 | 34,724 | 35,506 | 36,304 | 37,121  |
| PM-5                           | Annual | 34,175 | 34,944  | 35,730 | 36,534 | 37,356 | 38,197 | 39,056 | 39,935 | 40,833  |
|                                |        |        |         |        |        |        |        |        | 41,752 |         |

**4. FIRE POSITIONS**

| FIRE CLASSIFICATION PLAN |                        |        |         |        |        |        |        |        |        |        |         |
|--------------------------|------------------------|--------|---------|--------|--------|--------|--------|--------|--------|--------|---------|
| Grade                    | Position               |        |         |        |        |        |        |        |        |        |         |
| F-1                      | Firefighter/EMT        |        |         |        |        |        |        |        |        |        |         |
|                          | FIRE COMPENSATION PLAN |        |         |        |        |        |        |        |        |        |         |
|                          | Base =                 | 27,250 | Step %= | 2.25   | FY02   | 3%     | Hrs/Wk | 40.00  |        |        |         |
| Grade                    |                        | MIN    | Step 2  | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 | Step 8 | Step 9 | Step 10 |
| F-1                      | Hourly                 | 13.44  | 13.74   | 14.05  | 14.37  | 14.69  | 15.02  | 15.36  | 15.71  | 16.06  | 16.42   |
|                          | Weekly                 | 537.69 | 549.79  | 562.16 | 574.81 | 587.74 | 600.97 | 614.49 | 628.31 | 642.45 | 656.91  |
|                          | Annual                 | 28,068 | 28,699  | 29,345 | 30,005 | 30,680 | 31,370 | 32,076 | 32,798 | 33,536 | 34,290  |

**PASSED BY MAJORITY VOICE VOTE**

**Article 22. Medicaid Administration**

To see if the Town will vote to establish an account for the deposit of Municipal Medicaid funds for the use of the Douglas Public Schools or to take any other action related thereto.

Motion made and seconded to pass over article.

**PASSED BY MAJORITY VOICE VOTE.**

## PASSED BY MAJORITY VOICE VOTE

### Article 22. Medicaid Administration

To see if the Town will vote to establish an account for the deposit of Municipal Medicaid funds for the use of the Douglas Public Schools or to take any other action related thereto.

Motion made and seconded to pass over article.

## PASSED BY MAJORITY VOICE VOTE.

The meeting was adjourned at 9:30 p.m.

A True Copy,

ATTEST: \_\_\_\_\_

Christine E. G. Furno, Town Clerk

### SUMMARY

Money to be Raised & Appropriated (from Tax Levy):

|                 |                    |              |
|-----------------|--------------------|--------------|
| Articles 1 & 2: | General Government | \$15,017,144 |
|-----------------|--------------------|--------------|

Money to be Transferred (from other sources):

|                 |                           |                  |
|-----------------|---------------------------|------------------|
| Articles 1 & 2: | Ambulance Receipts        | \$ 74,125        |
|                 | Post Office Rent Receipts | <u>\$ 29,470</u> |
|                 |                           | \$ 103,595       |

Revolving Accounts:

|            |                            |           |
|------------|----------------------------|-----------|
| Article 5: | Animal Control             | \$ 26,630 |
|            | Board of Health Sanitation | 40,000    |

Enterprise Fund (Water/Sewer Dept):

|            |   |                  |
|------------|---|------------------|
| Article 3: | To operate & maintain Water/Sewer Dept. |                  |
|            | From Water/Sewer User Charges           | \$ 360,837       |
|            | Water Development Fees                  | 17,000           |
|            | Sewer Development Fees                  | <u>\$ 45,000</u> |
|            |   | \$ 422,837       |

|   |                   |
|---|-------------------|
| To pay Water/Sewer Debt & Interest            |                   |
| From Fund Balance Reserve for Water Well Bond | \$ 121,488        |
| From Water/Sewer Unreserved Fund Balance      | 82,174            |
|   | <u>\$ 203,662</u> |
| <br>TOTAL WATER/SEWER                         | <br>\$ 626,499    |

Enterprise Fund (Transfer Station):

Article 4: To operate & maintain Transfer Station \$ 283,851



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***SPECIAL TOWN MEETING***  
**Thursday, June 28, 2001**

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Resource Room-Municipal Center on Thursday, June 28, 2001, at 7:00 p.m. There being a quorum present (30 registered voters), the meeting was called to order by the Moderator, Jerome D. Jussaume. The service of the warrant was read by Mr. Jussaume and the Town voted as follows:

**Article 1. Chapter 90 Funds**

The Town voted to appropriate the sum of \$91,309.47 from the State's allocation of Chapter 90 funds to be expended by the Highway Department under the direction of the Board of Selectmen for the purpose of repairing and improving Town ways.

**PASSED BY MAJORITY VOICE VOTE.**

**Article 2. Transfers**

The Town voted to transfer the sum of \$6,900 from the Police Salaries Account to the Police Expenses Account and the sum of \$2,000 from the Fire Salaries Account to the Fire Expenses Account to meet the current obligations of the Police and Fire Departments.

**PASSED BY MAJORITY VOICE VOTE.**

**Article 3. Supplemental Appropriations**

The Town voted to appropriate the sum of \$9,172 from additional lottery receipts to the Board of Selectmen's Expenses Account for purposes of funding an engineering services contract.

**PASSED BY MAJORITY VOICE VOTE.**

**Article 4. Prior Year's Bills**

The Town voted to appropriate the sum of \$130.11 from additional lottery receipts to the Board of Selectmen's Expenses Account for purposes of paying a prior year's bill.

**PASSED BY UNANIMOUS VOICE VOTE**

**A motion was made and seconded to amend the amount on Article 5 from \$5,000 to \$5,900.**

**AMENDMENT PASSED BY STANDING VOTE. YES - 22 NO - 5**

**Article 5. Repair and Straightening of Grave Stones**

The Town voted to appropriate the sum of \$5,900 from additional lottery receipts for the purpose of straightening and repairing grave stones, to be spent under the direction of the Cemetery Commissioners.

**PASSED BY MAJORITY VOICE VOTE.**

The meeting was adjourned at 7:23 p.m.

A True Copy, ATTEST: \_\_\_\_\_  
Christine E. G. Furno, Town Clerk

**SUMMARY**

**MONEY TO BE APPROPRIATED (from lottery receipts):**

|  |                    |
|--|--------------------|
| Article 3: to Selectmen's Expenses Account | \$ 9,172.00        |
| Article 4: to Selectmen's Expenses Account | 130.11             |
| Article 5: to Cemetery Commissioners       | <u>5,900.00</u>    |
|  | <b>\$15,202.11</b> |

#### **MONEY TO BE TRANSFERRED:**

|  |            |
|--|------------|
| Article 2: to Police Expenses Acct. from Police Salaries Acct. | \$6,900.00 |
| to Fire Expenses Acct. from Fire Salaries Acct.                | 2,000.00   |



### ***SPECIAL TOWN MEETING*** **Thursday, November 15, 2001**

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas Middle/High School Auditorium on Thursday, November 15, 2001, at 7:00 p.m. There being a quorum present (68 registered voters), the meeting was called to order by the Moderator, Jerome D. Jussaume. The service of the warrant was read by Mr. Jussaume and the Town voted as follows:

#### **Article 1. Fund Additional Library Design Services**

The Town voted to appropriate the sum of \$6,000 from additional lottery receipts, with \$4,000 to be transferred to the Library Renovations/Additions Account (Account Number 001-610-001-801) and further that \$2,000 to be transferred to the Finance Committee Reserve Fund (Account Number 001-131-000-725).

#### **PASSED BY MAJORITY VOICE VOTE.**

#### **Article 2. Fund Water Mains**

The Town voted to appropriate the sum of \$580,000 for the purpose of paying costs of laying a sixteen-inch water main from Franklin Street to the intersection of Northeast and North Streets, and thereafter, a twelve-inch water main along Route 16, all as needed to provide for the fire suppression requirements of the new school, including the payment of all costs incidental and related thereto, and that such funds shall be appropriated to, and spent under the joint care and custody of the School Committee and the



Water Sewer Commission. And further that to meet this appropriation, the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said amount, under and pursuant to Chapter 44, Section 8, Clauses (5) and (6) of the General Laws. Or any other enabling authority, and to issue bonds or notes of the Town therefore.

**PASSED BY STANDING VOTE. YES - 53; NO - 4**

### **Article 3. Additional Compensation - Town Treasurer**

The Town voted to raise and appropriate the sum of \$1,000 to the Town Treasurer's salary account to provide compensation for becoming a Certified Massachusetts Municipal Treasurer as approved in Article 12 of the May 15, 2000 Annual Town Meeting. It is further moved that such funds shall be drawn from Lottery Aid Receipts.

**PASSED BY MAJORITY VOICE VOTE.**

### **Article 4. Municipal Charges Lien for Delinquent Ambulance Bills**

The Town voted to adopt Massachusetts General Law Chapter 40, Section 58 (Municipal Charge Lien so called) as it pertains to the collection of unpaid and delinquent fees for ambulance and emergency medical services provided.

**PASSED BY MAJORITY VOICE VOTE.**

### **Article 5. Adoption of FY 03-08 Capital Improvement Plan**

The Town voted to accept and approve the Town of Douglas Capital Improvement Report for Fiscal Years 2003 through 2008 inclusive, as presented below.

### **Capital Improvements Committee Report**

The Capital Improvements Committee reviews and offers recommendations concerning requests for Town and School capital projects. Prioritization of FY03 requests is based on current information. Appropriation for FY03 projects will occur at subsequent town meetings.



| Priority<br>FY03 | Requested Projects   | Cost    |
|------------------|--|---------|
| 03-1             | <b>Senior Center Handicapped Ramp Improvement</b> - During inclement weather, access and maintenance to the Senior center becomes dangerous. Renovation to the entrance includes a roof and enclosure.   | 52,780  |
| 03-2             | <b>Transfer Station Concrete Pads</b> - Addition of concrete pads for recycling containers.  | 11,000  |
| 03-3             | <b>Stainless Steel Sanders</b> - (2) sanders to replace non-stainless versions   | 18,000  |
| 03-4             | <b>Martin Road</b> - Stabilization of existing fields, improvement of drainage.  | 55,000  |
| 03-5             | <b>Ambulance</b> - Replacement of 1995 ambulance   | 124,200 |
| 03-6             | <b>Old Elem School Roof repair</b> - FY02 funding was appropriated for roof repair and soffit replacement. Upon subsequent investigation, removal of pigeon guano is necessary prior to repairs.   | 41,493  |
| 03-7             | <b>Police Communication Equipment</b> - Existing low band system has inadequate range to cover the entire town. Range problem may be corrected with additional equipment being added to the cell tower now under construction. This request is for high band VHF/UHF system if low band system is not corrected. Prioritization to be updated early 2002 with cell tower completion. | 69,126  |
| 03-8             | <b>Catch Basin Cleaner</b> - Replacement of 1968 Cleaner   | 60,000  |
| 03-9             | <b>New Sidewalk Construction</b> - 1) 200 foot extension from Main St west to Franklin St. 2) 955 foot extension from Town Hall south on Depot St.   | 48,000  |
| 03-10            | <b>Middle/High School Garage</b> - construction of garage for storage of school equipment.   | 20,000  |
| 03-11            | <b>Land Acquisition</b> - review of land under Ch 61 currently being undertaken. Plan for proposed acquisitions and funding strategy to be developed in FY03   | 100,000 |
| 03-12            | <b>Acct'g Software Package</b> - Replacement of existing package. Prioritization to be updated when new Town Accountant is hired early 2002.   | 50,000  |
| 03-13            | <b>Municipal Facilities Master Plan</b> - Phase 2: review and recommendations for projected future use of municipal buildings/land. Phase 1: development of long range maintenance plan for all municipal buildings was completed in FY01.   | 30,000  |
| 03-14            | <b>Fire Chief's Vehicle</b> - Replacement of existing vehicle  | 18,895  |
| 03-15            | <b>Chipper</b> - Replacement of Highway Dept chipper   | 27,000  |
| 03-16            | <b>Roof repair Old Fire Station</b> - Stabilization of roof for continued use of old fire station as storage/garage for town equipment.  | 10,000  |
| FY03 Total       |  | 735,494 |

### 5 Year Projection of Capital Expenditures

Projects for the years 2004 thru 2008 have not been reviewed in depth by the Committee.

| FY04 Requested Projects          | Cost   |
|----------------------------------|--------|
| Rescue Truck                     | 85,000 |
| 4 Wheel Drive 1-Ton Truck w/Plow | 40,000 |

|                                   |         |
|-----------------------------------|---------|
| New Sidewalk Construction         | 28,000  |
| Old Building removal              | 60,500  |
| Martin Road Recreation            | 77,000  |
| Municipal Bldg Electrical system  | 78,140  |
| Municipal Center Renovations      | 64,220  |
| Pavement Resealing -              | 15,000  |
| Handicapped Ramp                  | 20,625  |
| Install 1st Floor Unisex Bathroom | 13,750  |
| Replacement Main Electrical Panel | 45,000  |
| FY04 Total                        | 527,235 |

| <b>FY05 Requested Projects</b>             | <b>Cost</b> |
|--|-------------|
| Well Exploration                           | 75,000      |
| Dump Truck w/Plow (1) Replacing 1978 Truck | 80,000      |
| New Sidewalk Construction                  | 28,000      |
| Survey Equip                               | 11,000      |
| Martin Road Recreation                     | 50,000      |
| FY05 Total                                 | 244,000     |

| <b>FY06 Requested Projects</b>             | <b>Cost</b> |
|--|-------------|
| Dump Truck w/Plow (1) Replacing 1979 Truck | 75,000      |
| New Sidewalk Construction                  | 28,000      |
| Municipal Gym Windows                      | 17,230      |
| Martin Road Recreation                     | 50,000      |
| FY06 Total                                 | 170,230     |

| <b>FY07 Requested Projects</b>           | <b>Cost</b> |
|--|-------------|
| Replace ceiling tile                     | 81,000      |
| Replace bathroom fixtures                | 70,000      |
| Sidewalk Tractor                         | 64,500      |
| Replace ceiling tile                     | 42,000      |
| Replace bathroom fixtures                | 30,000      |
| New Sidewalk Construction                | 28,000      |
| 1/2 Ton, 2-Wheel Drive Pickup            | 22,000      |
| Replace office roof; service bay roof    | 21,250      |
| Replace ceiling tiles                    | 14,850      |
| Replace lighting and fire alarm          | 10,000      |
| Municipal Bldg. Exterior Envelope Repair | 17,006      |
| Post Office Ext. Envelope Repair         | 27,137      |
| Post Office Roof                         | 59,267      |
| Industrial Land Feasibility Study        |             |
| (possible repayment of loan from FY02)   | 25,000      |
| FY07 Total                               | 512,010     |

| <b>FY08 Requested Projects</b> | <b>Cost</b> |
|--------------------------------|-------------|
| FY08 Total                     | 0           |

| <b>Project Requests Exceeding \$100,000 For Later Funding Determinations **</b> | <b>Cost</b> |
|---|-------------|
| Sewer Plant Upgrade   | 4,806,000   |
| Library Renovation & Addition (Eligible for State Reimbursement)                | 3,150,000   |
| Replacement of 1931 Highway Garage  | 1,222,100   |
| Davis Street Sewer Extension  | 800,750*    |
| Main Street Water Main (Franklin-North)   | 395,840*    |
| 8" Gravity Sewer Line and Pump (C St to Pump Station)                           | 336,400     |
| Davis Street Water Main   | 337,555*    |
| Highway Garage Land Acquisition   | 220,000     |
| School Connector Road   | 315,000     |
| Downtown Improvements   | **          |
| Replacement of Police Station   | 2,000,000   |
| Boiler, A/C   | 185,000     |
| Replace Brush No. 1   | 150,000     |
| Main Street Booster Station   | 100,000     |
| Water Main (Mechanic, Manchaug, & Gilboa)                                       | 310,000     |
| Replace Ladder No. 1  | 725,000     |

\* Funded thru new High School construction appropriation and Article 2 of the 11/15/01 Special Town Meeting

\*\* Costs to be determined based on results of design review in early 2002

## **PASSED BY MAJORITY VOICE VOTE.**

### **Article 6. Amend Personnel Bylaws - Sick Leave Bank**

The Town voted to amend the Douglas Personnel Bylaw, as adopted by the Annual Town Meeting on May 17, 1986 and as amended at the May 16, 1992 Annual Town Meeting, by inserting in Section VIII, EMPLOYEE BENEFITS, a new Subsection C-I, SICK LEAVE BANK, to read as follows:

#### **SICK LEAVE BANK**

The Personnel Board shall establish a Sick Leave Bank, subject to the following terms and conditions:

1. **ESTABLISHMENT:** The Sick Leave Bank is designed for use by non-union, non-contract municipal employees who are undergoing a prolonged illness or disability or who must care for an immediate family member with an extended or catastrophic illness or injury. Prolonged illness or disability is construed to be an absence of twenty (20) consecutive working days or more. All transactions for the Sick Leave Bank shall be processed in increments of one (1) hour or more. Donors and recipients of the Sick Bank Leave

must be permanent full or part time employees. The Sick Leave Bank shall be administered by the Personnel Board on a case by case basis and reserves the right to waive requirements or establish additional criteria.

2. **ELIGIBILITY:** Employees are eligible to participate in the Sick Leave Bank if they are permanent full or part-time employees with at least one year of service, and have exhausted all of their own sick leave benefits, vacation days, personal days and compensatory time and who intend to return to work immediately after the prolonged illness or disability ceases. The employee must not be receiving workers compensation benefits or other disability or retirement benefits. If the recipient's situation qualifies for family and medical leave under the Family and Medical Leave Act (FMLA), any leave granted will be counted toward his/her FMLA leave entitlement. The employee must submit a medical verification from a licensed physician with the application for the Sick Leave Bank and must submit monthly medical progress reports from a licensed physician (unless waived by the Personnel Board) for the duration of the leave. Only employees who contribute to the Sick Leave Bank are eligible to receive benefits from it.

3. **JOINING:** Any permanent full or part-time employee who has accrued a minimum of 8 sick days may join the Sick Leave Bank at its inception or during the annual benefits open enrollment period (February 1st - March 1st). New employees may join after their 7th month of employment or during the annual benefits open enrollment period and must have accrued a minimum of 8 sick days. Upon joining, the employee must immediately contribute a minimum of three (3) sick days (or the equivalent of three (3) work days and at least one (1) sick day per year. The total contribution per employee shall be at his/her discretion. Prior to retirement, an employee may donate a maximum of twenty (20) days. Employees shall be considered members of the Sick Leave Bank for as long as they contribute the minimum sick days or until written notice of withdrawal is sent to the Personnel Board. No donated sick days shall be returned to the employee upon his/her withdrawal from the Sick Leave Bank.

4. **RECIPIENTS:** Any eligible employee may apply to the Sick Leave Bank after exhausting all of their benefits. Employees must use the standard Application for Sick Leave Bank and submit it to the Personnel Board. Each submittal must be accompanied by a verification from a licensed physician along with monthly progress reports from said physician for the length of the benefit period. No employee may receive more than fifty (50) additional



sick leave days in one calendar year and a maximum of eighty (80) additional sick leave days in two calendar years. Anyone receiving benefits from the Sick Leave Bank is responsible for all medical and other payroll deductions. Recipients must sign a Sick Leave Bank Agreement in which he/she states their intent to return to service immediately after the prolonged illness or disability.

5. **DEFAULT:** Employees using the benefits of the Sick Leave Bank must sign a Sick Leave Bank Agreement in which he/she states his/her intent to return to service immediately after the prolonged illness or disability for a minimum length of Sick Leave and to meet all the terms of the bylaw requirements. Default of this signed Agreement for reasons other than death or retirement of the employee, will result in refunding by the employee to the Town of Douglas in full amount of the salary represented by the sick leave from the Sick Leave Bank.

#### **PASSED BY MAJORITY VOICE VOTE.**

#### **Article 7. Amend the Personnel Compensation Plans - Administrative Assistant Position.**

The Town voted vote to amend the Personnel Classification and Compensation Plans, as adopted in Article 21 of the May, 2001 Annual Town Meeting, by inserting the position of "Administrative Assistant-Selectmen's Office" in the "Office Administrative Classification Plan" under "Grade OA-4",

#### **PASSED BY MAJORITY VOICE VOTE.**

#### **Article 8. Sight Line Easement - West and Grove Streets**

The Town voted to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise and to accept the grant to the Inhabitants of the Town, a permanent sight line easement in, upon, under, and over the area shown as "Sight Line Easement" on a plan of land entitled "Plan of Easement across Land of Ronald A. Nedroscik and Carol A. Nedroscik" scale 1" = 40', dated August 16, 2001, prepared by Jim Kasierski, PLS, Inc., 82 Dresser Hill Road, Charlton, MA 01507, upon such terms and conditions as the Board shall determine appropriate, for the purpose of providing and maintaining a safe sight line for pedestrian and motor vehicle traffic entering and exiting Grove Street, a public way, and further, the Town voted to raise

and appropriate the sum of \$18,000 for said purpose, that the source of such funds shall be Lottery Aid Receipts and to include the placement of 4-way stop signs in addition to the action described herein.

## **PASSED AS AMENDED BY MAJORITY VOICE VOTE.**

### **Article 9. Common Driveway Bylaw**

The Town voted to amends its Zoning Bylaw by inserting a new Section x as follows:

#### **10.01 Purpose**

The purpose of this Bylaw is to promote public safety; avoid the alteration of the physical appearance of the land; minimize the alteration of wetland resource areas and topographical characteristics, including the removal of rock outcrops, significant fill or grading, removal of trees and other vegetation, or the removal of buildings of historical or architectural merit. All driveways shall be constructed in a manner ensuring reasonable and safe access for all vehicles including, but not limited to, emergency, fire and police vehicles.

#### **10.02 Applicability**

- a. Shared driveways, serving not more than two lots are allowed by right.
- b. Common driveways serving between three and four lots may be allowed by special permit in all zoning districts. Common driveways may not serve more than four lots.

#### **10.03 Authority**

- a. The Planning Board shall be the Special Permit Granting Authority (SPGA) for common driveways.
- b. The Planning Board will consider recommendations from the Police Chief, the Fire Chief, the Highway Superintendent and the Town Engineer.
- c. The Planning Board may establish and assess reasonable fees for the permit application.
- d. Strict compliance with the requirements of this Bylaw may be waived



when, in the judgment of the Planning Board, such action is in the public interest and not inconsistent with the Common Driveway Bylaw. In waiving strict compliance, the Board may require such alternative conditions as will serve substantially the same objective as the standards being waived. Further, the Planning Board may adopt, and from time to time amend regulations, policies, or lend guidance in the implementation and administration of this Bylaw.

#### **10.04 Administration**

a. The submittal package shall include the Special Permit Application Form, a certified abutters list for all property owners within 300-feet of the properties being served, a plan showing the proposed driveway presented at a suitable scale to show the scope and intent of the proposed project, and the permit Application fee as identified in Section 10.03 c.

b. Applicants for common driveway approval shall submit twelve (12) copies of the application package to the Planning Board office. Within three (3) days thereafter the Planning Board shall forward a copy of the application to the Police Chief, Fire Chief, Highway Superintendent, and the Town Engineer.

c. Abutter notification, advertising and the hearing process shall be in conformance with the requirements of the State Zoning Act Chapter 40A, Section 9 - Special Permits.

#### **10.05 Design Requirements**

a. Lots to be served shall have at least the minimum required frontage on a town way as required by the Zoning Bylaw in effect at the time they were created.

b. Lots to be served by a common driveway must meet the dimensional standards of the Zoning Bylaw in effect at the time they were created.

c. The common driveway shall be located entirely within the boundaries of the lots being served thereby.

d. The Grade of the Common Driveway shall not exceed 10% unless the Planning Board shall grant a waiver of this requirement after a determina-

tion that said driveway will provide safe and reasonable access for vehicles.  
e. The Driveway Centerline intersection with the street centerline shall not be less than 45 degrees.

### **10.06 Construction and Operational Requirements**

a. The Common Driveway shall have a minimum cleared width of eighteen (18) feet if less than or equal to Three Hundred (300) feet in length, and Twenty-two (22) feet if greater than 300 feet in length.

b. Driveways shall be constructed with a durable material, graded and suitably maintained to the extent necessary to avoid any nuisance by reason of erosion or water flow onto adjoining property.

c. A paved apron of at least 20 feet in length shall be constructed at the Common Driveway - street intersection to ensure that dirt and debris is not tracked into the street.

d. No parking shall be allowed on the commonly used portion of the common driveway.

### **10.07 Legal Considerations**

a. Proposed documents shall be submitted to the Planning Board demonstrating, to the satisfaction of the Planning Board, that, through easements, restrictive covenants or other appropriate legal devices, the maintenance, repair, snow removal and liability of the common driveway shall remain perpetually the responsibility of the private parties or their successors-in-interest.

b. Said documents shall be recorded at the Registry of Deeds, and a copy of said recorded documents shall be provided to the Planning Board prior to issuance of a building permit for any structure to be served by the common driveway.

c. A covenant shall be entered into between the owner or developer and the Town, in a form acceptable to the Planning Board, prohibiting the issuance of an occupancy permit for any structure to be served by the common driveway until such time as the common driveway has been constructed in accordance with this Bylaw.

PASSED AS AMENDED BY STANDING VOTE. YES - 46; NO - 4

The meeting adjourned at 8:40 p.m.

A True Copy,                      ATTEST: \_\_\_\_\_  
Christine E.G. Furno, Town Clerk

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**SUMMARY**

**NOVEMBER 15, 2001**

|   |  |                      |
|---|--|----------------------|
| MONEY TO BE RAISED AND APPROPRIATED:              |  |                      |
| Article 3:  | Treasurer's Salary ( Certification Comp) | \$ 1,000.00          |
| MONEY TO BE APPROPRIATED (from Lottery Receipts): |  |                      |
| Article 1.  | to Library Renovations/Additions Acct.   | \$ 4,000.00          |
|   | to Finance Committee Reserve Fund        | 2,000.00             |
| Article 8:  | BOS (sight line easement-Nedroscik)      | 18,000.00            |
|   |  | <b>\$ 24,000.00</b>  |
| MONEY TO BE BORROWED:                             |  |                      |
| Article 2:  | Water Main (Rt. 16)                      | <b>\$ 580,000.00</b> |

# 2001 RECEIPTS TO TREASURER

|                | JAN        | FEB        | MARCH      | APRIL      | MAY        | JUNE       | JULY       | AUGUST   | SEPT     | OCT        | NOV      | DEC      | TOTALS      |
|----------------|------------|------------|------------|------------|------------|------------|------------|----------|----------|------------|----------|----------|-------------|
| PARKING        | \$45.00    | \$5.00     | \$-        | \$-        | \$-        | \$5.00     | \$10.00    | \$15.00  | \$10.00  | \$5.00     | \$10.00  | \$10.00  | \$115.00    |
| TICKETS        |            |            |            |            |            |            |            |          |          |            |          |          |             |
| STREET LISTS   | \$20.00    | \$10.00    | \$20.00    | \$5.00     | \$15.00    | \$5.00     | \$25.00    | \$60.00  | \$25.00  | \$30.00    | \$10.00  | \$10.00  | \$235.00    |
| ZONING         | \$60.00    | \$-        | \$-        | \$-        | \$40.00    | \$40.00    | \$-        | \$60.00  | \$20.00  | \$120.00   | \$60.00  | \$-      | \$400.00    |
| BYLAWS         |            |            |            |            |            |            |            |          |          |            |          |          |             |
| SUBDIV.        | \$-        | \$-        | \$-        | \$-        | \$10.00    | \$10.00    | \$-        | \$-      | \$-      | \$-        | \$-      | \$-      | \$20.00     |
| BYLAWS         |            |            |            |            |            |            |            |          |          |            |          |          |             |
| TOWN BYLAWS    | \$-        | \$-        | \$-        | \$-        | \$10.00    | \$-        | \$-        | \$-      | \$-      | \$20.00    | \$-      | \$-      | \$30.00     |
| TOWN MAPS      | \$-        | \$-        | \$-        | \$-        | \$-        | \$-        | \$-        | \$-      | \$-      | \$-        | \$-      | \$-      | \$-         |
| PHOTOCOPIES    | \$-        | \$-        | \$-        | \$-        | \$-        | \$10.00    | \$10.00    | \$-      | \$-      | \$-        | \$-      | \$-      | \$10.00     |
| VAL. BOOKS     | \$-        | \$-        | \$-        | \$-        | \$-        | \$-        | \$-        | \$-      | \$-      | \$-        | \$-      | \$-      | \$-         |
| RAFFLE         | \$-        | \$-        | \$-        | \$-        | \$-        | \$-        | \$-        | \$-      | \$-      | \$20.00    | \$-      | \$-      | \$20.00     |
| PERMITS        |            |            |            |            |            |            |            |          |          |            |          |          |             |
| TOWN           | \$-        | \$-        | \$-        | \$-        | \$-        | \$-        | \$-        | \$-      | \$-      | \$-        | \$-      | \$-      | \$-         |
| HALLRENT       |            |            |            |            |            |            |            |          |          |            |          |          |             |
| FLAMMABLES     | \$-        | \$-        | \$-        | \$-        | \$100.00   | \$-        | \$-        | \$-      | \$-      | \$25.00    | \$-      | \$-      | \$125.00    |
| NON-CRIMINAL   | \$-        | \$-        | \$75.00    | \$-        | \$25.00    | \$-        | \$-        | \$-      | \$-      | \$400.00   | \$50.00  | \$-      | \$550.00    |
| VIO.           |            |            |            |            |            |            |            |          |          |            |          |          |             |
| CABLE TV FEES  | \$-        | \$-        | \$-        | \$-        | \$-        | \$-        | \$-        | \$-      | \$-      | \$-        | \$-      | \$-      | \$-         |
| SPORTING LIC.  | \$1,324.25 | \$192.00   | \$331.00   | \$328.25   | \$268.00   | \$342.75   | \$361.50   | \$91.00  | \$77.00  | \$420.75   | \$151.00 | \$37.50  | \$3,925.00  |
| CLERK'S FEES   | \$240.00   | \$210.00   | \$320.70   | \$135.00   | \$345.00   | \$265.60   | \$255.60   | \$247.50 | \$311.00 | \$341.25   | \$275.00 | \$166.00 | \$3,112.65  |
| LATE FINES     | \$-        | \$-        | \$-        | \$-        | \$-        | \$-        | \$-        | \$-      | \$-      | \$-        | \$-      | \$-      | \$-         |
| DOG FINES      | \$-        | \$-        | \$420.00   | \$395.00   | \$240.00   | \$100.00   | \$150.00   | \$-      | \$-      | \$-        | \$-      | \$-      | \$1,305.00  |
| DOG LICENSE \$ | \$4,050.00 | \$7,585.00 | \$3,125.00 | \$525.00   | \$350.00   | \$261.00   | \$310.00   | \$175.00 | \$55.00  | \$150.00   | \$30.00  | \$35.00  | \$16,651.00 |
| \$ TURNOVER    | \$5,739.25 | \$8,002.00 | \$4,291.70 | \$1,388.25 | \$1,403.00 | \$1,029.35 | \$1,122.10 | \$648.50 | \$498.00 | \$1,532.00 | \$586.00 | \$258.50 | \$26,498.65 |
| DOG LICENSE #  | 250        | 458        | 188        | 32         | 22         | 14         | 19         | 11       | 3        | 1          | 2        | 2        | 1002        |
| FISHING LIC.   | 17         | 3          | 10         | 20         | 7          | 10         | 4          | 1        | 2        | 1          | 0        | 0        | 74          |
| HUNTING LIC.   | 7          | 0          | 0          | 0          | 3          | 2          | 7          | 2        | 1        | 10         | 2        | 0        | 34          |
| SPORTING LIC.  | 35         | 6          | 5          | 4          | 1          | 2          | 2          | 2        | 0        | 1          | 1        | 0        | 59          |
| ARCHERY        | 3          | 1          | 1          | 0          | 0          | 0          | 0          | 0        | 0        | 8          | 4        | 0        | 17          |
| STAMP          |            |            |            |            |            |            |            |          |          |            |          |          |             |
| WATERFOWL      | 4          | 0          | 0          | 0          | 0          | 0          | 0          | 0        | 0        | 1          | 0        | 0        | 5           |
| PRIMITIVE F.A. | 8          | 1          | 2          |            | 0          | 1          | 1          | 2        | 0        | 6          | 1        | 7        | 29          |
| LAND STAMPS    | 57         | 11         | 8          | 14         | 10         | 12         | 13         | 3        | 3        | 10         | 2        | 0        | 143         |

## VITAL STATISTICS

## BIRTHS - 2001

## JANUARY

- 2 Mackenzie Leigh Kirby  
PaulaJean (Hvizdos) and Brent S. Kirby
- 7 Amanda Rose McGloin  
Lisa A. (Riccardo) and Michael R. McGloin
- 9 Kole Robert Hiser  
Kelly B. (Johnson) and Keith R. Hiser
- 13 Quinn Adam Rosenkrantz  
Kathleen M. (Hesek) and Joel D. Rosenkrantz
- 20 Justin Taylor Smith  
Carrie L. (Ovian) and Ross I. Smith
- 30 Alexandra Rae Swavel  
Renee E. (Hicks) and Jeffrey S. Swavel
- 31 Sarah Nicole Happy  
Rodna M. (DiCicco) and Robert L. Happy

## FEBRUARY

- 7 Connor David Zisk  
Sherri A. (Kehowski) and Stephen D. Zisk
- 8 Hailey Kathrine Skowronski  
Denise L. (Farrand) and Robert J. Skowronski
- 14 Jacqueline Rose Wheeler  
Julie A. (Pybas) and James P. Wheeler
- 21 Brynn Taylor Hurley  
Jessica S. (Campo) and Frederick C. Hurley III
- 26 Ryan James Klenk  
Jennifer L. (Gauthier) and Steven P. Klenk

## MARCH

- 11 Cassidy Jo Dunleavy  
Amy G. (Bosma) and Daniel W. Dunleavy Jr.

- 14 Joshua Alexander Dodd  
Lisa M. (Belleville) and James P. Dodd
- 15 Grace Ann Jackman  
Pauline (Pichie) and Gerald E. Jackman
- 16 Talya Rose Castonguay  
Sherry A. (Herne) and John D. Castonguay
- 17 Erin Samantha Theroux  
Diane S. (Chrul) and John R. Theroux
- 18 Kateri Therese Hart  
Tammylyn (DuPuis) and Christopher A. Hart
- 22 Anthony Thomas Miano  
Julianne (Pond) and Louis A. Miano
- 25 Payton Elizabeth Linnehan  
Sheri A. (Lawlor) and Sean T. Linnehan
- 31 Shane Allan Jones  
Catherine M. (Umscheid) and Kevin A. Jones

## APRIL

- 7 Abigail Rose Sullivan  
Lori A. (MacGillivray) and Daniel K. Sullivan
- 12 Nolan Clark Beckwith  
Kristen M. (Clark) and David A. Beckwith
- 19 Jason Thomas Coleman  
Saskia (Wallenda) and Martin J. Coleman
- 20 Haylee Jean Haire  
Lisa J. (Hafford) and Calvin C. Haire
- 21 Emma Jean Heintz  
Lauren S. (Dowd) and Erick J. Heintz
- 24 Hanna Rose Kearney  
Deborah J. (Hanna) and James G. Kearney
- 27 Alec Michael Patnaude  
Tammy M. (Caron) and Michael P. Patnaude
- 29 Nicolette Julia Scinicariello  
Colette M. (Mazzola) and Vincent J. Scinicariello
- 30 Tristan VanCampen Roberts  
Monica S. (VanCampen) and Jonathan H. Roberts



## MAY

- 8 Thomas William Hehir  
Kathryn L. (Mahoney) and Jeffrey T. Hehir
- 8 Joshua Daniel Clyne  
Heidi T. (Demboski) and Brian D. Clyne
- 10 Michael Logan Perkins  
Jennifer S. (Winters) and Michael R. Perkins Jr.
- 14 Michael Anthony Paul  
Julie M. (Mullins) and Brandon L. Paul
- 14 Vincent Frederick Paul  
Julie M. (Mullins) and Brandon L. Paul
- 21 Kyle Joseph Burbank  
Lisa M. (Principato) and Robert J. Burbank
- 21 Nathan John Cieszynski  
Katherine (Aragona) and Jeffrey E. Cieszynski
- 26 Devin Jean Haire  
Christine M. (Cahill) and Colin H. Haire

## JUNE

- 1 Matthew Mario Rhody  
Nancy A. (Arena) and Joseph H. Rhody Sr.
- 3 Emily Anne LeMay  
Margaret A. (Goodoff) and Kenneth A. LeMay
- 3 Jennifer Jean McLaughlin  
Barbara J. (Siepert) and Thomas D. McLaughlin
- 3 Amanda Lynn Keith  
Denise A. (Heerdt) and Michael D. Keith
- 4 Ian Thomas Mazzearella  
Michelle M. (Ducharme) and Thomas C. Mazzearella
- 6 Noah Benjamin Boudreau  
Beth A. (Sterczala) and Joey K. Boudreau
- 7 Brigitte Helen Billings  
Laureen S. (Gervais) and Frederick L. Billings
- 7 Allison Louise Janes  
Louise K. (Good) and Stephen D. Janes
- 11 Christian Raymond Fenoff  
Pamela S. (Pettinari) and Raymond K. Fenoff

- 11 Natalie Concetta Fenoff  
Pamela S. (Pettinari) and Raymond K. Fenoff
- 13 Kelsey Marie Gilbert  
Yvonne (Saleski) and Gregory G. Gilbert
- 25 Melina Liese Schilling  
Amy M. (Patrinelli) and Timothy D. Schilling
- 26 Taylor Jordan Leach  
Jill S. (Augustine) and Steven D. Leach

## JULY

- 2 Samuel Alexander Masoud  
Jennifer A. (Crowley) and Jehad M. Masoud
- 3 Tyler Patrick Crandall  
Nicole M. (Smith) and Dennis M. Crandall
- 11 Emma Katherine Noel  
Kristen (Johnson) and David R. Noel
- 11 Ben Francis Bombard  
Charlotte M. (Dion) and Todd D. Bombard
- 15 Adam Jordan Gaulin  
Cathy A. (Letendresse) and Brian E. Gaulin
- 20 Michel Antonio Grondin  
Christine D. (Fields) and Mark A. Grondin
- 20 Julia Hope Cellucci  
Lisa F. (Gatto) and David M. Cellucci
- 21 Oliver W. Spellicy  
Jennifer E. (Deckys) and Stephen J. Spellicy
- 24 Amber Margaret Given  
Brenda J. (Swinimer) and Todd E. Given
- 26 Olivia Grace Garrity  
Elizabeth A. (Morey) and Jay F. Garrity

## AUGUST

- 2 Mielle Rose Glaude  
America M. (Johnson) and Kevin R. Glaude
- 3 Abigail Karasek Bonneau  
Sandra L. (Karasek) and Brian R. Bonneau
- 8 Daniel Patrick Benjamin

- Margia A. (Davidson) and Michael D. Benjamin  
9 Chloe Hope Lewis  
Kristin L. (Beattie) and Michael J. Lewis  
9 Zachary Stephen O'Brien  
Shawna L. (Tetreault) and Timothy A. O'Brien  
16 Ryan Seaver Dixon  
Milady H. (Balatbat) and Stephen R. Dixon  
17 Joshua Paul Gopin  
Tracy N. (Lucciarini) and Howard J. Gopin  
22 Renee Marie Maciejewski  
Tammy J. (Brule) and Gregory S. Maciejewski  
23 Andrew James Mahall  
Heather S. (Moseley) and Charles E. Mahall  
23 Jeremy Albert Payson  
Michelle L. (Giles) and Christopher A. Payson  
23 Ryan Mitchell Gervais  
Donna M. (White) and Ronald A. Gervais  
28 Luke Sawyer St. Germain  
Michelle M. (Sawyer) and Dale N. St. Germain  
30 Jessica Lee Mayer  
Mary Ellen A. (Carreaux) and William L. Mayer

## SEPTEMBER

- 6 Hayden Joseph Krasner  
Lori A. (Halliday) and Jay L. Krasner  
16 Derek Guy Eplite  
Ann G. (Fournier) and Domenic P. Eplite  
18 John William Nasuti  
Laura E. (Hurton) and Paul M. Nasuti  
19 Brandon M. Young  
Jennifer R. (Casey) and Scott R. Young  
25 Allison Sarah Burns  
Deborah E. (Fish) and George A. Burns  
27 Jacob Michael Robert  
Laurie A. (Ferschke) and Roger J. Robert Jr.  
29 Bryan Christian Boisvert  
Suzanne K. (Gagne) and Paul A. Boisvert  
29 Jocelyn Anne Erickson  
Danielle M. (Marcotte) and Kenneth P. Erickson

## OCTOBER

- 2 Travis Parker Buskirk  
Selina R. (Minard) and Timothy G. Buskirk
- 5 Kane Caleb Narducci  
Virginia L. (Kurtyka) and Derek D. Narducci
- 8 Jack Phillip Kelley  
Kristin B. (Wiersma) and Brian J. Kelley
- 17 Eric Richard Lloyd Buchanan  
Kelley A. (Fogarty) and Kevin L. Buchanan
- 17 Courtney Gayle Barch  
Rebecca G. (Perry) and Steven J. Barch
- 18 Hannah Theresa Chrul  
Theresa A. (Parent) and Steven J. Chrul
- 22 Samuel Joshua Morin  
Sharon L. (Erdmann) and Randy J. Morin

## NOVEMBER

- 6 Ryan Rush Martin  
Sherri A. (Sacks) and Timothy R. Martin
- 6 Tyler David Orphin  
Christy M. (Newton) and Dwayne M. Orphin
- 7 Lindsey Jenna Moss  
Jennifer A. (Purdy) and Darren D. Moss
- 13 Camryn Shea Buonacore  
Tricia A. (Costello) and Salvatore A. Buonacore
- 16 Andrew James Way  
Kathleen M. (Harrington) and James W. Way
- 21 Noah Adrian Colbert  
Tina M. (Smith) and Brian K. Colbert
- 21 Emily Rae Colbert  
Tina M. (Smith) and Brian K. Colbert
- 25 James Richard Coleson  
Patricia (Sumner) and Christopher P. J. Coleson
- 26 Joseph Lloyd Watkins, III  
Virginia E. (Clark) and Joseph L. Watkins, Jr.
- 27 Benjamin Richard Wokoske  
Lelsley R. (Perkins) and David M. Wokoske
- 29 Kosmo Joseph Symock  
Angela M. (Proulx) and David J. Symock

**DECEMBER**

- 1     Jamie Morgan Nadeau  
      Paula J. (Cazeault) and James M. Nadeau
- 7     Samuel Matthew Clark  
      Misty M. (Masters) and Matthew S. Clark
- 9     Michael Hunter Fresh  
      Holly H. (Hurst) and Michael J. Fresh
- 14    Joshua Mace Movsessian  
      Danamarie H. (Anzivino) and Jason W. Movessian
- 16    Benjamin Patrick Martin  
      Jennifer B. (Bacon) and Patrick M. Martin
- 17    Gabrielle Jeanne Muscatell  
      Amy E. (Harrison) and James L. Muscatell, Jr.
- 21    Alex Dimitri Flynn  
      Mary A. (Quillia) and David J. Flynn
- 27    Holly Ann Page  
      Patricia A. (Renaghan) and Thomas J. Page
- 28    Brooke Amber Deorsey  
      Kerri L. (Boucher) and Michael K. Deorsey
- 31    Zachary Robert Pryor  
      Kathleen M. (Compton) and Robert E. Pryor, Jr.
- 31    Cassandra Lorraine Pryor  
      Kathleen M. (Compton) and Robert E. Pryor, Jr.

**MARRIAGES - 2001**

**FEBRUARY**

- 9     Gary Mark Marley and Teresa Rose Pack

**MARCH**

- 4     Dennis M. Crandall and Nicole M. Smith
- 17    Stephen James Conley and Anne Marie Albin
- 24    Paul W. May and Ann M. Pelletier
- 31    James J. Herrick and Deborah L. Jorritsma

**APRIL**

- 6     John James Polechronis and Renee Agnes Mayers
- 21    Earle Judson Hamilton and Cynthia J. Ross

## MAY

- 12 Kevin J. Wedge and Sandra G. DePasquale
- 12 Michael Joseph Lisak and Lisa M. Bucchino
- 19 Robert Paul Chauvin and Susan Antionette LeBlanc
- 19 David Roy Gauthier and Sandra Lee Black
- 26 Michael D. Tuliano and Betty Jean Butkowski

## JUNE

- 2 Timothy Paul Bonin and Meredith Molvar
- 2 Richard R. Potter and Catherine M. Sherman
- 16 James Edward Trombley and Roberta L. Ruskowski
- 23 Michael L. Fassett and Jocelyn B. Jussaume
- 30 John A. Bowker and Ionizia P. Xavier

## JULY

- 4 Daniel Arthur Havalotti and Mary Anne Romeiro
- 7 Albino J. DaCosta and Melissa J. Williams
- 21 Raymond S. Hebert and Marie J. Pelletier

## AUGUST

- 31 Steven P. Beaulieu and Paula M. Gaspar

## SEPTEMBER

- 7 Ronald P. Laramée and Beverly McDonald
- 8 Todd Matthew Freeman and Lisa C. Couture
- 22 Alexander R. Ferguson and Melissa Anne Ferschke
- 22 Jeffrey A. Jackson and Julie Q. MacPhee
- 29 Chris E. Soucy and Kris M. Burnelle
- 29 Brian M. Curley and Rebecca L. Picotte

## OCTOBER

- 2 Thomas H. Neally and Luiza Maria Meirelles
- 6 Daniel James Smith and Lisa Marie Hamel
- 6 David W. Gibson and Martha A. Ellison
- 6 Robert F. Holloway and Sandra P. Keough
- 27 Stephen Joseph Lynch Jr. and Laurie Jean Moore
- 27 Todd Gregory Brodeur and Brenda Lee Richardson



**NOVEMBER**

- 3 Glenn R. Gervais Jr. and Cheryl Lee Hroszowy
- 3 Michael A. Young and Michelle Lee Piette
- 10 Douglas Alber Mowry and Michelle Ann Brown
- 10 Brian David Hendricks Jr. and Carrie Ann Sicotte
- 15 Robert E. Lynch and Paula A. Richardson
- 23 David John Gjeltrema and Tammy Anne Lynch

**DECEMBER**

- 29 Matthew Thompson Curtis and Erin Marie Walker

**DEATHS - 2001**

**JANUARY**

- 2 Edward S. Ballou
- 2 Francis R. Merolli
- 14 Quinn Adam Rosenkrantz
- 16 Jean Marie Lavin
- 19 Mary D. Benson
- 19 Joseph Poplawski

**FEBRUARY**

- 6 Stella Neomany
- 11 Harvey L. Deslauriers
- 18 Kaleb T. Auger
- 20 Barbara V. Martinsen
- 27 Helen L. Vecchione

**MARCH**

- 7 Geneva C. Smith
- 7 Barbara L. Smith
- 24 Elizabeth A. Boratyn
- 30 Robert M. Daigle

**APRIL**

- 8 John Cunningham Jr.
- 9 Chester W. Dzivasen II
- 21 Lois Weger

## **MAY**

- 4 Edward J. Makowski

## **JUNE**

- 17 Wanda Therrien  
25 Pauline M. Blodgett

## **JULY**

- 9 Annie Garabedian  
11 Frances L. Kocur

## **AUGUST**

- 1 Mary B. Gonsorcik  
30 Malcolm P. MacKay

## **SEPTEMBER**

- 4 Felix A. Piepszak  
21 Richard Henry Boucher

## **OCTOBER**

- 4 Josephine R. Baca  
27 May E. Therrien

## **NOVEMBER**

- 6 Thomas F. Hart  
7 Daniel Cooney  
12 Mary A. Pilch  
18 Homer L. Greene

## **DECEMBER**

- 2 Helen M. Villemaire  
22 Janice Rae Khongkruaphan



# Town Accountant

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## Balance Sheet - General Fund

Year Ended June 30, 2001

### Assets and Other Debits

#### Cash:

|                       |                            |
|-----------------------|----------------------------|
| Unrestricted checking | 1,511,695.40               |
| Petty Cash            | 100.00                     |
| <b>Total Cash</b>     | <b><u>1,511,795.40</u></b> |

### Taxes and Excises Receivables

|                                       |                          |
|---------------------------------------|--------------------------|
| Property Taxes                        |                          |
| Personal Property taxes receivable    | 6,699.00                 |
| Real Estate taxes receivable          | 271,841.80               |
| Allowance for Abatements & Exemptions | (142,681.29)             |
| <b>Total property taxes</b>           | <b><u>135,859.51</u></b> |

|                          |            |
|--------------------------|------------|
| Tax liens & Foreclosures | 391,672.86 |
|--------------------------|------------|

|  |                          |
|--|--------------------------|
| Excise Taxes                             | 149,542.15               |
| <b>Total taxes and excise receivable</b> | <b><u>677,074.52</u></b> |

#### Assessments:

|                                  |                      |
|----------------------------------|----------------------|
| Street Assessment added to taxes | 143.00               |
| Street interest added to taxes   | 12.16                |
| <b>Total Assessments</b>         | <b><u>155.16</u></b> |

#### Due From Other Funds

|                                   |                          |
|-----------------------------------|--------------------------|
| Due from Capital Projects         | 44,298.57                |
| Due from Comm. Of Mass.           | 87,500.00                |
| Due from special revenue funds    | 222,865.00               |
| <b>Total due from other funds</b> | <b><u>354,663.57</u></b> |

|  |              |
|--|--------------|
| Amount to provide payment of long-term bonds | 6,106,067.00 |
| Amount to provide payment of benefits        | 315,810.00   |
| Amount to provide for Landfill PC            | 268,870.00   |

|                                    |              |
|------------------------------------|--------------|
| Loans Authorized                   | 511,875.00   |
| Less loans authorized and unissued | (511,875.00) |
| <b>Total Loans</b>                 | <b>0.00</b>  |

|                                      |                                   |
|--------------------------------------|-----------------------------------|
| <b>Total Assets and Other Debits</b> | <b><u><u>9,234,435.65</u></u></b> |
|--------------------------------------|-----------------------------------|

|                                |                            |
|--------------------------------|----------------------------|
| Liabilities and Other Credits: |                            |
| Accounts Payable               | 99,940.72                  |
| Payroll Withholdings           | (8,921.18)                 |
| Other Liabilities              | 68,304.93                  |
| Due to other funds             | 3,110.76                   |
| Deferred Revenue               | 677,229.68                 |
| Benefits Payable               | 315,810.00                 |
| Long-term Bonds                | 6,106,067.00               |
| Lanfill PC                     | 268,870.00                 |
| <b>Total Liabilities</b>       | <b><u>7,530,411.91</u></b> |

|   |                            |
|---|----------------------------|
| Fund Equity   |                            |
| Fund Balance reserved for appropriation deficits      |                            |
| Fund Balance reserved for carryovers and encumbrances | 720,666.72                 |
| Fund Balance reserved for petty cash                  | 100.00                     |
| Fund Balance reserved for appropriation               | (120,380.84)               |
| Unreserved Fund Balance                               | 1,103,637.86               |
| <b>Total Fund Equity</b>                              | <b><u>1,704,023.74</u></b> |

|  |                            |
|--|----------------------------|
| <b>Total Liabilities and Fund Balances</b> | <b><u>9,234,435.65</u></b> |
|--|----------------------------|

## Statement of Revenue and Expenditures - General Fund

*Year Ended June 30, 2001*

| <u>Revenue:</u>                                  | <u>Budget</u>               | <u>Actual</u>               | <u>Variance</u>          |
|--|-----------------------------|-----------------------------|--------------------------|
| <u>Property taxes:</u>                           |                             |                             |                          |
| Personal Property                                | 144,598.92                  | 142,133.68                  | (2,465.24)               |
| Real Estate                                      | 6,520,695.44                | 6,573,266.83                | 52,571.39                |
| State Aid  | 6,447,086.11                | 6,589,504.73                | 142,418.62               |
| Excise Taxes                                     | 486,569.78                  | 692,783.46                  | 206,213.68               |
| Penalties & Interest on taxes                    | 30,000.00                   | 51,595.76                   | 21,595.76                |
| Licenses, Permits, Fines & Fees                  | 120,863.00                  | 161,546.25                  | 40,683.25                |
| Interest   | 140,000.00                  | 292,904.32                  | 152,904.32               |
| Refunds and other revenues                       | 225.00                      | 8,507.60                    | 8,282.60                 |
| Tax Titles Redeemed                              | 2,137.00                    | 69,387.52                   | 67,250.52                |
| <b>Total Revenue</b>                             | <b><u>13,892,175.25</u></b> | <b><u>14,581,630.15</u></b> | <b><u>689,454.90</u></b> |
| <u>Other Financing Sources:</u>                  |                             |                             |                          |
| Sanitation Offset Receipts                       | 40,000.00                   | 49,604.75                   | 9,604.75                 |
| Appropriations from Free Cash                    | 635,666.00                  | 635,716.11                  | 50.11                    |
| Prior year Encumbrances                          | 476,562.71                  | 476,562.71                  | 0.00                     |
| Approp carried forward from prior yr             | 376,276.65                  | 376,359.15                  | 82.50                    |
| Prior Yr Overestimates Cherry Sheets             |                             |                             | 0.00                     |
| Votes from Overlay Surplus                       | 233,690.91                  | 233,690.91                  | 0.00                     |
| Transfers from other funds                       | 122,721.47                  | 118,721.47                  | (4,000.00)               |
| <b>Total Other Financing Sources</b>             | <b><u>1,884,917.74</u></b>  | <b><u>1,890,655.10</u></b>  | <b><u>5,737.36</u></b>   |
| <b>Total Revenue and Other Financing Sources</b> | <b><u>15,777,092.99</u></b> | <b><u>16,472,285.25</u></b> | <b><u>695,192.26</u></b> |

**Expenditures**

**Appropriations:**

|   |              |              |             |
|---|--------------|--------------|-------------|
| General Government                      | 2,271,200.00 | 2,044,760.27 | 226,439.73  |
| Police                                  | 842,309.00   | 796,425.00   | 45,884.00   |
| Fire & Ambulance                        | 448,799.00   | 438,341.00   | 10,458.00   |
| Inspectors                              | 5,500.00     | 5,038.00     | 462.00      |
| Highways                                | 661,742.00   | 716,990.00   | (55,248.00) |
| Landfill mtc, Monitor Wells, Waste Coll | 11,000.00    | 7,351.00     | 3,649.00    |
| Cemetery                                | 14,544.00    | 6,498.00     | 8,046.00    |
| Health, Sanitation & Inspection         | 48,237.00    | 45,233.00    | 3,004.00    |
| Council on Aging                        | 28,529.00    | 28,111.00    | 418.00      |
| Veterans                                | 12,923.00    | 10,668.00    | 2,255.00    |
| Library                                 | 133,955.00   | 132,201.00   | 1,754.00    |
| Recreation                              | 63,100.00    | 32,582.00    | 30,518.00   |
| Memorial Day                            | 1,753.00     | 1,704.00     | 49.00       |
| Education                               | 181,099.00   | 8,181,099.00 | 0.00        |
| Medicaid                                | 0.00         | 0.00         | 0.00        |
| School Bldg Need Committee              | 24,394.00    | 7,489.00     | 16,905.00   |
| Debt Service                            | 1,164,406.00 | 1,151,861.44 | 12,544.56   |

|                             |                      |                      |                   |
|-----------------------------|----------------------|----------------------|-------------------|
| <b>Total Appropriations</b> | <b>13,913,490.00</b> | <b>13,606,351.71</b> | <b>307,138.29</b> |
|-----------------------------|----------------------|----------------------|-------------------|

**Other Local Expenditures:**

|                                       |                     |                   |                  |
|---------------------------------------|---------------------|-------------------|------------------|
| State and County Charges              | 473,106.00          | 423,055.00        | 50,051.00        |
| Sanitation Offset Payments            | 40,000.00           | 39,160.00         | 840.00           |
| Transfers to Other funds              | 507,859.00          | 507,859.00        | 0.00             |
| <b>Total Other Local Expenditures</b> | <b>1,020,965.00</b> | <b>970,074.00</b> | <b>50,891.00</b> |

|                           |                      |                      |                   |
|---------------------------|----------------------|----------------------|-------------------|
| <b>Total Expenditures</b> | <b>14,934,455.00</b> | <b>14,576,425.71</b> | <b>358,029.29</b> |
|---------------------------|----------------------|----------------------|-------------------|

**Excess Revenue and Other Financing**

|                                  |                   |                     |                     |
|----------------------------------|-------------------|---------------------|---------------------|
| <b>Sources over Expenditures</b> | <b>842,637.99</b> | <b>1,895,859.54</b> | <b>1,053,221.55</b> |
|----------------------------------|-------------------|---------------------|---------------------|

**Detail Statement of Expenditures - Budget & Actual  
General Fund**

*Year Ended June 30, 2001*

|                              | Budget            | Actual            | Variance        |
|------------------------------|-------------------|-------------------|-----------------|
| Moderator                    | 250.00            | 250.00            | 0.00            |
| Selectmen                    |                   |                   |                 |
| Wages                        | 121,562.00        | 115,048.00        | 6,514.00        |
| Expenses                     | 28,870.00         | 25,871.96         | 2,998.04        |
| Master Plan                  | 30,000.00         | 0.00              | 30,000.00       |
| <b>Total Selectmen</b>       | <b>150,432.00</b> | <b>140,919.96</b> | <b>9,512.04</b> |
| Finance Committee            |                   |                   |                 |
| Reserve Fund (untransferred) | 5,413.00          |                   | 5,413.00        |
| Expenses                     | 7,297.00          | 4,187.00          | 3,110.00        |
| Personnel Records            | 14,000.00         | 14,000.00         | 0.00            |
| <b>Total Fin Comm</b>        | <b>26,710.00</b>  | <b>18,187.00</b>  | <b>8,523.00</b> |

|                                      |                   |                   |                  |
|--------------------------------------|-------------------|-------------------|------------------|
| <u>Accountant</u>                    |                   |                   |                  |
| Wages                                | 37,800.00         | 37,505.00         | 295.00           |
| Expenses                             | 2,735.00          | 1,461.00          | 1,274.00         |
| <b>Total Accountant</b>              | <b>40,535.00</b>  | <b>38,966.00</b>  | <b>1,569.00</b>  |
| <b>Town Audit</b>                    | <b>10,400.00</b>  | <b>10,400.00</b>  | <b>0.00</b>      |
| <u>Assessors</u>                     |                   |                   |                  |
| Wages                                | 67,730.00         | 67,434.00         | 296.00           |
| Expenses                             | 6,630.00          | 6,671.00          | (41.00)          |
| Reval                                | 43,600.00         | 5,100.00          | 38,500.00        |
| <b>Total Assessors</b>               | <b>117,960.00</b> | <b>79,205.00</b>  | <b>38,755.00</b> |
| <u>Treasurer</u>                     |                   |                   |                  |
| Wages                                | 52,704.00         | 52,551.00         | 153.00           |
| Expenses                             | 11,850.00         | 11,370.00         | 480.00           |
| <b>Total Treasurer</b>               | <b>64,554.00</b>  | <b>63,921.00</b>  | <b>633.00</b>    |
| <u>Collector</u>                     |                   |                   |                  |
| Wages                                | 45,516.00         | 44,404.00         | 1,112.00         |
| Expenses                             | 15,925.00         | 15,694.00         | 231.00           |
| <b>Total Collector</b>               | <b>61,441.00</b>  | <b>60,098.00</b>  | <b>1,343.00</b>  |
| <b>Town Counsel</b>                  | <b>85,000.00</b>  | <b>82,780.00</b>  | <b>2,220.00</b>  |
| <b>Tax Taking</b>                    | <b>11,000.00</b>  | <b>4,527.00</b>   | <b>6,473.00</b>  |
| <u>Clerk</u>                         |                   |                   |                  |
| Wages                                | 43,424.00         | 42,186.00         | 1,238.00         |
| Expenses                             | 4,075.00          | 4,232.00          | (157.00)         |
| <b>Total Clerk</b>                   | <b>47,499.00</b>  | <b>46,418.00</b>  | <b>1,081.00</b>  |
| <u>Planning Board</u>                |                   |                   |                  |
| Wages                                |                   |                   |                  |
| Expenses                             | 4,550.00          | 4,121.35          | 428.65           |
| Master Plan                          | 8,200.00          | 920.00            | 7,280.00         |
| <b>Total Planning Board</b>          | <b>12,750.00</b>  | <b>5,041.35</b>   | <b>7,708.65</b>  |
| <u>Community Development</u>         |                   |                   |                  |
| Wages                                | 104,177.00        | 104,177.00        | 0.00             |
| Expenses                             | 19,000.00         | 18,676.00         | 324.00           |
| <b>Total Community Development</b>   | <b>123,177.00</b> | <b>122,853.00</b> | <b>324.00</b>    |
| <b>Economic Development</b>          | <b>5,000.00</b>   | <b>4,900.00</b>   | <b>100.00</b>    |
| <u>Zoning Board</u>                  |                   |                   |                  |
| Wages                                | 3,040.00          | 3,040.00          | 0.00             |
| Expenses                             | 2,343.00          | 2,293.00          | 50.00            |
| <b>Total Zoning Board</b>            | <b>5,383.00</b>   | <b>5,333.00</b>   | <b>50.00</b>     |
| <b>Open Space Plan</b>               | <b>1,000.00</b>   | <b>0.00</b>       | <b>1,000.00</b>  |
| <u>Conservation Commision</u>        |                   |                   |                  |
| Expenses                             | 2,150.00          | 1,586.00          | 564.00           |
| Wetland Protection                   | 1,107.00          | 1,107.00          | 0.00             |
| <b>Total Conservation Commission</b> | <b>3,257.00</b>   | <b>2,693.00</b>   | <b>564.00</b>    |



|  |                     |                     |                    |
|--|---------------------|---------------------|--------------------|
| <u>Public Buildings</u>                  |                     |                     |                    |
| Wages                                    | 32,716.00           | 32,626.00           | 90.00              |
| Expenses                                 | 72,262.00           | 71,009.00           | 1,253.00           |
| <b>Total Public Buildings</b>            | <b>104,978.00</b>   | <b>103,635.00</b>   | <b>1,343.00</b>    |
| <u>Technology</u>                        |                     |                     |                    |
| Wages                                    | 10,000.00           | 10,539.00           | (539.00)           |
| Expenses                                 | 42,333.00           | 17,657.00           | 24,676.00          |
| <b>Total Technology</b>                  | <b>52,333.00</b>    | <b>28,196.00</b>    | <b>24,137.00</b>   |
| <b>Town Hall Office Supply/Equipment</b> | <b>21,480.00</b>    | <b>23,833.00</b>    | <b>(2,353.00)</b>  |
| County Retirement & Medicare Tax         | 295,318.00          | 280,932.00          | 14,386.00          |
| Unemployment                             | 20,000.00           | 0.00                | 20,000.00          |
| Group Insurance                          | 775,496.00          | 681,116.00          | 94,380.00          |
| Blanket Insurance                        | 85,065.00           | 99,886.00           | (14,821.00)        |
| <b>Total General Government</b>          | <b>2,271,200.00</b> | <b>2,044,760.27</b> | <b>226,439.73</b>  |
| <u>Police Department</u>                 |                     |                     |                    |
| Salaries                                 | 726,784.00          | 671,238.00          | 55,546.00          |
| Expenses                                 | 90,525.00           | 101,597.00          | (11,072.00)        |
| Police Cruisers                          | 25,000.00           | 23,590.00           | 1,410.00           |
| <b>Total Police Dept</b>                 | <b>842,309.00</b>   | <b>796,425.00</b>   | <b>45,884.00</b>   |
| <u>Fire Department</u>                   |                     |                     |                    |
| Salaries                                 | 82,570.00           | 78,007.00           | 4,563.00           |
| Expenses                                 | 40,130.00           | 43,437.00           | (3,307.00)         |
| Fire Pumper                              | 225,000.00          | 224,739.00          | 261.00             |
| Fire Station Plan                        | 3,997.00            |                     | 3,997.00           |
| Ambulance                                | 97,102.00           | 92,158.00           | 4,944.00           |
| <b>Total Fire &amp; Ambulance</b>        | <b>448,799.00</b>   | <b>438,341.00</b>   | <b>10,458.00</b>   |
| <u>Inspectors</u>                        |                     |                     |                    |
| Building Dept. Salaries                  | 69,611.00           | 69,059.00           | 552.00             |
| Building Dept. Expenses                  | 4,917.00            | 4,803.00            | 114.00             |
| Civil Defense Salaries                   | 300.00              | 300.00              | 0.00               |
| Civil Defense Expenses                   |                     |                     | 0.00               |
| Tree Warden Salaries                     | 500.00              | 500.00              | 0.00               |
| Tree Warden Expenses                     | 5,000.00            | 4,538.00            | 462.00             |
| <b>Total Inspectors</b>                  | <b>5,500.00</b>     | <b>5,038.00</b>     | <b>462.00</b>      |
| <u>Highways</u>                          |                     |                     |                    |
| Salaries & Overtime                      | 304,226.00          | 286,392.00          | 17,834.00          |
| Expenses                                 | 25,800.00           | 24,585.00           | 1,215.00           |
| Highway Signs                            | 3,000.00            | 3,861.00            | (861.00)           |
| Highway Road Sander                      |                     |                     | 0.00               |
| Machinery Maintenance                    | 44,985.00           | 48,641.00           | (3,656.00)         |
| Local Road Improvements                  | 50,000.00           | 38,831.00           | 11,169.00          |
| Sidewalk Repair                          | 30,000.00           | 17,186.00           | 12,814.00          |
| Highway Railings                         | 1,030.00            |                     | 1,030.00           |
| Highway Bridges                          | 6,000.00            |                     | 6,000.00           |
| Highway Oilings                          | 30,900.00           | 12,742.00           | 18,158.00          |
| Highway Garage Heating System            |                     |                     | 0.00               |
| Highway Loader Lease Purchase            | 20,000.00           | 19,958.00           | 42.00              |
| Snow Removal                             | 74,500.00           | 194,881.00          | (120,381.00)       |
| Dump Trucks with Plows                   | 35,714.00           | 35,606.00           | 108.00             |
| Street Lighting                          | 35,587.00           | 34,307.00           | 1,280.00           |
| <b>Total Highways</b>                    | <b>661,742.00</b>   | <b>716,990.00</b>   | <b>(55,248.00)</b> |

Landfill

|                       |                  |                 |                 |
|-----------------------|------------------|-----------------|-----------------|
| Landfill Maintenance  | 2,000.00         | 1,670.00        | 330.00          |
| Monitor Wells         | 9,000.00         | 5,681.00        | 3,319.00        |
| <b>Total Landfill</b> | <b>11,000.00</b> | <b>7,351.00</b> | <b>3,649.00</b> |

|                 |                  |                 |                 |
|-----------------|------------------|-----------------|-----------------|
| <b>Cemetery</b> | <b>14,544.00</b> | <b>6,498.00</b> | <b>8,046.00</b> |
|-----------------|------------------|-----------------|-----------------|

Health, Sanitation & Inspection

|  |                  |                  |                 |
|--|------------------|------------------|-----------------|
| Health Salaries                                  | 30,150.00        | 28,933.00        | 1,217.00        |
| Board of Health Expense                          | 7,195.00         | 6,383.00         | 812.00          |
| Meat/Animal Salary                               | 1,273.00         | 1,060.00         | 213.00          |
| Meat/Animal Expense                              | 300.00           |                  | 300.00          |
| Sanitation Fees                                  |                  |                  | 0.00            |
| Rabies Control                                   |                  |                  | 0.00            |
| Nurses Salary                                    | 9,319.00         | 8,857.00         | 462.00          |
| <b>Total Health, Sanitation &amp; Inspection</b> | <b>48,237.00</b> | <b>45,233.00</b> | <b>3,004.00</b> |

|  |                  |                  |                 |
|--|------------------|------------------|-----------------|
| Rabies Control                                   |                  |                  | 0.00            |
| Nurses Salary                                    | 9,319.00         | 8,857.00         | 462.00          |
| <b>Total Health, Sanitation &amp; Inspection</b> | <b>48,237.00</b> | <b>45,233.00</b> | <b>3,004.00</b> |

Council on Aging

|                               |                  |                  |               |
|-------------------------------|------------------|------------------|---------------|
| Salaries                      | 21,729.00        | 21,960.00        | (231.00)      |
| Expenses                      | 6,800.00         | 6,151.00         | 649.00        |
| <b>Total Council on Aging</b> | <b>28,529.00</b> | <b>28,111.00</b> | <b>418.00</b> |

Veterans

|                          |                  |                  |                 |
|--------------------------|------------------|------------------|-----------------|
| Director Salary          | 3,638.00         | 3,778.00         | (140.00)        |
| Vet's benefits & expense | 9,285.00         | 6,890.00         | 2,395.00        |
| <b>Total Veterans</b>    | <b>12,923.00</b> | <b>10,668.00</b> | <b>2,255.00</b> |

Library

|                      |                   |                   |                 |
|----------------------|-------------------|-------------------|-----------------|
| Salaries             | 73,245.00         | 71,924.00         | 1,321.00        |
| Expenses             | 30,710.00         | 31,159.00         | (449.00)        |
| Renovation           | 30,000.00         | 29,118.00         | 882.00          |
| <b>Total Library</b> | <b>133,955.00</b> | <b>132,201.00</b> | <b>1,754.00</b> |

|                             |              |              |           |
|-----------------------------|--------------|--------------|-----------|
| Recreation Salaries         | 6,400.00     | 6,416.00     | (16.00)   |
| Recreation Expense          | 26,700.00    | 26,166.00    | 534.00    |
| Recreation Capital Project  |              |              | 0.00      |
| Recreation Martin Road      | 30,000.00    |              | 30,000.00 |
| Memorial Day                | 1,753.00     | 1,704.00     | 49.00     |
| Education                   | 8,181,099.00 | 8,181,099.00 | 0.00      |
| School Bldg Needs Committee | 24,394.00    | 7,489.00     | 16,905.00 |
| Medicaid                    |              |              | 0.00      |
| Debt Service                | 1,164,406.00 | 1,151,861.44 | 12,544.56 |

|                             |                      |                      |                   |
|-----------------------------|----------------------|----------------------|-------------------|
| <b>Total Appropriations</b> | <b>13,913,490.00</b> | <b>13,606,351.71</b> | <b>307,138.29</b> |
|-----------------------------|----------------------|----------------------|-------------------|

# Balance Sheet - Enterprise Fund

Year Ended June 30, 2001

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## Assets and Other Debits

### Cash:

|  |                   |
|--|-------------------|
| Unrestricted checking - Sewer/Water      | 962,388.26        |
| Unrestricted checking - Transfer Station | 22,576.49         |
| <b>Total Cash</b>                        | <b>984,964.75</b> |

### Water/Sewer Charges Receivable

|   |                  |
|---|------------------|
| Water User Charges                          | 16,909.07        |
| Sewer User Charges                          | 15,229.78        |
| Water Special Charges                       | 1,501.45         |
| Water Bond Charges                          | 9,793.44         |
| Water System Development Charges            | 7,500.00         |
| Sewer System Development Charges            | 2,500.00         |
| WWTF Design Charge                          | 4,888.00         |
| <b>Total Water/Sewer Charges Receivable</b> | <b>58,321.74</b> |

|                          |      |
|--------------------------|------|
| Water Liens Added to Tax | 0.00 |
| Sewer Liens Added to Tax | 0.00 |

|   |           |
|---|-----------|
| Sewer Assessments Apportioned Not Yet Due | 10,739.88 |
|---|-----------|

### Assessments:

|                                 |               |
|---------------------------------|---------------|
| Sewer Assessments Added to Tax  | 745.20        |
| Committed Interest Added to Tax | 26.68         |
| <b>Total Assessments</b>        | <b>771.88</b> |

|                          |                  |
|--------------------------|------------------|
| <b>Total Receivables</b> | <b>69,833.50</b> |
|--------------------------|------------------|

|                                       |                     |
|---------------------------------------|---------------------|
| <b>Total Assests and Other Debits</b> | <b>1,054,798.25</b> |
|---------------------------------------|---------------------|

### Liabilities and Other Credits

|                                    |           |
|------------------------------------|-----------|
| Accounts Payable - Sewer/Water     | 4,027.47  |
| Accounts Payabe - Transfer Station | 18,052.92 |
| Deferred Revenue                   | 69,833.50 |

|                          |                  |
|--------------------------|------------------|
| <b>Total Liabilities</b> | <b>91,913.89</b> |
|--------------------------|------------------|

|  |                   |
|--|-------------------|
| Fund Equity                                |                   |
| Fund Balance Reserved for Bond Charges     | 218,557.12        |
| Fund Balance reserved for carryforward     | 83,361.38         |
| Fund Balance reserved for appropriation    | 265,662.00        |
| Fund Balance Reserved Sewer Development    | 14,322.02         |
| Fund Balance Reserved Water Development    | 174,807.80        |
| Unreserved Fund Balance - Sewer/Water      | 201,650.47        |
| Unreserved Fund Balance - Transfer Station | 4,523.57          |
| <b>Total Fund Equity</b>                   | <b>962,884.36</b> |

|  |                     |
|--|---------------------|
| <b>Total Liabilities and Fund Balances</b> | <b>1,054,798.25</b> |
|--|---------------------|

### Statement of Revenue and Expenditures - Enterprise Fund

Year Ended June 30, 2001

|                               | <b>Budget</b>     | <b>Actual</b>     | <b>Variance</b>  |
|-------------------------------|-------------------|-------------------|------------------|
| <b><u>Revenue:</u></b>        |                   |                   |                  |
| <b><u>User Charges</u></b>    |                   |                   |                  |
| Water                         | 187,420.00        | 190,392.73        | 2,972.73         |
| Sewer                         | 150,000.00        | 159,161.88        | 9,161.88         |
| Transfer Station              | 246,828.00        | 246,828.00        | 0.00             |
| Water Bond Charges            | 122,575.00        | 135,256.46        | 12,681.46        |
| Water Special Charges         | 0.00              | 5,277.72          | 5,277.72         |
| Water/Sewer Permits           |                   | 675.00            | 675.00           |
| Sewer Liens                   |                   | 181.70            | 181.70           |
| Sewer Betterment Release Fees |                   | 48.00             | 48.00            |
| WWTF Design                   |                   | 22,348.00         | 22,348.00        |
| Refunds to Approp. Accounts   |                   | 48.00             | 48.00            |
| <b>Total Revenue</b>          | <b>706,823.00</b> | <b>760,217.49</b> | <b>53,394.49</b> |

#### Other Financing Sources:

|                                      |                   |                  |                    |
|--------------------------------------|-------------------|------------------|--------------------|
| Betterments Added to Taxes           |                   | 3,957.54         | 3,957.54           |
| Committed Interest on Betterments    |                   | 777.72           | 777.72             |
| Betterments Payoffs Restricted       |                   | 579.60           | 579.60             |
| Oil & Water Separator Assessment     |                   | 1,516.05         | 1,516.05           |
| Water System Development             | 83,500.00         | 12,500.00        | (71,000.00)        |
| Sewer System Development             | 20,000.00         | 2,500.00         | (17,500.00)        |
| Interest on Late Payments            |                   | 3,685.32         | 3,685.32           |
| Interest on Investments              |                   | 51,591.00        | 51,591.00          |
| <b>Total Other Financing Sources</b> | <b>103,500.00</b> | <b>77,107.23</b> | <b>(26,392.77)</b> |

|  |                   |                   |                  |
|--|-------------------|-------------------|------------------|
| <b>Total Revenue and Other Financing Sources</b> | <b>810,323.00</b> | <b>837,324.72</b> | <b>27,001.72</b> |
|--|-------------------|-------------------|------------------|

**Expenditures**

**Appropriations:**

|  |                   |                   |                   |
|--|-------------------|-------------------|-------------------|
| Salaries & Fringe Benefits - Sewer/Water | 167,521.00        | 174,492.35        | (6,971.35)        |
| Expenses - Sewer/Water                   | 341,200.00        | 227,436.23        | 113,763.77        |
| Salaries & Fringe Benefits - Transfer St | 24,976.00         | 25,951.95         | (975.95)          |
| Expenses - Transfer Station              | 250,500.00        | 216,352.48        | 34,147.52         |
| Insurances                               | 0.00              | 0.00              | 0.00              |
| Capital Projects                         | 0.00              | 0.00              | 0.00              |
| Debt Service                             | 158,835.00        | 158,834.73        | 0.27              |
| <b>Total Expenditures</b>                | <b>943,032.00</b> | <b>803,067.74</b> | <b>139,964.26</b> |

**Excess Revenue and Other Financing**

|                                  |                     |                  |                   |
|----------------------------------|---------------------|------------------|-------------------|
| <b>Sources over Expenditures</b> | <b>(132,709.00)</b> | <b>34,256.98</b> | <b>166,965.98</b> |
|----------------------------------|---------------------|------------------|-------------------|



**BOARD OF ASSESSORS**

FY2002 Assessed Valuation of Town.....530,261,745

**CLASSIFICATION**

|                           |             |
|---------------------------|-------------|
| I Residential .....       | 496,510,172 |
| II Open Space .....       | -0-         |
| III Commercial .....      | 11,734,033  |
| IV Industrial .....       | 13,002,080  |
| V Personal Property ..... | 9,015,460   |

Total Taxes Levied for Fiscal Year 2002 .....7,646,355.70

Real Estate .....7,516,353.03

Personal Property .....130,002.67

Number of Parcels Assessed .....3731

Valuation of Exempt Property .....29,634,100.00  
(i.e. Town owned, State owned, non-profit charitable)

Valuation of Chapter Land Properties .....1,391,233.00  
(i.e. Ch.61-Forestry, Ch.61A-Agriculture, Ch.61B-Recreation)



|  |            |
|--|------------|
| Average Assessed Value of Single Family Residence .....    | 176,400.00 |
| FY 2001 Real Estate and Personal Property Abatements. .... | 12,011.63  |
| FY 2001 Real Estate Exemptions .....                       | 23,725.00  |

#### Motor Vehicle Excise Commitments

|   |            |
|---|------------|
| January 2001 thru December 2001 .....   | 779,100.32 |
| Number of Motor Vehicles Assessed ..... | 9149       |
| FY 2001 Boat Excise Commitment .....    | 3,152.00   |

### NOTEWORTHY NEWS

The Board of Assessors is happy to announce the tax mapping project has been completed and the Geographic Information System (GIS) has been installed in the Assessors' Office. The database has also been shared with the Community Development Department. Our first training session took place in January and we look forward to our next session at which time we will hold a joint meeting with all Town Department Heads to introduce the system and its capabilities.

FY02 was a revaluation year for the Town of Douglas. The last two years have seen a steady incline in the market value of both improved properties and vacant land. As a result, the assessed values for FY02 were sharply increased. Due to the lack of a full time Town Accountant for the past several months, the Assessors were not able to set the FY02 tax rate until late February 2002 and the third and fourth quarter tax bills were issued late.

Respectfully submitted,  
Kevin W. Doyle, Chair  
Ida A. Ouillette  
Beth A. MacKay



## COLLECTOR OF TAXES

To the Board of Selectmen and the citizens of the Town of Douglas:  
This is my first report as Town Collector and I wish to thank all who supported me. I also want to thank the former Town Collector, Anne Burgess, for all her help given to me and for her years of dedication to the Town of Douglas.

The following is a breakdown of all monies collected and turned over to the Treasurer for fiscal year 2001, beginning July 1, 2000 and ending June 30, 2001.

|                          |      |                   |
|--------------------------|------|-------------------|
| Real Estate              | 2001 | \$6,350,352.09    |
|                          | 2000 | \$161,061.51      |
|                          | 1999 | \$5,322.92        |
|                          | 1997 | \$2,425.04        |
|                          | 1996 | <u>\$2,499.42</u> |
|                          |      | \$6,521,660.98    |
| Personal Property        | 2001 | \$140,477.99      |
|                          | 2000 | \$1,758.94        |
|                          | 1999 | \$112.43          |
|                          | 1997 | <u>\$20.82</u>    |
|                          |      | \$142,370.18      |
| Motor Vehicle Excise Tax | 2001 | \$517,063.67      |
|                          | 2000 | \$167,461.46      |
|                          | 1999 | \$10,401.11       |
|                          | 1998 | \$798.02          |
|                          | 1997 | \$421.24          |
|                          | 1996 | \$86.77           |
|                          | 1995 | \$47.50           |
|                          | 1994 | \$112.61          |
|                          | 1993 | \$53.75           |
|                          | 1992 | \$44.90           |
|                          | 1988 | \$15.00           |
|                          | 1987 | \$15.00           |
|                          | 1986 | <u>\$5.00</u>     |
|                          |      | \$696,526.03      |

|                               |      |                 |
|-------------------------------|------|-----------------|
| Water Use                     | 2001 | \$190,198.73    |
| Sewer Use                     | 2001 | \$159,161.88    |
| Service Charge                | 2001 | \$135,380.46    |
| WWTF Design                   | 2001 | \$22,348.00     |
| Water/Sewer Interest          | 2001 | \$3,891.26      |
| Water/Sewer Demand            | 2001 | \$1,735.00      |
| Water System Development Fees | 2001 | \$12,500.00     |
| Sewer System Development Fees | 2001 | \$2,500.00      |
| Water Repair Account          | 2001 | \$7,022.20      |
| Sewer Assessments             | 2001 | \$4,346.54      |
|                               | 2000 | <u>\$190.60</u> |
|                               |      | \$4,537.14      |

|                    |      |                |
|--------------------|------|----------------|
| Committed Interest | 2001 | \$739.60       |
|                    | 2000 | <u>\$38.12</u> |
|                    |      | \$777.72       |

#### Miscellaneous revenues

|                                |  |                   |
|--------------------------------|--|-------------------|
| Checking Acct. Earned Interest |  | \$8,178.22        |
| Municipal Lien Certificates    |  | \$11,625.00       |
| Boat Excise                    |  | \$2,930.25        |
| Check Charges                  |  | \$75.00           |
| Betterment Release Fees        |  | \$48.00           |
| Motor Vehicle Mark/Clear fees  |  | \$5,500.00        |
| Roll Back Taxes                |  | \$74,112.49       |
| Forest Product                 |  | <u>\$2,160.00</u> |
|                                |  | \$104,628.96      |

|          |           |                   |
|----------|-----------|-------------------|
| Interest | 2001      | \$12,987.96       |
|          | 2000      | \$14,207.39       |
|          | 1999      | \$1,034.91        |
|          | 1998      | \$37.45           |
|          | 1997      | \$1,799.08        |
|          | 1996-1986 | <u>\$1,619.28</u> |
|          |           | \$31,686.07       |

|      |      |            |
|------|------|------------|
| Fees | 2001 | \$357.50   |
|      | 2000 | \$4,800.00 |
|      | 1999 | \$600.00   |
|      | 1998 | \$115.00   |
|      | 1997 | \$60.00    |

|                        |                |                       |
|------------------------|----------------|-----------------------|
|                        | 1996-1986      | <u>\$155.00</u>       |
|                        |                | <u>\$6,087.50</u>     |
| Assessments collected  |                | \$7,894,983.32        |
| Fees and interest      |                | \$43,399.83           |
| Misc. revenues         |                | <u>\$104,628.96</u>   |
| <b>TOTAL COLLECTED</b> | <b>FY 2001</b> | <b>\$8,043,012.11</b> |

Respectfully submitted,  
Pamela A. Carter  
Town Collector



## **TREASURER**

To the Selectmen of the Town of Douglas:

The following is my report for Fiscal Year 2001, as the Treasurer of the Town of Douglas, as recommended by the Division of Local Services, Department of Revenue, called for by Chapter 40, Section 49, of the Massachusetts General Laws.

### **Schedule of Treasurer's Cash June 30, 2001**

#### **Interest Bearing Bank Accounts:**

|                                     |                         |
|-------------------------------------|-------------------------|
| MMDT                                | \$ 1,483,981.47         |
| State Street                        | \$ 47,230.86            |
| Unibank                             | \$ 1,229,846.47         |
| BankBoston                          | \$ 194,156.27           |
| Unibank-Performance Bonds           | \$ 284,372.14           |
| Commerce Bank - School Construction | 8241949.38              |
| <b>Total</b>                        | <b>\$ 11,481,536.59</b> |

#### **Stabilization Fund:**

|              |                        |
|--------------|------------------------|
| MMDT         | \$ 2,032,805.82        |
| <b>Total</b> | <b>\$ 2,032,805.82</b> |

#### **Other:**

|                   |                      |
|-------------------|----------------------|
| Trust Fund Assets | \$ 459,772.58        |
| <b>Total</b>      | <b>\$ 459,772.58</b> |

**Total of all cash and investments: \$ 13,974,114.99**

## Town of Douglas

[illegible]

**Town of Douglas**  
**BONDED DEBT SCHEDULE**  
**Enterprise Fund**  
**At June 30, 2001**

| FISCAL<br>YEAR<br>END 6/30 | MUNI<br>PURPOSE<br>1,940,000<br>PRIN | MUNI<br>PURPOSE<br>1,940,000<br>INT | MULTI<br>SEWER<br>PRIN | MULTI<br>SEWER<br>INT | SEWER<br>R-1<br>PRIN | SEWER<br>R-1<br>INT | SEWER<br>R-2<br>PRIN | SEWER<br>R-2<br>INT | WELL<br>FHA<br>PRIN | WELL<br>FHA<br>INT | WELL<br>FHA<br>PRIN | WELL<br>FHA<br>INT | WATER<br>TANK<br>PRIN | WATER<br>TANK<br>INT | TOTAL<br>PRINCIPAL | TOTAL<br>INTEREST | ENTERPRISE<br>TOTAL<br>PRIN&INT |
|----------------------------|--------------------------------------|-------------------------------------|------------------------|-----------------------|----------------------|---------------------|----------------------|---------------------|---------------------|--------------------|---------------------|--------------------|-----------------------|----------------------|--------------------|-------------------|---------------------------------|
| 2002                       | 33,750                               | 12,444                              | 10,000                 | 305                   | 5,000                | 500                 | 16,000               | 2,800               | 34,240              | 35,836             | 4,014               | 4,478              | 19,231                | 23,689               | 122,235            | 80,052            | 202,287                         |
| 2003                       | 33,750                               | 11,264                              |                        |                       | 5,000                | 250                 | 16,000               | 2,000               | 36,038              | 34,038             | 4,219               | 4,273              | 19,231                | 22,771               | 114,236            | 74,586            | 188,834                         |
| 2004                       | 33,750                               | 10,082                              |                        |                       |                      |                     | 16,000               | 1,200               | 37,930              | 32,146             | 4,436               | 4,056              | 19,231                | 21,954               | 111,347            | 69,438            | 180,785                         |
| 2005                       | 33,750                               | 8,866                               |                        |                       |                      |                     |                      | 400                 | 39,921              | 30,155             | 4,663               | 3,829              | 19,231                | 21,127               | 113,565            | 64,377            | 177,942                         |
| 2006                       | 33,750                               | 7,802                               |                        |                       |                      |                     |                      |                     | 42,017              | 28,059             | 4,902               | 3,590              | 19,231                | 20,281               | 99,900             | 59,532            | 159,432                         |
| 2007                       | 33,750                               | 6,286                               |                        |                       |                      |                     |                      |                     | 44,223              | 25,853             | 5,153               | 3,339              | 19,231                | 19,420               | 102,357            | 54,898            | 157,255                         |
| 2008                       | 30,000                               | 4,936                               |                        |                       |                      |                     |                      |                     | 46,544              | 23,532             | 5,417               | 3,075              | 19,231                | 18,550               | 101,182            | 50,093            | 151,285                         |
| 2009                       | 30,000                               | 3,736                               |                        |                       |                      |                     |                      |                     | 48,988              | 21,088             | 5,695               | 2,797              | 21,538                | 17,511               | 106,221            | 45,232            | 151,453                         |
| 2010                       | 30,000                               | 2,520                               |                        |                       |                      |                     |                      |                     | 51,560              | 18,516             | 5,986               | 2,506              | 21,538                | 16,599               | 109,084            | 40,141            | 149,225                         |
| 2011                       | 30,000                               | 1,276                               |                        |                       |                      |                     |                      |                     | 54,267              | 15,809             | 6,294               | 2,198              | 21,538                | 15,565               | 112,099            | 34,848            | 146,947                         |
| 2012                       |                                      |                                     |                        |                       |                      |                     |                      |                     | 57,116              | 12,960             | 6,616               | 1,876              | 21,538                | 14,510               | 85,270             | 29,346            | 114,616                         |
| 2013                       |                                      |                                     |                        |                       |                      |                     |                      |                     | 60,114              | 9,962              | 6,955               | 1,537              | 21,538                | 13,438               | 88,607             | 24,937            | 113,544                         |
| 2014                       |                                      |                                     |                        |                       |                      |                     |                      |                     | 63,270              | 6,806              | 7,312               | 1,180              | 55,000                | 11,525               | 125,582            | 19,511            | 145,093                         |
| 2015                       |                                      |                                     |                        |                       |                      |                     |                      |                     | 66,361              | 3,484              | 7,686               | 806                | 50,000                | 8,900                | 124,047            | 13,180            | 137,237                         |
| 2016                       |                                      |                                     |                        |                       |                      |                     |                      |                     |                     |                    | 8,036               | 412                | 50,000                | 6,375                | 58,036             | 6,787             | 64,823                          |
| 2017                       |                                      |                                     |                        |                       |                      |                     |                      |                     |                     |                    |                     |                    | 50,000                | 3,825                | 50,000             | 3,825             | 53,825                          |
| 2018                       |                                      |                                     |                        |                       |                      |                     |                      |                     |                     |                    |                     |                    | 50,000                | 1,275                | 50,000             | 1,275             | 51,275                          |
| TOTALS                     | 322,500                              | 68,012                              | 10,000                 | 305                   | 10,000               | 750                 | 64,000               | 6,400               | 682,569             | 298,244            | 87,384              | 39,952             | 497,307               | 257,415              | 1,673,780          | 672,078           | 2,345,858                       |

**FINANCIAL**



| <b>EMPLOYEE<br/>SCHOOL DEPARTMENT</b> | <b>W-2 2001</b> |
|---------------------------------------|-----------------|
| ALLEN, JEFFERY D                      | \$21,039.96     |
| ALLEN, MARIE E                        | \$17,798.56     |
| ARCHAMBAULT, KATHLEEN B               | \$1,900.00      |
| ARSENAULT, MICHELLE D                 | \$1,520.00      |
| BABIGIAN, MICHELLE L                  | \$32,514.60     |
| BACHELDER, BEVERLY                    | \$63,571.64     |
| BARONE, AMY C                         | \$9,585.20      |
| BARSANO, MELISSA A                    | \$348.76        |
| BEDLION, KAREN M                      | \$3,725.00      |
| BEGLEY, JUDITH C                      | \$936.00        |
| BERG, SHARRON L                       | \$57,465.16     |
| BERGES-STEWART, MARGARET E            | \$34,404.26     |
| BERTHIAUME, KIMBERLY A                | \$33,628.60     |
| BETTS, ANN E                          | \$33,885.40     |
| BIAGIONI, SUSAN L                     | \$12,326.75     |
| BISAILLON, JANE E                     | \$546.00        |
| BLANCHARD, FAYE E                     | \$35,246.24     |
| BOISSEAU, KAREN M                     | \$550.00        |
| BOISVERT, CHRYSTAL J                  | \$5,069.83      |
| BOLIO, PAUL F                         | \$53,545.16     |
| BOMBREDI, RENEE M                     | \$11,835.25     |
| BOUCHER, ERIC D                       | \$1,560.00      |
| BOUCHER, NICOLE L                     | \$50.00         |
| BOUCHER, RICHARD N                    | \$27,964.89     |
| BOURDON, BETHANY A                    | \$587.25        |
| BRISBOIS, MARYELLEN D                 | \$200.00        |
| BROSNAHAN, KATHY                      | \$28,926.16     |
| BROTHER. TIMOTHY D                    | \$1,159.16      |
| BROWN, DOUGLAS                        | \$67,778.46     |
| BRUNDAGE, MELANIE S                   | \$26,624.34     |
| BUTLER, THOMAS J                      | \$25,855.36     |
| BYERS, GEORGE                         | \$69,911.00     |
| CAMPBELL, RUTH A                      | \$33,358.36     |
| CARDONE, REGINA                       | \$35,131.05     |
| CARRAHER, DENISE M                    | \$33,407.64     |
| CASAVANT, PAUL J                      | \$28,624.49     |
| CHACHARONE, AMY L                     | \$33,355.00     |
| CHACHARONE, MARIA                     | \$19,385.19     |

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|---------------------------|-------------|
| CHALLEN, NICHOLAS B       | \$300.00    |
| CHAUVIN, LEAH E           | \$33,038.15 |
| CHIZY, SANDRA L           | \$2,982.42  |
| CHRISTIAN, KAREN A        | \$9,585.20  |
| CHRISTIANSSEN, TAMMARIE K | \$7,260.45  |
| COADY, JENNIFER A         | \$13,238.48 |
| CODER, CHRYSTIE E         | \$250.00    |
| CODER, MARSHA             | \$52,343.20 |
| COLABELLO, LOUIS PAUL     | \$50,903.16 |
| COLLINS, ALBERTA M        | \$70,748.00 |
| COLLINS, CATHERINE A      | \$275.00    |
| COLLINS, MICHAEL F        | \$715.54    |
| CONNORS, KEVIN            | \$39,008.15 |
| CONRAD, CHRISTINE D       | \$6,425.20  |
| COOPER, JULIE M           | \$21,566.04 |
| CORDANI, LAURA D          | \$50.00     |
| COSTA, EMILY J            | \$31,932.20 |
| COTE, CHRISTIE L          | \$31,384.60 |
| CULLEN, BRIAN A           | \$62,727.98 |
| CULLINAN, LEANNE          | \$13,433.43 |
| CURREN, CATHERINE A       | \$21,482.26 |
| CUTTING, ANDREA L         | \$14,572.08 |
| D'AMBRA, PAUL             | \$67,063.22 |
| DAGENAIS, STEPHANIE       | \$51,781.72 |
| DAVIS, CARMEN L           | \$13,897.99 |
| DAVIS, KIMBERLY R         | \$384.76    |
| DEANE, ALISON A           | \$4,597.50  |
| DEERY, CATHY A            | \$200.00    |
| DEMAS, ELISA B            | \$800.00    |
| DENONCOUR, ALBERT J       | \$47,612.20 |
| DESCHENES, KATHLEEN P     | \$18,579.50 |
| DESCOTEAU, LAUREN M       | \$21,620.20 |
| DEWITT, THERESA           | \$14,868.00 |
| DICKINSON, KERN N         | \$1,922.50  |
| DICKINSON, MARSHA         | \$55,004.20 |
| DICKSON, NICOLE M         | \$1,107.79  |
| DIONIS, MARIA             | \$60,061.40 |
| DOIRON, ROBYN M           | \$10,677.20 |
| DONAI, LINDSEY A          | \$351.01    |
| DORAN, GRACE A            | \$34,998.72 |

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|-------------------------|-------------|
| DOYLE, NANCY A          | \$49,401.16 |
| DUCHARME, JOHN P        | \$63,293.55 |
| DUFAULT, ANADRE R       | \$34,772.43 |
| DUPRE, NANCY A          | \$53,974.96 |
| DURKIN, DEBORAH A       | \$16,457.93 |
| DYER, CHRISTY L         | \$70.88     |
| ELLIOT, GERALD          | \$54,109.20 |
| FARRAR, JACQUELINE A    | \$1,950.00  |
| FAVREAU, JEANNETTE      | \$10,543.76 |
| FITZPATRICK, CAROLINE A | \$11,472.40 |
| FITZPATRICK, JEAN M     | \$53,974.96 |
| FLAYHAN, CATHERINE      | \$34,801.84 |
| FLAYHAN, JOHNATHAN      | \$10,422.80 |
| FORD, ANGELA L          | \$6,089.50  |
| FOREST, MICHELLE        | \$41,898.88 |
| FORGET, KIM             | \$28,117.84 |
| FRAGA, LINDA M          | \$54,234.96 |
| FRASIER, KRISTY L       | \$760.90    |
| FREEMAN, CYNTHIA J      | \$250.00    |
| FRIESWICK, ALANA J      | \$6,000.00  |
| FURNO, HEATHER L        | \$44.63     |
| GAJEWSKI, KIMBERLY A    | \$21,772.80 |
| GANAS, NANCY M          | \$10,275.00 |
| GARCES, MARLENE I       | \$35,298.72 |
| GARTSU, KARLA M         | \$3,143.25  |
| GASKELL, LYNNE M        | \$48,901.16 |
| GAUTHIER, KATHLEEN N    | \$48,901.16 |
| GEOFFREY, HEATHER ANN   | \$22,092.20 |
| GILREIN, CATHERINE      | \$48,257.49 |
| GILREIN, MEGHAN E       | \$415.16    |
| GIONET, DENISE B        | \$12,793.50 |
| GIRARD, THOMAS E        | \$3,672.50  |
| GIROUX, SANDRA M        | \$1,000.00  |
| GIUSTINA, ROBERT        | \$64,108.87 |
| GIVEN, CAROLYN S        | \$11,950.00 |
| GNATEK, MARY CATHERINE  | \$9,585.20  |
| GNIADEK, LORI A         | \$11,201.88 |
| GODBOUT, ROBERT G       | \$11,259.68 |
| GORMAN, MARIA L         | \$7,801.90  |
| GREEN, GEOFFREY S       | \$250.00    |

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|-----------------------------|-------------|
| GROVERSTEIN, EVELYN         | \$50,093.20 |
| GUARINO, VERONIQUE C        | \$9,885.20  |
| HACKETT, ANNE M             | \$12,584.96 |
| HAIGH, SHEILA               | \$51,593.20 |
| HALACY, JAMES               | \$31,421.95 |
| HALACY, JUNEMARIE           | \$4,002.00  |
| HALACY, PAUL                | \$21,669.52 |
| HARKINS, STEPHANIE L        | \$31,429.32 |
| HART, MATTHEW J             | \$5,724.60  |
| HAUVER, MARK S              | \$10,366.16 |
| HAYES, NANCY                | \$60,911.26 |
| HEBERT, JENNIFER L          | \$31,785.40 |
| HELDENBERG, GLADYS          | \$20,440.18 |
| HENDRICKS, CARRIE A         | \$10,735.68 |
| HESLIN, DONNA M             | \$16,233.94 |
| HILL, TRACY J               | \$1,779.00  |
| HIPPERT, DANIELLE J         | \$44,242.12 |
| HIPPERT, LORI-ANN           | \$1,250.00  |
| HOLDEN, ANN A               | \$342.00    |
| HOPKINSON, HAILIE           | \$4,950.05  |
| HOPKINSON, LINDA M          | \$18,263.00 |
| HURLEY, JESSICA S           | \$38,417.24 |
| HVIZDOS, CONSTANCE T        | \$50.00     |
| JACKMAN, JANE V             | \$28,935.60 |
| JACOBS, DONALD I            | \$19,053.44 |
| JANE', ANDREA               | \$10,280.00 |
| JEZNACH, LESLIE             | \$1,112.38  |
| JOST, KATHLEEN              | \$27,390.87 |
| JURKOWITZ, RENA             | \$45,190.77 |
| JUSSAUME-RICHARDS, TAMMIE L | \$11,027.02 |
| KASPER, BRENDA L            | \$9,612.00  |
| KEITH, KAREN                | \$52,281.72 |
| KELLEHER, MARY T            | \$33,936.48 |
| KENNY, AMY G                | \$11,259.68 |
| KING, STEPHANIE L           | \$34,296.24 |
| KOLLETT, JEFFREY R          | \$31,325.97 |
| KROUNER, MITCHELL S         | \$47,711.16 |
| KUSTIGIAN, BRETT M          | \$21,818.24 |
| LACHAPELLE, EDWARD J        | \$54,707.56 |
| LANCASTER, SANDRA           | \$39,080.16 |

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|-----------------------|-------------|
| LANE, BARBARA J       | \$9,047.50  |
| LAWRENCE, CAROLYN S   | \$49,821.00 |
| LEBLANC, EILEEN J     | \$1,761.42  |
| LEBLANC, RICHARD J    | \$29,147.76 |
| LEDoux, DEBORAH K     | \$24.75     |
| LEGASSEY, NATHAN M    | \$459.03    |
| LEONARD, PAUL         | \$43,310.88 |
| LEUCI, SUSAN B        | \$34,524.72 |
| LORING, KIMBERLY A    | \$49,143.44 |
| LYDON, KAREN          | \$60,454.85 |
| MACDONALD, MARIAN R   | \$27,490.73 |
| MAGUIRE, CLAIRE L     | \$2,388.00  |
| MAILHIOT, JAYE T      | \$9,928.38  |
| MAKANI, SUZETTE M     | \$11,213.75 |
| MANNING, CAROL        | \$13,221.00 |
| MANYAK, FAYE          | \$65,346.34 |
| MARA, BEVERLY         | \$300.00    |
| MARCOTTE, STACY J     | \$21.00     |
| MARKLE, LAURA E       | \$1,559.31  |
| MARKLE, PAULA A       | \$32,688.10 |
| MARSDEN, JEFFREY      | \$69,538.48 |
| MARTINELLI, GAIL A    | \$2,436.36  |
| MASNY, MICHAEL        | \$77,789.12 |
| MATTSCHECK, CATHY A   | \$700.00    |
| MATTSCHECK, JESSICA E | \$465.76    |
| MCCORMICK, CAROL A    | \$39,230.88 |
| MCDONALD, CAROL A     | \$15,265.50 |
| MCDONALD, SARA A      | \$450.00    |
| MCGRATH, BRIAN        | \$22,530.42 |
| MCGRATH, JUDITH       | \$11,385.00 |
| MCKEON, DONALD        | \$64,255.95 |
| MCLAUGHLIN, CHERYL E  | \$33,386.24 |
| MCLAUGHLIN, MAUREEN E | \$4,632.38  |
| MELLEN, JOSHUA W      | \$209.26    |
| MENARD, BRENDA L      | \$656.00    |
| MEOMARTINO, MICHELLE  | \$60,844.26 |
| MEOMARTINO, ROBERT    | \$60,369.41 |
| MERTEN, DENISE        | \$65,363.91 |
| MIGLIACCI, LISA B     | \$12,500.25 |
| MIKOLAYCIK, GAIL A    | \$64,596.66 |



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|----------------------|-------------|
| MILLER, AMANDA A     | \$186.39    |
| MINIOR, SHIRLEY      | \$11,720.00 |
| MISTRETTA, JEAN F    | \$150.00    |
| MOLVAR, MELISSA      | \$35,216.22 |
| MONGIAT, MICHAEL A   | \$14,312.64 |
| MOORE, LINDA M       | \$33,550.72 |
| MORAN, TINA M        | \$21,153.83 |
| MORONEY, JILL A      | \$9,988.14  |
| MORRISON, ELEANOR    | \$49,647.78 |
| MYERS, GREGORY B     | \$40,655.22 |
| MYERS, LESLEY B      | \$35,018.48 |
| NICHOLS, SUSAN S     | \$53,781.72 |
| O'CONNOR, JORDAN C   | \$33,184.12 |
| OSTERMAN, CHERYL A   | \$14,704.10 |
| OSTERMAN, SARAH E    | \$150.00    |
| PALERMO, ROBYN       | \$5,874.15  |
| PASTORE, RAMONA R    | \$3,030.47  |
| PELKUS-ESTERS, LAURE | \$54,511.00 |
| PERKINS, CAROL M     | \$16,957.25 |
| PHELPS, JASON        | \$69,052.24 |
| PHELPS, JULIE A      | \$4,985.50  |
| PIERCE, LARRY        | \$58,056.84 |
| PINCINCE, ALICIA D   | \$550.00    |
| PINCINCE, DEBRA L    | \$65,997.61 |
| PIRES, APRIL L       | \$24,294.52 |
| POIRIER, RAYMOND A   | \$30,536.91 |
| POULIN, ROLAND P     | \$1,500.00  |
| PRIEGO, SONIA        | \$35,540.12 |
| PRZYBYLEK, DIANE M   | \$600.00    |
| QUINN, EILEEN M      | \$46,306.17 |
| QUINN, RALPH J       | \$1,500.00  |
| RANSLOW, MELISSA G   | \$10,650.00 |
| REARDON, MELISA L    | \$11,367.45 |
| RENNELL, JESSICA L   | \$656.29    |
| RENNELL, MELINDA K   | \$64.13     |
| RENNIE, BRENDA M     | \$10,692.00 |
| RICHARD, SUSAN       | \$27,387.80 |
| RIORDAN, KEVIN M     | \$11,304.32 |
| RIVARD, LAURIE J     | \$11,637.00 |
| ROOHANIFAR, SIAVASH  | \$22,092.20 |



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|-------------------------|--------------------|
| ROY, TAMMY R            | \$16,725.75        |
| RUSSO, BARBARA          | \$63,039.91        |
| SACCOL, ROBIN L         | \$31,985.40        |
| SALERNO, SANDRA L       | \$50.00            |
| SCHWARTZ, PAMELA K      | \$58,925.59        |
| SHILALE, DONNA M        | \$11,548.64        |
| SIMONELLI, DEBORAH A    | \$57,263.72        |
| SIRACO, ELIZABETH T     | \$6,000.00         |
| SMITH, ERIN L           | \$702.00           |
| SOCHA, CINDY L          | \$64,040.32        |
| SODERBERG, DANIEL P     | \$249.78           |
| SODERBERG, ROSEMARY P   | \$37,188.19        |
| SODERMAN, DEBRA A       | \$16,231.27        |
| SOKOL, MARYDOLORES      | \$52,152.26        |
| STACK, IMOGENE          | \$50,163.26        |
| STAND, ELLEN L          | \$13,587.86        |
| STEWART, GLORIALYN      | \$12,416.25        |
| STEWART, JILL K         | \$425.00           |
| STONE, MARY E           | \$80,686.08        |
| SWAIN, SONJA P          | \$9,585.20         |
| SWENSON, ANN M          | \$22,166.04        |
| TAILLON, SHELLEY E      | \$4,556.50         |
| TESSIER,-WOUPIOM, DIANE | \$54,443.20        |
| THYDEN, KELLEY J        | \$8,542.50         |
| VAILLANT, EMILY S       | \$36,848.20        |
| VALIPOUR, PAMELA J      | \$47,711.16        |
| VANINWEGEN, ERIC G      | \$5,874.15         |
| VASAR, APRIL            | \$520.00           |
| VERGE, CONCETTA         | \$92,465.10        |
| WERME, NORA M           | \$10,414.32        |
| WETZLICH, SEVERINE      | \$17,624.17        |
| WHEELER, MICHELLE L     | \$34,076.20        |
| WHITE, RAYMOND C        | \$9,004.74         |
| WILLARD, CAROLINE       | \$18,724.42        |
| WILSON, SHELLIE J       | \$51,281.72        |
| WOLNY, MICHELE L        | \$10,102.00        |
| WOLNY, NOEL B           | \$11,915.20        |
| YACINO, MARILYN         | <u>\$64,641.70</u> |

**TOTAL SCHOOL**

**\$6,628,481.42**

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|-------------------------|--------------------|
| <b>SCHOOL CAFETERIA</b> | <b>W-2 2001</b>    |
| BALLOU, LAURA J         | \$2,011.50         |
| BOLEN, JOAN             | \$3,985.79         |
| EBBELING, FRANCES V     | \$3,077.36         |
| FITZPATRICK, JANINE     | \$188.99           |
| HENDRICKSON, VERA       | \$3,857.09         |
| JUSSAUME, JANICE        | \$9,119.91         |
| KELBAUGH, FRANCINE L    | \$3,624.65         |
| LAPIERRE, MARGARET      | \$12,420.84        |
| LARSON, TINA M          | \$467.44           |
| LUUKKO, CHARLENE R      | \$10,107.22        |
| MACCHI, CAROL S         | \$4,479.41         |
| MAHONEY, IVONE          | \$1,537.32         |
| MANYAK, JUDITH A        | \$28,054.08        |
| MESITE, HEMATIE         | \$1,444.51         |
| NEWELL, JOYCE L         | \$6,149.69         |
| PICARD, ROSE            | \$4,343.42         |
| WEAGLE, CYNTHIA M       | <u>\$4,729.28</u>  |
| <b>TOTAL CAFETERIA</b>  | <b>\$99,598.50</b> |

**TOTAL SCHOOL & CAFETERIA \$6,728,079.92**

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|--------------------------|-----------------|
| <b>POLICE DEPARTMENT</b> | <b>W-2 2001</b> |
| ABBOTT, BRIAN G          | \$6,010.53      |
| BERTONE, KAREN M         | \$11,788.51     |
| BROWN, DAVID JAMES       | \$53,103.21     |
| BRULE, PATRICIA          | \$37,164.38     |
| CADRIN, JOSEPH L         | \$15,934.09     |
| DUNLEAVY, JR, DANIEL W   | \$25,655.53     |
| DUNLEAVY, MARK W         | \$3,736.80      |
| FIELD, CAROL E           | \$334.95        |
| FOLEY, PATRICK T         | \$57,583.13     |
| FORGET, NORMAN L         | \$3,381.69      |
| FORGET, SUSAN            | \$31,858.30     |
| FORTIER JR, RONALD A     | \$49,895.91     |
| FULONE, BRETT D          | \$47,913.15     |
| GILBERT, GLENN G         | \$56,140.58     |
| GILBERT, GREGORY G       | \$48,073.62     |
| GLYNN, MAAUREEN L        | \$47,793.65     |
| JOHNSON, JAY M           | \$3,164.73      |

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|------------------------|---------------------|
| KAMINSKI, MARK E       | \$51,305.76         |
| KREFT, PETER M         | \$8,593.09          |
| MAJEAU, JR, RAYMOND R  | \$6,279.62          |
| MARTINSEN, MICHAEL S   | \$26,588.97         |
| MCLAUGHLIN, AARON      | \$21,326.69         |
| MCLAUGHLIN, RICHARD JR | \$48,575.54         |
| MIGLIONICO, NICKY L    | \$53,685.46         |
| MILANOSKI, JAMES P     | \$386.64            |
| REARDON, MICHAEL R     | \$20,107.89         |
| ROBAR, CRYSTAL L       | \$10.15             |
| SCANLON, JR, RICHARD R | \$2,330.09          |
| SEAYER, WILLIAM T      | \$11,093.24         |
| STERLING, MARK E       | \$667.58            |
| VASSAR, LEONARD M      | <u>\$4,869.26</u>   |
| <b>TOTAL POLICE</b>    | <b>\$755,352.74</b> |

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| <b>WATER/SEWER DEPARTMENT</b> | <b>W-2 2001</b>      |
| CROTEAU, DENNIS               | \$39,687.70          |
| DECOTEAU, RAYMOND J           | \$33,289.00          |
| DUDLEY, III, RALPH E          | \$38,900.38          |
| GRESSAK, ANTHONY J            | \$45,865.34          |
| JOSEY, ROBERT A               | \$800.00             |
| SASTER, JOSEPH                | REPORTED IN BUILDING |
| THERRIEN, EDWARD              | REPORTED IN HIGHWAY  |
| <b>TOTAL WATER/SEWER</b>      | <b>\$158,542.42</b>  |

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| <b>AMBULANCE DEPARTMENT</b> | <b>W-2 2001</b> |
| BLAIR, REBECCA              | \$753.50        |
| BLAKE, THERESA A            | \$770.00        |
| CAMPO, PETER                | \$3,994.22      |
| DEWAN JR, JOHN J            | \$1,984.00      |
| FURNO, PATRICIA A           | \$355.00        |
| GREBINAR, KEVIN W           | \$1,503.20      |
| HAMILTON, EARLE J           | \$307.00        |
| HELDENBERGH, BRIAN E        | \$300.00        |
| KING, NANCY L               | \$807.00        |
| LABRECQUE, PAULINE          | \$32,299.94     |
| MABEY, MEREDITH R           | \$190.00        |
| NADEAU, LINDA               | \$1,848.00      |
| NADEAU, RAYMOND             | \$2,509.50      |

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|------------------------|--------------------|
| PERKINS, DEBRA         | \$16.00            |
| ROUSSEAU, PATRICIA     | REPORTED IN COA    |
| VINSON, KENT F         | \$33,706.42        |
| WYPYSZINSKI, JOHN C    | <u>\$130.00</u>    |
| <b>TOTAL AMBULANCE</b> | <b>\$81,473.78</b> |

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|------------------------------|---------------------|
| <b>FIRE DEPARTMENT</b>       | <b>W-2 2001</b>     |
| AMARAL III, ROBERT J         | \$609.00            |
| AMARAL JR, ROBERT J          | \$848.50            |
| BOOTHBY, MICHAEL             | \$618.00            |
| BRULE, PHILLIP               | REPORTED IN HIGHWAY |
| BUMA, PAUL                   | \$948.50            |
| CAHILL, MICHAEL              | \$2,248.24          |
| CRANDALL, DENNIS M           | \$509.00            |
| FURNO, ADAM                  | \$1,791.77          |
| FURNO, DAVID A               | REPORTED IN HIGHWAY |
| FURNO, JOHN J                | REPORTED IN HIGHWAY |
| GIEDRYS, PATRICIA L          | \$10,952.04         |
| GONYOR, DONALD P             | \$47,698.29         |
| KING, JEFFREY                | REPORTED IN HIGHWAY |
| MARKS, EARNEST JR            | REPORTED IN HIGHWAY |
| MCCALLUM, JUSTIN C           | \$1,043.50          |
| MCGLAUGHLIN, AARON           | REPORTED IN POLICE  |
| MOSELEY, DAVID W JR          | \$848.50            |
| QUINTAL, JOSEPH JR           | \$1,035.50          |
| ROBAR, SEAN T                | \$250.00            |
| SOCHIA IV, LEON T            | \$900.25            |
| SOMERS, LOUIS PAUL           | <u>\$668.00</u>     |
| <b>TOTAL FIRE DEPARTMENT</b> | <b>\$70,969.09</b>  |

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| <b>HIGHWAY DEPARTMENT</b> | <b>W-2 2001</b> |
| BOLLINGER, TRENTON        | \$1,709.86      |
| BRULE, PHILIP             | \$52,952.27     |
| COSMA, PETER M            | \$163.52        |
| ESPANET, EDWARD           | \$28,144.98     |
| FURNO, DAVID A            | \$39,566.10     |
| FURNO, JOHN J             | \$51,552.74     |
| GRIGAS, BRIAN C           | \$1,950.50      |
| HILL, JOHN D              | \$3,406.00      |

|                      |                     |
|----------------------|---------------------|
| HILL, WILLIAM JAMES  | \$2,614.68          |
| KING, JEFFREY        | \$36,439.86         |
| MARKS, JR, ERNEST    | \$38,368.53         |
| MARTINSEN, KARL G    | \$3,983.42          |
| MCCALLUM, BETTYANN   | \$9,433.32          |
| MCCALLUM, MARYBETH   | \$6,163.02          |
| MURPHY, ROBERT J     | \$2,562.44          |
| PERKINS, DEXTER      | \$26,292.61         |
| THERRIEN, EDWARD A   | \$55,576.05         |
| <b>TOTAL HIGHWAY</b> | <b>\$360,879.90</b> |

|                              |                    |
|------------------------------|--------------------|
| <b>BOARD OF HEALTH</b>       | <b>W-2 2001</b>    |
| BACON, MARLEEN               | \$25,288.88        |
| DOWNS, RICHARD               | \$8,126.98         |
| KOCUR, JOHN P                | \$11,192.08        |
| LUNEAU, OLIVA P              | \$7,189.94         |
| RAWINSKI, CHERYL A           | \$4,704.00         |
| YACINO, JOSEPH A             | \$5,385.36         |
| <b>TOTAL BOARD OF HEALTH</b> | <b>\$61,887.24</b> |

|                             |                   |
|-----------------------------|-------------------|
| <b>VETERANS AGENT</b>       | <b>W-2 2001</b>   |
| CORMIER, THEODORE SR        | \$80.00           |
| KORENBLUM, ARNOLD           | \$251.28          |
| MILIEFSKY, ALLEN R          | \$3,148.20        |
| <b>TOTAL VETERANS AGENT</b> | <b>\$3,479.48</b> |

|   |                    |
|---|--------------------|
| <b>BUILDING AND INSPECTORS</b>          | <b>W-2 2001</b>    |
| COLONERO, FLORENDO                      | \$225.00           |
| HICKEY, WAYNE                           | \$330.00           |
| LANPHER, HILDA-JANE                     | \$20,299.76        |
| REYNOLDS, ADELLE                        | \$40,468.36        |
| SASTER, JOSEPH                          | \$5,537.72         |
| WALLIS, RICHARD                         | \$6,244.80         |
| <b>TOTAL BUILDINGS &amp; INSPECTORS</b> | <b>\$73,105.64</b> |

|                              |                     |
|------------------------------|---------------------|
| <b>COMMUNITY DEVELOPMENT</b> | <b>W-2 2001</b>     |
| CHESLEY, MARIA D             | \$20,721.36         |
| CUNDIFF, WILLIAM J           | \$58,189.72         |
| ZISK, STEPHEN D              | \$39,194.76         |
| <b>TOTAL COMMUNITY DEV.</b>  | <b>\$118,105.84</b> |



|                         |                   |
|-------------------------|-------------------|
| <b>RECREATION</b>       | <b>W-2 2001</b>   |
| DEVLIN, BRIAN F JR      | \$1,655.50        |
| GONYNOR, MICHAEL P      | \$3,222.00        |
| STAND, JARRED T         | \$1,799.00        |
| <b>TOTAL RECREATION</b> | <b>\$6,676.50</b> |

|                              |                    |
|------------------------------|--------------------|
| <b>TREASURER</b>             | <b>W-2 2001</b>    |
| BROTHERTON, SHARON A         | \$32,819.40        |
| GERVAIS, CHRISTINE E         | \$11,557.32        |
| YARGEAU, KIMBERLY A          | \$400.50           |
| <b>TOTAL TREASURER</b>       | <b>\$44,777.22</b> |
| <b>TOWN ACCOUNTANT</b>       | <b>W-2 2001</b>    |
| LEDUC, PAMELA                | \$9,449.96         |
| LOVETT, JEANNE M             | \$812.50           |
| METIVIER, DORIS A            | \$20,087.50        |
| REDDING, LOUISE              | \$10,903.80        |
| <b>TOTAL TOWN ACCOUNTANT</b> | <b>\$41,253.76</b> |

|                            |                    |
|----------------------------|--------------------|
| <b>TAX COLLECTOR</b>       | <b>W-2 2001</b>    |
| BURGESS, ANNE M            | \$14,565.24        |
| CARTER, PAMELA A           | \$27,157.96        |
| <b>TOTAL TAX COLLECTOR</b> | <b>\$41,723.20</b> |

|                         |                    |
|-------------------------|--------------------|
| <b>TOWN CLERK</b>       | <b>W-2 2001</b>    |
| DAMORE, EILEEN F        | \$20,760.43        |
| FURNO, CHRISTINE EG     | \$27,034.56        |
| PRUNIER, MONICA         | \$78.00            |
| <b>TOTAL TOWN CLERK</b> | <b>\$47,872.99</b> |

|                                |                 |
|--------------------------------|-----------------|
| <b>ZONING BOARD OF APPEALS</b> | <b>W-2 2001</b> |
| MITCHELL, CHRISTINE K          | \$4,240.00      |

|                               |                    |
|-------------------------------|--------------------|
| <b>COUNCIL ON AGING</b>       | <b>W-2 2001</b>    |
| ALLARD-SMITH, JAIME C         | \$795.00           |
| GRAVESON, ALYSSA M            | \$12,781.81        |
| JOLDA, FRANCES                | \$3,577.51         |
| ROUSSEAU, PATRICE M           | \$4,849.00         |
| WINDHAM, ROSANNA E            | \$3,174.75         |
| <b>TOTAL COUNCIL ON AGING</b> | <b>\$25,178.07</b> |



|                               |                 |
|-------------------------------|-----------------|
| <b>ANIMAL CONTROL</b>         | <b>W-2 2001</b> |
| O'CONNOR, JAY S               | \$14,448.72     |
| <b>TOWN MODERATOR</b>         | <b>W-2 2001</b> |
| JUSSAUME, JEROME D            | \$250.00        |
| <b>BUILDING &amp; GROUNDS</b> |                 |
| <b>MAINTENANCE</b>            | <b>W-2 2001</b> |
| COLONERO, PATRICK J           | \$33,594.06     |
| <b>TREE WARDEN</b>            | <b>W-2 2001</b> |
| MOSZYNSKI, LEON               | \$500.00        |
| <b>ASSESSORS</b>              | <b>W-2 2001</b> |
| DOYLE, KEVIN W                | \$5,954.00      |
| KESSLER, JULIE E              | \$10,787.15     |
| MACKAY, BETH A                | \$23,630.39     |
| OUILLETTE, IDA A              | \$33,298.64     |
| TOTAL ASSESSORS               | \$73,670.18     |
| <b>LIBRARY</b>                | <b>W-2 2001</b> |
| AUBIN, MARYELLEN              | \$17,254.20     |
| CARLSSON, ANN D               | \$35,577.16     |
| LACHAPPELLE, RAMONA J         | \$150.00        |
| LARSON, THOMAS S              | \$1,117.54      |
| MIGLIACCI, TODD M             | \$405.02        |
| RAWSON, JANEEN                | \$19,350.25     |
| SODERMAN, TINA                | \$108.00        |
| TETREAU, JOSHUA M             | \$2,067.03      |
| YOUNGSMA, KATIE G             | \$165.38        |
| TOTAL LIBRARY                 | \$76,194.58     |
| <b>SELECTMEN</b>              | <b>W-2 2001</b> |
| DAVIS, ELIZABETH A            | \$7,019.46      |
| ERNENWEIN, ANGELA L           | \$22,545.97     |
| FORGET, RONALD                | \$375.00        |
| KANE, SUZANNE                 | \$16,189.59     |
| LANDRY, THOMAS J              | \$4,950.00      |
| MACNEILL, NORMAN A            | \$25,101.74     |

|                        |                     |
|------------------------|---------------------|
| MAHONEY, KENNETH       | \$3,769.22          |
| MOSCYNSKI, SHIRLEY M   | \$375.00            |
| NAVAROLI, JR, THOMAS J | \$500.00            |
| OWEN, DAVID W          | \$37,500.00         |
| PRESTON, RICHARD E     | \$429.00            |
| TOTAL SELECTMEN        | <u>\$118,754.98</u> |

Salaries as stated on W-2's 2001      \$8,941,010.31




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## FINANCE COMMITTEE

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To the Residents of Douglas:

The statutory authority and mission of the Finance Committee is based upon Massachusetts Laws, specifically, Chapter 39 Section 16. These laws and the Town Bylaws, Article 2 Section 3, identify the duties of the Finance Committee; to regularly review any aspect of the Town's finances, to recommend the disposition of all articles with financial implications to Town Meeting and to maintain and authorize disbursements from the Town's Reserve Fund.

Our effort to continue to increase the Town's financial strength prior to the construction of the school building project was successful in March with a transfer of over \$500,000 into the Stabilization Fund. These funds are projected for use by our Financial Advisor during the early years of the short-term debt for this large capital expenditure and should act to maintain stability of our tax-rate and our tax bills.

The changes to the FY02 budget were primarily due to a salary study done by the Personnel Board. The decision was made by Town Administrator, Personnel Board and Board of Selectmen to increase salaries to most positions. This one-time adjustment brought all hourly employees to competitive salary levels within their respective job descriptions. The levels of elected official's salaries should be addressed in the coming fiscal year.

The retirement of the Town's long-time Town Accountant, Louise Redding, and the lack of a permanent replacement during the year has been a concern

to the Finance Committee. The Warrants for payroll and vendor payments were processed, but no accounting duties were performed. The Finance Committee has been unable to periodically review the expense totals within the budget. The Town Departments remained vigilant and admirably monitored their own budgets. The Town hired an independent outside firm to close its financial records for the year and to file reports with the Massachusetts Department of Revenue.

The departure of the Town's permanent Administrator in May created another void in the management of the community. This position was filled with temporary help until a new Administrator was finally hired in November. The concurrent departure of both the Accountant and the Administrator produced an untenable situation for the Town of Douglas. It is the sincere hope of the Finance Committee that these positions will not be vacated simultaneously in the future. This should be prevented with creative policy, bylaw, personnel contract or job descriptions.

The tragic events of September 11, 2001 have played a role in the Town's finances. Douglas relies on State funds to supplement our own local revenue to finance our budget. State funds comprise 44% of our total revenues. The financial impact of the State's reduced tax collections have already led to reductions in the preliminary Cherry Sheet revenues for the current FY02 budget. The prospect of more severe shortfalls in the FY03 Cherry Sheet have caused the Finance Committee to be extremely cautious in predicting budget increases for the next fiscal year. Indeed, the Town has been advised of a possible 10% reduction in total State aid for the upcoming year.

For the year ending in December of 2001, the Finance Committee is pleased to announce that our membership has grown. For most of the year, we worked with eight of a possible nine members. Sadly, the Committee suffered the death of two valuable officers during the past year; Barbara Smith, our Secretary, passed away in March after a brief but devastating illness and Daniel Cooney, our Vice-Chairman, succumbed unexpectedly in November while playing tennis. These individuals were creative, thoughtful and hard-working members. They will be remembered for their dedication to making the Town of Douglas a better community for all of its residents.

Respectfully submitted,  
Pamela Holmes, Chairman  
William Pybas, Vice-Chairman  
Gene Morin, Secretary  
Paula Brouillette, Joel Smith, William Krauss



## CAPITAL IMPROVEMENT COMMITTEE

The first 5-year Capital Improvements Plan which included consolidated requests for FY 2002 through FY 2007 capital items, was presented and approved at the March, 2001 Special Town Meeting. Funding requests for the FY 2002 elements totaling \$273,509 (within the tax levy) were forwarded on for consideration and approved at the May 2001 Annual Town Meeting.

Elements of the FY 2002 funded requests included; 1) emergency, maintenance and Community Development vehicles; 2) maintenance and repairs to high school, pump station, old elementary school and post office; 3) replacement of Early Learning Center windows; 5) Fire (air packs) and Election (ballot scanner) equipment; 6) Industrial Land Feasibility study matching funds and; 7) Martin Road restroom. Items funded as Prop 21/2 overrides (outside the levy limit) included; 1) Blackstone Valley Tech expansion and; 2) Water /Sewer line extensions/upgrades to the new high school.

Implementation of the funded projects began as of July 1, 2001, the beginning of FY'02. Acquisition of capital items such as vehicles, air packs and ballot scanner proceeded under the direction of the appropriate department head and is complete as of the end of 2001. Pump station roof repair and post office renovations have all been completed as of December, 2001. Repairs to the High School (roof and control joints), window replacement at the Early Learning Center and Industrial Land feasibility study are all under way and should be complete prior to the end of the fiscal year. The old elementary school roof repairs were delayed when repairs could not proceed without removal of pigeon guano, which had not been funded. The restroom at the Martin Road recreation area has been delayed to address existing site issues.

The updated 5-year Capital Improvements Plan which included consolidated requests for FY 2003 through FY 2008 capital items, was presented and approved at the October, 2001 Special Town Meeting. FY 2003 funding requests were within the levy limit total \$735,494, which is significantly higher than the proposed budget. The department requests will require further review by the Committee prior to final funding submittal for the May, 2002 Annual Town meeting.

The Committee sees two major issues to be explored in 2002. The first is the continued review of municipal building needs. We have the current status of our buildings as well as a multi-year maintenance plan. In the coming year, the Committee will work with department heads to determine future needs and how our buildings, current and proposed, meet those needs.

The second issue is to encourage the development of a process for the management of the planning and construction of projects. Several projects funded in the current year were small in scope such as roof repairs and window replacements. Even though these projects were small, there were significant delays in moving the projects forward. The Committee feels that a process to manage these projects, as well as the many upcoming, larger projects, is vital to their successful, on-time, on-budget completion.

Respectfully Submitted,  
Paula Brouillette, Chair  
Tony Gressak, Vice Chair  
Betty Therrien, Secretary

|               |                   |
|---------------|-------------------|
| Mitch Cohen   | Terry Feuersanger |
| Glenn Gilbert | Shirley Moczynski |
| Bob Saster    | Buff Therrien     |





# FIRE DEPARTMENT

## Fire Department Roster 2001

|                        |                 |
|------------------------|-----------------|
| Fire Chief .....       | Donald Gonynor  |
| Deputy Chief .....     | Phil Brule      |
| Assistant Chief .....  | Michael Cahill  |
| Captain .....          | John Furno/EMT  |
| Captain/Training ..... | Peter Campo/EMT |
| Lieutenant.....        | Ted Sochia      |
| Lieutenant.....        | Jeff King       |

## Firefighters

|                           |                       |
|---------------------------|-----------------------|
| Robert Amaral .....       | Michael Boothby       |
| Paul Buma .....           | Adam Furno/EMT        |
| David Furno .....         | Pauline Labrecque/EMT |
| Ernie Marks .....         | Karl Martinson        |
| Kent Vinson/EMT .....     | Michael Gonynor/EMT   |
| Michael Sweet .....       | Sean Robar            |
| Dan Fortin .....          | Jarred LaRoche/Aux.   |
| Justin McCallum/EMT ..... | Don Williamson/Aux.   |

## Emergency Medical Services

|                        |                |
|------------------------|----------------|
| .....                  | .....          |
| Linda Nadeau .....     | Raymond Nadeau |
| Alberta Collins .....  | Patrica Furno  |
| Jack Dewan .....       | Theresa Blake  |
| Patrice Rousseau ..... | Meredith Mabey |

I would like to thank the following members for their past years of dedication to this department:

Joseph Quintal  
Paul Sommers  
Aaron McLaughlin



## *A MESSAGE FROM THE FIRE CHIEF . . .*

I would like to extend my thanks to all of our members and their families, for their time and commitment that they have given to this department and the community.

The tragedy on September 11, 2001 affected us in the fire service like none other as 343 of our brothers died in the line of duty. Unknown to most of you, for days after the attacks, your fire station was manned 24 hours per day by members who volunteered their time to stand ready to serve you and their fellow brothers in New York if needed.

Just when we believed that some normality would begin to return to our lives, another crisis (anthrax) had risen its ugly head. Once again, our members stepped up to the task, took extended training, and responded to your calls for assistance.

As our community continues to grow and expand, so does our volume of incidents. Unfortunately, the number of members in our fire department is shrinking. It is mandatory for the firefighter of today keep his skills sharp and his mind alert. The only way to accomplish this is through extensive training.

As our president has stated in his address to the nation, we need to serve our homeland. I am asking that members of the community between the ages of 18-35 and who would like to find out about serving in the fire department either as an EMT or firefighter, please contact the fire chief.

I would also encourage you to take a moment and personally thank the members of this department for they serve you well. I am proud of them for they are the best of the best!

Respectfully submitted,  
Donald P. Gonynor, Chief  
Douglas Fire Department

## TRAINING

The fire department trains twice per month and covers a wide variety of subjects. These training sessions are 3 hours long and are conducted at night and on Saturdays. Some of the subjects are as follows:

- \* Auto Extrication
- \* Self-contained breathing apparatus (SCBA)
- \* Ropes & Knots
- \* Cold Water Rescues
- \* Water Rescues
- \* Hose Handling
- \* Search & Rescue
- \* Fire-ground Operations
- \* Pumps and Hydraulics
- \* Live Fire Training
- \* Suspicious Envelope Evaluation

The department members also had training from the Massachusetts Fire-Fighting Academy. The following members attended the following classes:

|                   |  |
|-------------------|--|
| Robert Amaral     | Flammable Gas School, Firefighter I & II and has certified himself   |
| Michael Cahill    | Ice Water Rescue   |
| Peter Campo       | Incident Command, Critical Incident Stress Management, and Emergency Response to Terrorism                         |
| Adam Furno        | Flashover, Ice Rescue, Pumps & Hydraulics  |
| David Furno       | Flashover, Pumps & Hydraulics  |
| John Furno        | Flashover, Ice Rescue, and Incident Command  |
| Jeff King         | Ice Rescue   |
| Pauline Labrecque | Flashover, Flammable Gas School, Pauline is also fully certified National Firefighter I & II. Pauline is the first |

|                 |   |
|-----------------|---|
|                 | women firefighter in the towns history to complete the Fire Academy Recruit Training class  |
| Justin McCallum | Flashover and Ice Rescue  |
| David Mosley    | Flashover Training  |
| Sean Robar      | Hazardous Materials First Responder Training  |
| Michael Sweet   | Hazardous Material First Responder Training   |
| Kent Vinson     | Ice Rescue, Flash-over, Kent has also completed the National Certification for Firefighter I & II. He is a graudute of the Mass. Fire Academy Recruit Class |

### EMS TRAINING

The Douglas Fire Department EMS service spent 30 hours of training in 2001. Topics covered included:

- \* Sports Injuries
- \* Infectious Control/Bloodborne Pathogens
- \* Muscular Skeletal Injuries
- \* Diabetic Emergencies
- \* Bleeding and Shock
- \* Defibrillator Review
- \* Protocol Review
- \* Epinephrine and Allergic Reactions
- \* Cardiac Emergencies + CPR
- \* Pediatric Emergencies

### INCIDENT VOLUME

|                        |     |                        |     |
|------------------------|-----|------------------------|-----|
| * Fire Incidents 2001  | 251 | Oil burner             | 154 |
| EMS Incidents 2001     | 451 | Blasting Operations    | 6   |
| Service Incidents 2001 | 148 | LP - Gas Installations | 55  |

#### \* Fire Incidents 2001

|                   |    |                 |    |
|-------------------|----|-----------------|----|
| Brush Fires       | 16 | Illegal Burning | 27 |
| Rescues & Medical | 48 | Chimney Fires   | 10 |

|                        |    |                     |            |
|------------------------|----|---------------------|------------|
| False Alarms           | 37 | Dwelling Fires      | 4          |
| Malicious False Alarms | 1  | Non-Fire Conditions | 32         |
| Hazardous Conditions   | 38 | Vehicles            | 6          |
| Carbon Monoxide        | 10 | Non Structure Fires | 10         |
| Rubbish                | 3  | Mutual Aid          | 9          |
| <b>TOTAL</b>           |    |                     | <b>251</b> |

### **Inspections**

|                        |     |                          |     |
|------------------------|-----|--------------------------|-----|
| Smokeless/Black Powder | 2   | Fireworks                | 2   |
| Smoke                  | 207 | General Fire Inspections | 133 |
| School fire drills     | 9   |                          |     |

**TOTAL INCIDENT VOLUME** **1,418**

### **Fire Losses in Dollars**

|                     |               |
|---------------------|---------------|
| Structure .....     | \$ 79, 500.00 |
| Vehicles .....      | \$ 18, 000.00 |
| Non-Structure ..... | \$ 5,100.00   |

**TOTAL ESTIMATED LOSSES** ..... **\$ 102,600.00**

### **Douglas Fire Dept. S.A.F.E. Program**

The S.A.F.E. Program (Student Awareness of Fire Education) is a state grant program to local fire departments designed to put trained firefighters-educators in the classroom to conduct fire safety education programs. During the first year in Douglas, the program was awarded \$2,500 and then at the beginning of the second year, \$3,000 was awarded.

During the first year, the S.A.F.E. program focused specifically on the third grade, visiting their classrooms eight times for 45 minutes each session. Grades K through 2 received visits from firefighters as well. Students learned about the hazards of smoking related materials as well as essential fire safety behaviors such as Stop, Drop and Roll, making and practicing home escape plans and reporting fires and emergencies. They were also taught how to regularly maintain smoke detectors. All of these skills that were learned were then put to the test on graduation day at the Fire Station. The students

had an opportunity to enter the District Seven S.A.F.E. trailer and safety exit a simulated house fire under smoke conditions (simulated). They also reported the "emergency" on a 911 phone line, give their address and speak with a dispatcher. All enjoyed this training immensely and received a graduation certificate along with a Douglas Fire Department S.A.F.E. tee shirt to proudly wear.

In closing, I would like to emphasize the Douglas Fire Department's enthusiasm and commitment to this program and to the students we teach. To date, many children throughout the state have used this training during actual emergencies with life saving results. It is for this reason that we remain so committed to continuing this valuable program here in our community.

Respectfully submitted,  
Kent F. Vinson,  
SAFE Coordinator - Douglas Fire Dept.



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## POLICE DEPARTMENT

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476-3333 (non-emergency)

**"Their spirit will always be remembered"**  
**September 11, 2001**

The Douglas Police Department is comprised of eleven full time employees to include the Chief of Police, Patrol Lieutenant, two Patrol Sergeants and seven Patrol Officers, as well as, nine reserve/part time Patrol Officers. We are supported by a communication staff, which includes an Administrative Secretary/Dispatcher, three full time Dispatchers and eight part time Dispatchers. They are responsible for handling all emergency and non-emergency telephone calls coming into the Douglas Police Department, for the Police, Fire and EMS Departments of Douglas. They are responsible for the



dispatching all Police, Fire and EMS Units, as well as the many other duties associated with a public safety communication center. During 2001, the Douglas Communication Center handled a total of 10,802 calls for service. During 2001, the Douglas Police Department had an increase in arrests. A total of 343 people were arrested, as compared to 259 in 2000. The largest was in the area of OUI (Operating Under the Influence), 65 cases as compared to 31 in 2000. Of the 65 OUI arrests, thirteen were for second offenses and three for third offenses. Nine arrests for OUI were involved in motor vehicle collisions. The Douglas Police Department also arrested 36 individuals for other alcohol-related offenses. In addition, 38 individuals were arrested for domestic violence offenses.

In 2001, the Douglas Police Department continued its' aggressive enforcement on motor vehicle infractions by issuing 3,120 traffic citations. Of these, 1,579 citations were issued for speeding offenses, with the average speed being 14mph over the posted speed limit. Even with this aggressive approach, the Department still investigated 149 motor vehicle collisions, resulting in 58 injuries including one fatality. This was the first fatal collision in Douglas since 1997. The majority of motor vehicle collisions occurred on Tuesday, Wednesday and Saturday with 66 occurring on various sections of Rt. 16 (Davis St, NE Main St, Main St and Webster Street). Of the 149 collisions, 66% occurred on "dry" surfaces!

On a much brighter note, the Police Department continued its' partnership with the Douglas School System by providing the D.A.R.E. program, which completed it's 6th year in April and began the 7th year in October under the leadership of Officer Brett D. Fulone. We also have the Officer Phil Safety program, which teaches the students from kindergarten to the third grade how to protect themselves from "strangers", as well as, other safety issues. Our school lunch program is still going strong, which was begun by Officer Richard J. McLaughlin Jr. This is where Officer McLaughlin and Chief Patrick T. Foley spend lunchtime with the students, not just in the elementary school, but also in the Jr./Sr. High School. This allows a positive dialogue between the students, teachers and Officers. The Department also provides talks on bicycle and school bus safety when requested.

In 2001, Officers of the Douglas Police Department re-activated the Dive Team and took courses to complete their certification in underwater search and rescue. They are Lt. Glenn G. Gilbert, Officer Brett D. Fulone, Officer Gregory G. Gilbert, Officer Mark Dunleavy and Officer Jay Johnson. Speak-



ing of training, Officers and Dispatchers received training in numerous law enforcement courses in 2001. Some of the specialized courses were; Protecting Children On-Line, Rape Aggression Defense, which gives the Department three certified instructors, Ice Rescue, Advanced Management Practices, Background Investigation and Field Training Officer (FTO). The Department now has two certified field training officers, which are responsible for training new patrol officers.

Again, as in past years the Department has successfully applied for and received grants from both the Federal Government and the Commonwealth of Massachusetts, which allows the Police Department to purchase equipment, fund programs and provide valuable training opportunities.

In closing, I wish to personally thank the citizens and business community for your support of the Douglas Police Department, who will continue to provide quality police services to the community of Douglas.

Respectfully submitted,  
Patrick T. Foley  
Chief of Police

# Offense Listing January 1, 2001 to December 31, 2001

|                                    | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec | Total |
|------------------------------------|-----|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|-------|
| KIDNAPPING/ABDUCTION               | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 1   | 1     |
| RAPE OF CHILD, STATUTORY           | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| ROBBERY, UNARMED                   | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| A&B                                | 0   | 2   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 2     |
| A&B WITH DANGEROUS WEAPON          | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 1    | 2   | 1   | 0   | 5     |
| A&B WITH DANGEROUS WEAPON TO W     | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| A&B WITH DANGEROUS WEAPON (SCIS    | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| ASSAULT WITH INTENT TO MURDER      | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 0     |
| ASSAULT WITH INTENT TO MURDER      | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| ASSAULT BY MEANS OF A DANGEROUS WE | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| A&B WITH DANGEROUS WEAPON          | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| ASSAULT AND BATTERY BY MEANS O     | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 0     |
| ASSAULT BY MEANS OF A DANGEROUS    | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| ASSAULT W/ DANGEROUS WEAPON        | 1   | 0   | 0   | 0   | 0   | 0   | 0    | 2   | 0    | 0   | 0   | 0   | 2     |
| ASSAULT W/DANGEROUS WEAPON         | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 0     |
| ASSAULT W/DANGEROUS WEAPON/ DO     | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 1   | 1     |
| A&B                                | 0   | 0   | 1   | 0   | 2   | 2   | 0    | 1   | 4    | 3   | 3   | 1   | 17    |
| A&B (DOMESTIC)                     | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 0     |
| A&B - DOMESTIC                     | 3   | 0   | 1   | 0   | 2   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 2     |
| A&B DOMESTIC                       | 0   | 5   | 0   | 1   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 4     |
| A&B WITH DANGEROUS WEAPON          | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 0     |
| A&B WITH DANGEROUS WEAPON TO W     | 0   | 0   | 0   | 1   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 2     |
| A&B WITH DANGEROUS WEAPON TO W     | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| ASSAULT                            | 2   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| ASSAULT & BATTERY (DOMESTIC)       | 0   | 0   | 0   | 0   | 1   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 8     |
| ASSAULT AND BATTERY                | 0   | 0   | 0   | 2   | 0   | 0   | 0    | 3   | 0    | 0   | 0   | 0   | 5     |
| ASSAULT AND BATTERY (DOMEST        | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| ASSAULT AND BATTERY (DOMESTIC)     | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| ASSAULT AND BATTERY (DOMESTIC      | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| ASSAULT AND BATTERY (DOMESTIC)     | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| ASSAULT AND BATTERY, DOMESTIC      | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| DOMESTIC A&B                       | 1   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 2     |
| INDECENT A&B ON CHILD UNDER 14     | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 1   | 0   | 1     |
| A&B ON POLICE OFFICER              | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| ASSAULT AND BATTERY ON A POLIC     | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| ASSAULT WITH INTENT TO MURDER      | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| ATTEMPTED MURDER                   | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| CRIMINAL HARASSMENT                | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 1   | 0   | 0   | 1     |
| WITNESS, INTIMIDATE                | 1   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |

# Offense Listing January 1, 2001 to December 31, 2001

|                                 | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec | Total |
|---------------------------------|-----|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|-------|
| THREAT TO COMMIT CRIME          | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 2   | 2     |
| BURGLARY, UNARMED & ASSAULT     | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| B4E FOR MISDEMEANOR             | 0   | 0   | 1   | 0   | 0   | 1   | 0    | 0   | 0    | 0   | 0   | 0   | 2     |
| B4E DAYTIME FOR FELONY          | 0   | 0   | 0   | 2   | 1   | 0   | 1    | 1   | 0    | 0   | 1   | 0   | 6     |
| LARCENY FROM BUILDING           | 0   | 0   | 0   | 1   | 0   | 1   | 0    | 0   | 0    | 2   | 1   | 0   | 5     |
| LARCENY OVER \$250              | 0   | 0   | 0   | 0   | 0   | 1   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| LARCENY FROM PERSON +65         | 0   | 0   | 0   | 0   | 0   | 1   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| LARCENY OVER \$250              | 0   | 0   | 0   | 0   | 2   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 2     |
| LARCENY UNDER \$250             | 0   | 0   | 0   | 1   | 1   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 3     |
| LARCENY UNDER \$250 PRESCRIPTIO | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 2   | 0    | 2   | 0   | 0   | 4     |
| MOTOR VEH, LARCENY OF           | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| LARCENY OVER \$250              | 2   | 0   | 0   | 0   | 0   | 0   | 0    | 2   | 0    | 0   | 0   | 0   | 2     |
| UTTERING A FALSE INSTRUMENT     | 1   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 2     |
| UTTERING FALSE INSTRUMENT       | 1   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| MOTOR VEH, RECEIVE STOLEN       | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| RECEIVE STOLEN PROPERTY +\$250  | 1   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 1    | 0   | 0   | 0   | 1     |
| RECEIVING STOLEN PROPERTY       | 1   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| RECEIVING STOLEN PROPERTY / OV  | 3   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 3     |
| VANDALIZE PROPERTY              | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| DESTRUCTION / DAMAGE / VANDALI  | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 1    | 0   | 0   | 0   | 1     |
| DESTRUCTION OF PROPERTY +\$250, | 0   | 1   | 1   | 1   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| DESTRUCTION OF PROPERTY -\$250, | 0   | 0   | 1   | 0   | 0   | 0   | 0    | 2   | 4    | 5   | 2   | 0   | 17    |
| DESTRUCTION OF PROPERTY -\$250, | 0   | 0   | 1   | 0   | 0   | 0   | 0    | 0   | 0    | 1   | 0   | 0   | 2     |
| MALICIOUS DESTRUCTION OF PROPE  | 1   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 1   | 0   | 1     |
| DRUG,POSSES TO DISTRIB CLASS    | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 1   | 0   | 0   | 1     |
| MANUFACTURE/CULTIVATE CLAS D    | 1   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| DRUG POSSESS, CLASS D           | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| DRUG, POSSESS3 CLASS D          | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| DRUG,POSSESS CLASS D            | 2   | 2   | 2   | 2   | 3   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| DRUG,POSSESS CLASS D - MARIJUA  | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 5   | 1   | 0   | 26    |
| DRUG,POSSESS CLASS D, MARIJUAN  | 0   | 0   | 1   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| DRUG,POSSESS CLASS D, SUBSQ.OFF | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| DRUG,POSSESS CLASS D- MARIJUAN  | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| DRUG,POSSESS CLASS D-MARIJUANA  | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| ACCESSORY AFTER THE FACT        | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| DANGEROUS WEAPON,CARRY          | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| FIREARM,CARRY WITHOUT LICENSE   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 1   | 1     |
| DANGEROUS WEAPON, POSSESSION    | 0   | 0   | 0   | 0   | 0   | 1   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| DANGEROUS WEAPON,CARRY/KNIFE    | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| AMMUNITION WITHOUT FID CARD,PO  | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| FIREARM WITHOUT FID CARD,POSSE  | 0   | 0   | 0   | 0   | 0   | 1   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| IMPROPER POSSESSION OF AMMUNIT  | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| DANGEROUS WEAPON W/O FID C      | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |

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|                                 | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec | Total |
|---------------------------------|-----|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|-------|
| DISTURBING A LAWFUL ASSEMBLY (  | 0   | 0   | 1   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| DISORDERLY CONDUCT              | 1   | 2   | 1   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 5     |
| DISTURBING THE PEACE            | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 0     |
| OPER. UNDER THE INFLUENCE OF A  | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 2     |
| OPER. UNDER THE INFLUENCE OF    | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| OUI - LIQUOR                    | 4   | 1   | 4   | 6   | 5   | 3   | 6    | 11  | 0    | 9   | 6   | 11  | 66    |
| OUI - LIQUOR, 2ND OFFENSE       | 1   | 1   | 1   | 3   | 1   | 2   | 2    | 1   | 1    | 0   | 0   | 0   | 13    |
| OUI - LIQUOR, 3RD OFFENSE       | 0   | 0   | 1   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| DRUNKENNESS                     | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 1   | 0   | 3     |
| PROTECTIVE CUSTODY              | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| DRUNKENNESS                     | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 2     |
| DRUNKENNESS                     | 0   | 0   | 2   | 0   | 2   | 0   | 2    | 1   | 0    | 0   | 0   | 0   | 7     |
| DRUNKENNESS PROTECTIVE CUSTODY  | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| DRUNKENNESS, PROTECTIVE CUSTOD  | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| INCAPACITATED PERSON/PROTECTIVE | 0   | 0   | 0   | 0   | 0   | 1   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| PROTECTIVE CUSTODY              | 2   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 4   | 1   | 1   | 6     |
| MANDATED REPORT TO DSS          | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 3     |
| LIQUOR TO PERSON UNDER 21, DELI | 0   | 0   | 0   | 0   | 0   | 1   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| LIQUOR TO PERSON UNDER 21, SELL | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| LIQUOR TO PERSON UNDER 21/DELI  | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| LIQUOR, PERSON UNDER 21 POSSES  | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| LIQUOR, PERSON UNDER 21 POSSE   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 2    | 0   | 0   | 0   | 2     |
| LIQUOR, PERSON UNDER 21 POSSESS | 0   | 0   | 2   | 1   | 1   | 0   | 4    | 18  | 2    | 3   | 2   | 1   | 34    |
| LIQUOR, PERSON UNDER 21 POSSESS | 0   | 0   | 1   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 3     |
| MINOR TRANSPORTING ALCOHOL      | 0   | 0   | 2   | 0   | 0   | 0   | 0    | 0   | 1    | 0   | 0   | 0   | 3     |
| DRINK ALCOHOL FROM OPEN CONTAI  | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 1    | 0   | 0   | 0   | 1     |
| RUNAWAY                         | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| TRESPASS                        | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 1    | 0   | 0   | 0   | 1     |
| TRESPASS BY REC. VEHICLE -POST  | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 1    | 3   | 0   | 0   | 4     |
| ALL OTHER OFFENSES              | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 1    | 0   | 0   | 0   | 1     |
| ALL OTHER OFFENSES/WARRANT ATT  | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 6   | 3   | 9     |
| DEFAULT WARRANT#W5351429, FAIL  | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| STRAIGHT WARRANT #W5449129      | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| WARRANT                         | 0   | 0   | 1   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| WARRANT # W5355422              | 1   | 0   | 0   | 1   | 1   | 0   | 0    | 0   | 0    | 1   | 0   | 0   | 3     |
| WARRANT #5485583 & #5485586     | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| WARRANT #W4798345 / WARRANT #   | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| WARRANT - 8744CRO834-WESTFIELD  | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| WARRANT - STRAIGHT - W5503277   | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| WARRANT - DEFAULT - DOCKET 0062 | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| WARRANT ARREST #W5408683 DOCKE  | 1   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| WARRANT DEFAULT W5426352        | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| WARRANT STRAIGHT W5441252       | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| WARRANT W5492424                | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |

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|                                | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec | Total |
|--------------------------------|-----|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|-------|
| WARRANT/W5440250               | 0   | 0   | 1   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| WARRANT/W5467563 0165CR000492  | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| WARRANTS OUT OF UXBRIDGE COURT | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| DRUNKENNESS/PROTECTIVE CUSTODY | 0   | 0   | 1   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| PROTECTIVE CUSTODY             | 1   | 1   | 0   | 1   | 0   | 2   | 0    | 0   | 0    | 0   | 0   | 0   | 5     |
| PROTECTIVE CUSTODY             | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| PROTECTIVE CUSTODY             | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| ABUSE PREVENTIONORDER, VIOLATE | 0   | 0   | 0   | 1   | 1   | 0   | 0    | 0   | 2    | 0   | 0   | 0   | 4     |
| LARCENY OVER \$250             | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| LARCENY UNDER \$250            | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 1   | 0   | 0   | 2     |
| RESISTING ARREST               | 0   | 1   | 0   | 0   | 1   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 3     |
| FIRE ALARM, FALSE              | 0   | 2   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 2     |
| CRUELTY TO ANIMALS             | 1   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| ATTEMPT TO COMMIT CRIME; B&E I | 0   | 0   | 1   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| THREAT TO COMMIT CRIME         | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| THREAT TO COMMIT CRIME (MURD   | 0   | 0   | 0   | 0   | 0   | 2   | 0    | 0   | 0    | 1   | 0   | 0   | 1     |
| THREAT TO COMMIT CRIME (MURDE  | 0   | 0   | 0   | 0   | 0   | 2   | 0    | 0   | 0    | 0   | 0   | 0   | 2     |
| THREAT TO COMMIT CRIME(TO WIT; | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| THREAT TO COMMIT CRIME, (MUR   | 0   | 0   | 0   | 0   | 0   | 1   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| THREAT TO COMMIT CRIME-A&B     | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| THREAT TO COMMIT CRIME/ ARSON  | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| THREATENING TO COMMIT A CRIME  | 0   | 0   | 1   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| FUGITIVE FROM JUSTICE          | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 1   | 0   | 1     |
| WARRANT                        | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| FAILURE TO STAY IN MARKED LANE | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| FAILURE TO DRIVE WITH-IN MARK  | 1   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| LANES, FAILURE TO DRIVE WITHIN | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| LANES, FAILURE TO DRIVE WITHIN | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| MARKED LANES VIOLATION         | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| FAIL TO DRIVE IN RIGHT LANE    | 0   | 0   | 0   | 0   | 0   | 1   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| FAIL TO KEEP IN RIGHT LANE     | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| LANES, RIGHT, FAILURE TO USE W | 0   | 0   | 0   | 0   | 0   | 1   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| STOP SIGN VIOLATION            | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| STOP SIGN, FAILURE TO STOP     | 0   | 0   | 1   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| LICENSE NOT IN POSSESSION      | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| OBJECTIONABLE OR HARSH NOISE,  | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| OPERATING AFTER REVOCATION OF  | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| OPERATING SO AS TO ENDANGER    | 0   | 0   | 1   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| OPERATING UNDER THE INFLUENCE  | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| FALSE NAME, GIVING TO POLICE O | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| ATTACHING PLATES UNLAWFULLY    | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| STRAIGHT WARRANT W5412601      | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| MINOR TRANSPORT ALCOHOL , SUB  | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |

Offense Listing January 1, 2001 to December 31, 2001

|                                | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec | Total |
|--------------------------------|-----|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|-------|
| TREPASS ON PRIVATE BY MOTOR VE | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| TRESSPASS BY MOTOR VEHICLE     | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| LIGHTS, FAIL DIM               | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| LIGHTS, FAILING TO DIM         | 0   | 0   | 0   | 0   | 0   | 1   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| STATE HWAY-WRONG WAY           | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| FOLLOWING TOO CLOSELY          | 1   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| FAILURE TO YIELD FOR PEDESTRIA | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| PASSING VIOLATION              | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| FAIL TO STAY IN MARKED LANES   | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| KEEP RIGHT ON HILL/OBSTRUCTED  | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| MARKED LANES VIOLATION         | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| FAIL TO STAY IN MARKED LANES   | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| LANES VIOLATION                | 0   | 0   | 0   | 1   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 2     |
| LANES, FAILING TO STAY WITH IN | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| LANES, FAILING TO STAY WITH-IN | 0   | 0   | 0   | 0   | 0   | 1   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| MARKED LANES VIOLATION         | 1   | 0   | 1   | 0   | 4   | 0   | 1    | 3   | 1    | 2   | 4   | 6   | 23    |
| RIGHT LANE, FAIL DRIVE IN      | 1   | 1   | 3   | 6   | 1   | 0   | 0    | 1   | 0    | 1   | 0   | 0   | 14    |
| FAIL TO STOP AT SIGN           | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 1    | 0   | 0   | 0   | 1     |
| FAILURE TO STOP AT STOP SIGN   | 1   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| STOP SIGN VIOLATION            | 0   | 1   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| UNLICENSED OPERATION OF A M/V  | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 3     |
| UNLICENSED OPERATION OF M/V    | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| UNLICENSED OPERATION OF MV     | 0   | 0   | 2   | 3   | 1   | 1   | 1    | 1   | 2    | 1   | 4   | 2   | 19    |
| UNLICENSED OPERATION OF MV(SUS | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| UNLICENSED OPERATION OF MV, EX | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| LICENSE NOT IN POSSESSION      | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| REGISTRATION NOT IN POSSESSION | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 2   | 3     |
| IMPEDED OPERATION OF A MOTOR V | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| UNSAFE OPERATION OF A MOTOR V  | 0   | 0   | 0   | 0   | 0   | 1   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| NO SEAT BELT                   | 0   | 0   | 0   | 0   | 0   | 1   | 0    | 0   | 0    | 0   | 1   | 0   | 2     |
| NOT WEARING SEATBELT           | 0   | 0   | 0   | 0   | 0   | 1   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| SEAT BELT VIOLATION            | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| SPEEDING                       | 5   | 2   | 5   | 6   | 5   | 6   | 5    | 7   | 3    | 4   | 7   | 3   | 58    |
| SPEEDING 57MPH IN A POSTED 3   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| SPEEDING IN VIOLATION SPECIAL  | 0   | 1   | 0   | 2   | 0   | 0   | 0    | 1   | 0    | 0   | 1   | 0   | 7     |
| EXPIRED INSPECTION STICKER     | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 1   | 2   | 7     |
| FAIL TO INSPECT M/V            | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| FAIL TO INSPECT MOTOR VEHICLE  | 1   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| FAIL TO MEET SAFETY STANDARDS  | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| INSPECTION/STICKER, EXPIRED (O | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| INSPECTION/STICKER, EXPIRED (B | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| INSPECTION/STICKER, NO         | 0   | 0   | 1   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 1   | 2     |
| OPERATING WITHOUT INSPECTION S | 0   | 0   | 0   | 0   | 0   | 1   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |



# Offense Listing January 1, 2001 to December 31, 2001

|                                 | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec | Total |
|---------------------------------|-----|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|-------|
| SAFETY STANDARDS, MV NOT MEETIN | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 1   | 0   | 1   | 3     |
| LITTER FROM MOTOR VEHICLE       | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| ATTACHING PLATES                | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| LICENSE REVOKED , OPERATE MV    | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| LICENSE REVOKED AS HTO, OPERAT  | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| LICENSE REVOKED, OPERATE MV WI  | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| LICENSE SUSPENDED FOR OUI, OPE  | 0   | 0   | 1   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| LICENSE SUSPENDED, OP MV WITH   | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| LICENSE SUSPENDED, OP MV WITH   | 2   | 4   | 3   | 2   | 1   | 6   | 2    | 3   | 1    | 3   | 4   | 0   | 4     |
| LICENSE SUSPENDED, OPERATE M/V  | 0   | 2   | 0   | 0   | 1   | 1   | 0    | 0   | 0    | 0   | 0   | 2   | 29    |
| NUMBER PLATE VIOLATION TO CONC  | 0   | 0   | 0   | 0   | 0   | 1   | 0    | 0   | 0    | 0   | 0   | 0   | 4     |
| OPER. A M/V W/ A REVOKED LICEN  | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 1   | 0   | 0   | 1     |
| OPER. M.V. WITH RIGHT REVOKED   | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| OPERATE M/V, RIGHT SUSPENDED    | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| OPERATE M/V, RIGHT SUSPENDED,   | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 2     |
| OPERATING AFTER LICENSE SUSPEN  | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| OPERATING WITH REVOKED LICENSE  | 0   | 0   | 0   | 0   | 0   | 1   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| REVOKED REGISTRATION            | 1   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| RIGHT REVOKED, OPERATE MV WITH  | 0   | 0   | 0   | 0   | 0   | 2   | 0    | 0   | 0    | 0   | 0   | 0   | 2     |
| WARRANT 5135562-SOUTHBRIDGE     | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| ENDANGER, OPERATING NEGLIGENTL  | 0   | 0   | 0   | 0   | 0   | 1   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| LEAVE SCENE OF PROPERTY DAMAGE  | 0   | 0   | 0   | 0   | 1   | 0   | 1    | 0   | 1    | 0   | 0   | 0   | 4     |
| LEAVE SCENE OF PROPERTY DAMAGE  | 0   | 0   | 0   | 2   | 0   | 0   | 0    | 0   | 1    | 0   | 0   | 0   | 3     |
| NEGLIGENT OPERATION OF MOTOR V  | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 3    | 1   | 2   | 1   | 8     |
| OPERATING A MV TO ENDANGER      | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 0     |
| OPERATING TO ENDANGER           | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| OUI ALCOHOL 2ND OFFENSE         | 0   | 0   | 0   | 1   | 0   | 0   | 3    | 1   | 0    | 0   | 0   | 0   | 5     |
| OUI MARIJUANA                   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 1    | 0   | 0   | 0   | 1     |
| OUI- LIQUOR                     | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| OUI-LIQUOR                      | 0   | 0   | 1   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| OUI-LIQUOR SECOND OFFENSE       | 0   | 0   | 0   | 0   | 2   | 1   | 0    | 0   | 1    | 0   | 0   | 0   | 4     |
| OUI-LIQUOR, SECOND OFFENSE      | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| OUI-LIQUOR, SECOND OFFENSE      | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| RECKLESS OPERATION OF MOTOR VE  | 0   | 0   | 0   | 1   | 0   | 0   | 1    | 1   | 1    | 0   | 1   | 1   | 6     |
| RECKLESS OPERATION OF MOTOR VE  | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| OUI- LIQUOR                     | 1   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| NEGLIGENT OPERATION OF M/V TO   | 0   | 0   | 0   | 0   | 0   | 1   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| OPERATE M/V NEGLIGENTLY TO END  | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| ALCOHOL FROM OPEN CONTAINER IN  | 1   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 4   | 0   | 0   | 7     |
| ALCOHOL FROM OPEN CONTAINER IN  | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| FAILURE TO GIVE CORRECT NAME T  | 0   | 0   | 1   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| FALSE NAME TO POLICE OFFICER    | 0   | 2   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 2     |

Offense Listing January 1, 2001 to December 31, 2001

|                                 | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec | Total |
|---------------------------------|-----|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|-------|
| GIVING A FALSE NAME TO P.O.     | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| STOP FOR POLICE, FAIL           | 1   | 1   | 0   | 2   | 0   | 1   | 1    | 1   | 0    | 0   | 0   | 0   | 8     |
| FAIL TO NOTIFY REGISTRY OF ADD  | 1   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| NAME/ADDRESS CHANGE, FAIL NOTIF | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| OPERATING WITHOUT INSURANCE     | 0   | 0   | 0   | 0   | 0   | 1   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| UNINSURED MOTOR VEHICLE         | 0   | 0   | 0   | 0   | 0   | 1   | 1    | 1   | 0    | 1   | 0   | 0   | 4     |
| UNINSURED MOTOR VEHICLE, OPERA  | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| NUMBER PLATE LIGHT NOT LIT      | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| NUMBER PLATE LIGHT, NOT LIT     | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| NUMBER PLATE OBSCURED (DIRTY)   | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| NUMBER PLATE OBSTRUCTED         | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| REAR PLATE NOT ILLUMINATED      | 0   | 1   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| ALLOWING PASSENGER TO RIDE W/O  | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 2   | 0    | 0   | 0   | 0   | 2     |
| DEFECTIVE EQUIPMENT (BRAKE LIG  | 0   | 0   | 1   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| DEFECTIVE EQUIPMENT (HEADLIGHT  | 0   | 0   | 0   | 0   | 1   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| DEFECTIVE EQUIPMENT (NO TAILLI  | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| DEFECTIVE EQUIPMENT (HEADLIGHT) | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| DEFECTIVE EQUIPMENT, HEADLIGHT  | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| DEFECTIVE TAIL LIGHT            | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| EQUIPMENT VIOLATION, (CRACKED   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| EQUIPMENT VIOLATION, MISCELLAN  | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 3   | 4     |
| EQUIPMENT VIOLATION, MISCELLAN  | 1   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| NO HELMET                       | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 1    | 0   | 0   | 0   | 1     |
| OPERATING WITH OUT HELMET       | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 1   | 0    | 0   | 0   | 0   | 1     |
| JR OPERATOR LICENSE PASSENGER   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| OF MV OUTSIDE LICENSE RESTRICT  | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 1   | 0   | 0   | 1     |
| UNREGISTERED MOTOR VEHICLE      | 0   | 1   | 0   | 1   | 0   | 0   | 1    | 2   | 2    | 1   | 0   | 0   | 8     |
| UNREGISTERED MOTOR VEHICLE, OP  | 0   | 0   | 0   | 0   | 0   | 0   | 1    | 0   | 0    | 0   | 0   | 0   | 1     |
| OPERATE M/V, RIGHT SUSPENDED    | 0   | 0   | 0   | 1   | 0   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| TOTALS                          | 52  | 59  | 51  | 76  | 72  | 60  | 60   | 120 | 52   | 65  | 53  | 49  | 769   |

# Records Analysis Report January 1, 2001 to December 31, 2001

## Arrestee Race And Sex By Age

|                                | <u>00-10</u> | <u>11-17</u> | <u>18-24</u> | <u>25-34</u> | <u>35-54</u> | <u>&gt; 55</u> | <u>TOTALS</u> |
|--------------------------------|--------------|--------------|--------------|--------------|--------------|----------------|---------------|
| White                          |              |              |              |              |              |                |               |
| Male                           | 0            | 33           | 85           | 52           | 76           | 5              | 251           |
| Female                         | 0            | 6            | 32           | 12           | 14           | 1              | 65            |
| Unknown                        | 0            | 0            | 0            | 0            | 0            | 0              | 0             |
| Black                          |              |              |              |              |              |                |               |
| Male                           | 0            | 0            | 0            | 1            | 2            | 0              | 3             |
| Female                         | 0            | 0            | 0            | 0            | 1            | 0              | 1             |
| Unknown                        | 0            | 0            | 0            | 0            | 0            | 0              | 0             |
| Asian/Pacific Islander         |              |              |              |              |              |                |               |
| Male                           | 0            | 0            | 3            | 2            | 2            | 0              | 7             |
| Female                         | 0            | 0            | 1            | 0            | 0            | 0              | 1             |
| Unknown                        | 0            | 0            | 0            | 0            | 0            | 0              | 0             |
| American Indian/Alaskan Native |              |              |              |              |              |                |               |
| Male                           | 0            | 0            | 0            | 0            | 0            | 0              | 0             |
| Female                         | 0            | 0            | 0            | 0            | 0            | 0              | 0             |
| Unknown                        | 0            | 0            | 0            | 0            | 0            | 0              | 0             |
| Unknown                        |              |              |              |              |              |                |               |
| Male                           | 0            | 0            | 6            | 4            | 2            | 0              | 12            |
| Female                         | 0            | 0            | 2            | 0            | 1            | 0              | 3             |
| Unknown                        | 0            | 0            | 0            | 0            | 0            | 0              | 0             |
| TOTALS                         | <u>0</u>     | <u>39</u>    | <u>129</u>   | <u>71</u>    | <u>98</u>    | <u>6</u>       | <u>343</u>    |

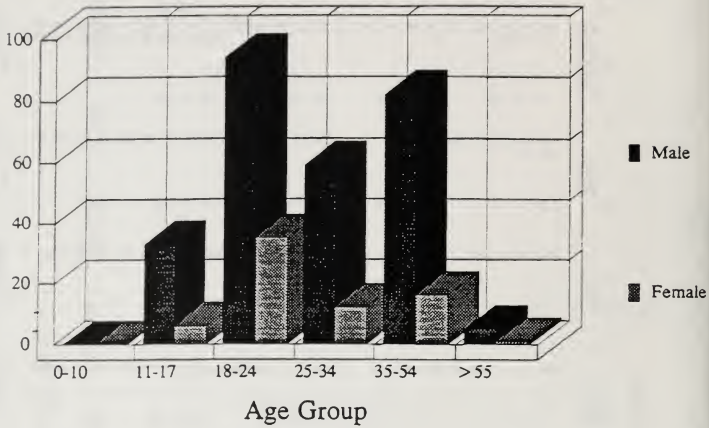
# Records Analysis Report January 1, 2001 to December 31, 2001

## Arrests By Time of Day

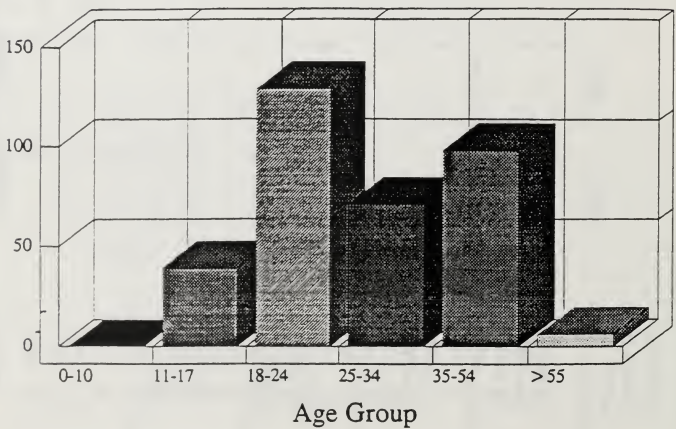
|               | <u>SUN</u> | <u>MON</u> | <u>TUE</u> | <u>WED</u> | <u>THR</u> | <u>FRI</u> | <u>SAT</u> | <u>TOTALS</u> |
|---------------|------------|------------|------------|------------|------------|------------|------------|---------------|
| 1 AM          | 7          | 7          | 3          | 5          | 3          | 2          | 14         | 41            |
| 2 AM          | 8          | 1          | 3          | 5          |            | 2          | 15         | 34            |
| 3 AM          | 7          |            | 3          | 2          |            | 1          | 9          | 22            |
| 4 AM          | 1          |            |            |            | 1          | 1          | 3          | 6             |
| 5 AM          |            |            |            |            | 1          |            | 2          | 3             |
| 6 AM          |            | 6          |            | 3          | 3          | 1          | 1          | 14            |
| 7 AM          |            |            | 2          |            | 1          | 1          |            | 4             |
| 8 AM          |            | 1          |            |            |            |            |            | 1             |
| 9 AM          |            |            | 1          |            |            |            |            | 1             |
| 10 AM         | 1          | 3          | 1          |            |            |            |            | 2             |
| 11 AM         |            |            |            | 1          | 1          |            | 3          | 8             |
| 12 PM         |            | 1          |            |            |            |            | 1          | 2             |
| 1 PM          |            |            | 1          | 3          |            | 1          |            | 5             |
| 2 PM          | 1          | 1          | 1          | 1          | 4          | 1          |            | 9             |
| 3 PM          |            |            | 2          |            | 2          | 1          | 1          | 6             |
| 4 PM          |            | 5          |            | 1          | 1          | 2          |            | 10            |
| 5 PM          |            | 2          | 3          | 3          | 2          | 8          | 3          | 25            |
| 6 PM          | 4          | 2          | 2          | 7          | 1          | 2          | 1          | 17            |
| 7 PM          | 5          | 1          | 4          | 4          | 2          | 2          | 4          | 22            |
| 8 PM          | 4          |            | 2          | 1          | 2          | 3          | 5          | 17            |
| 9 PM          | 3          |            | 1          | 3          | 4          | 4          | 4          | 19            |
| 10 PM         | 7          | 6          | 1          | 4          | 1          | 16         | 2          | 37            |
| 11 PM         |            | 1          | 1          | 1          | 1          | 4          | 4          | 12            |
| 12 AM         | 5          | 2          | 5          | 3          | 6          |            | 5          | 26            |
| <u>TOTALS</u> | <u>55</u>  | <u>39</u>  | <u>36</u>  | <u>47</u>  | <u>36</u>  | <u>52</u>  | <u>78</u>  | <u>343</u>    |

PUBLIC SAFETY

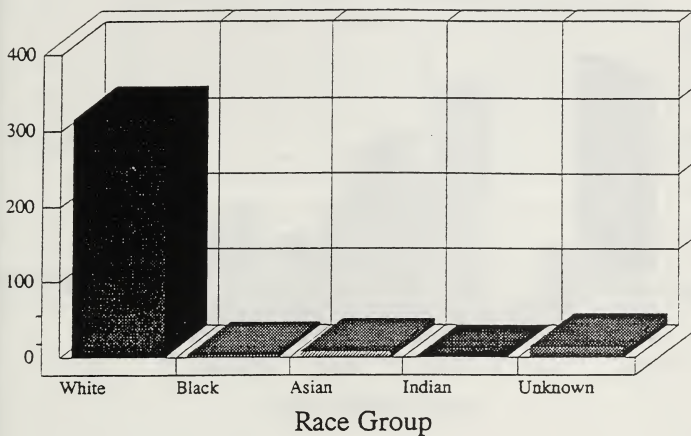
## Arrestee by Age / Sex



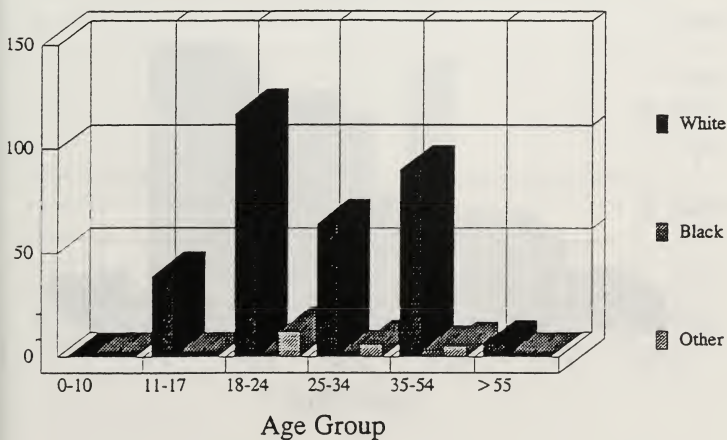
## Arrestee by Age Group



# Arrestee by Race

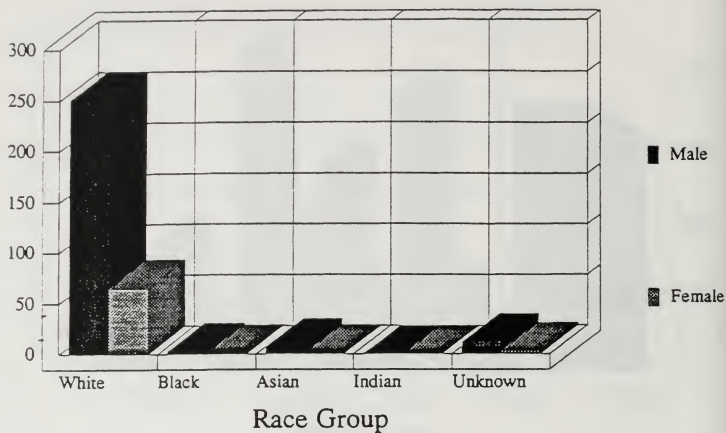


# Arrestee by Age / Race

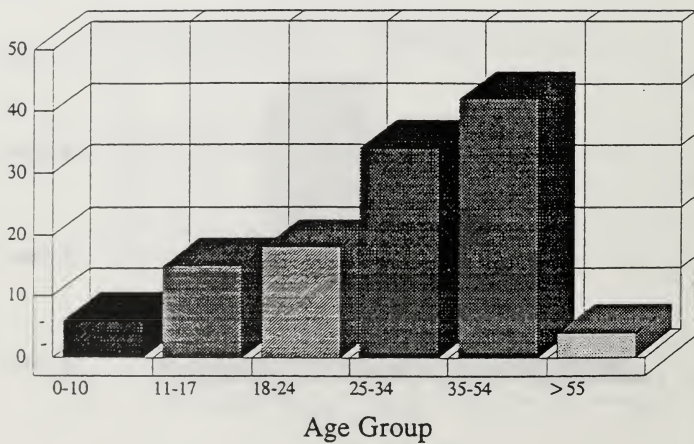




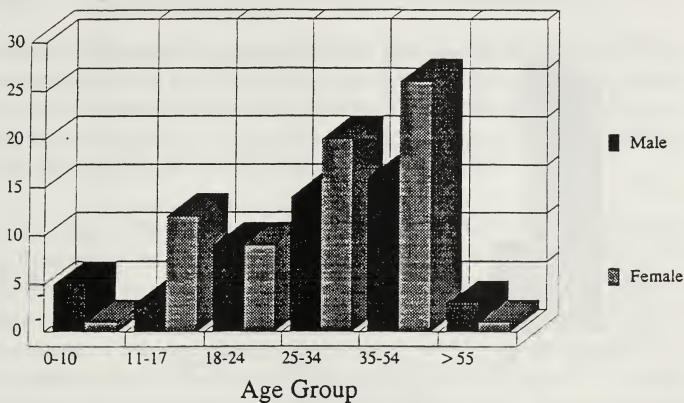
## Arrestee by Race / Sex



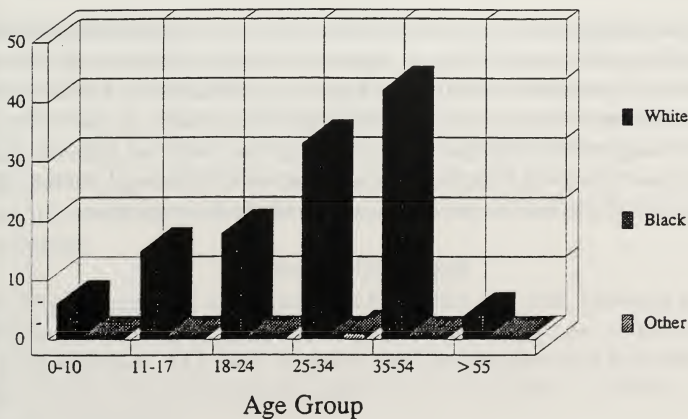
## Victim by Age / Group



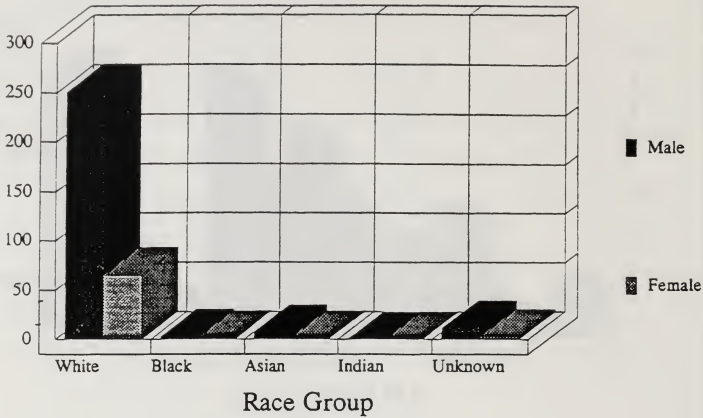
## Victim by Age / Sex



## Victim by Age / Race



## Victim by Race / Sex



## Civil Defense

There were no incidents to report involving natural or man-made disasters in 2001 in the Town of Douglas. However, in light of the events of September 11th, Massachusetts and Federal Emergency Management Agencies have begun more interactive training with local communities to insure that as much as possible is being done to protect public safety. A response team has been formed in Douglas and a series of information and training sessions have been held to prepare for any incidents that may arise.

Respectfully submitted,  
Ernest A. Marks, Jr.  
Civil Defense Director



## BUILDING DEPARTMENT

The Building Department is responsible for all building permits that are submitted including, but not limited to, electrical, plumbing and gas. Along with reviewing and processing the permits, we perform all inspections necessary to document that all work conducted is in compliance with the Massachusetts Building Code as well as other applicable codes.

There are many different types of permits that are submitted to our department. Depending on the project, there are numerous departments and/or boards that may be required to review the submittal. A building permit is required for all new construction, reconstruction, alterations, repairs, demolition, change of use, and change of occupancy in a building or structure. Along with all the building aspects and permits, our department is responsible for zoning enforcement. Our role is to enforce the Town of Douglas Zoning Bylaws as well as any and all, special permits and variances that may be granted by the Zoning Board of Appeals.

We are continually working with the other departments and boards to clarify and simplify permitting processes. Although some processes may seem redundant and/or time consuming, they are necessary for the welfare and safety of the town.

With the continuing growth of the Town of Douglas, larger projects are being submitted. As departments and boards, we are acting as a team to meet with applicants in the preliminary stages of the project to address possible concerns that may arise during the permitting processes. This helps alleviate delays once the project is in motion. However, early review is not just beneficial for larger projects as we invite anybody planning a project to come in to our offices during the preliminary stages and we will walk them through all processes.

I would personally like to thank all our inspectors and staff, part-time and full-time, for working diligently to keep up with all inspections and the increasing workload. As a small department with mostly part-time inspectors, along with the continued growth of the town it is, at times, a challenge to maintain consistency.

I would also like to thank the people of Douglas for your support during my reappointment. I will continue to serve the town to the best of my ability and look out for the safety and welfare of the people. We look forward to being here and supporting you through any project you may need.

### **BUILDING PERMITS FOR 2001**

|                              |     |
|------------------------------|-----|
| Houses                       | 61  |
| Gas                          | 37  |
| Electrical                   | 177 |
| Plumbing                     | 62  |
| Barns                        | 4   |
| Garages                      | 19  |
| Miscellaneous Buildings      | 25  |
| Industrial/Commercial        | 2   |
| Additions/Alterations        | 106 |
| Pools                        | 38  |
| Demolish                     | 4   |
| Chimneys, stoves, fireplaces | 18  |
| Signs                        | 4   |
| Fences                       | 15  |

Revenue collected from the Building Department fees totaled \$58,232.76. This was submitted to the Town Treasurer for the Town of Douglas General Fund.

Respectively submitted,  
Adelle Reynolds, Building Commissioner




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## HIGHWAY DEPARTMENT

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The Douglas Highway Department is located at 56 Main Street in the garage that was constructed in 1931. Our staff includes the Highway Superintendent, 7 full-time employees, a part-time office clerk and numerous seasonal employees and contractors. We improve and maintain over 85 miles of Douglas roads and sidewalks to provide a safe environment for residents and travelers. During this past year, I was successful in obtaining approximately \$273,000 in state funds for road improvements on the following streets: Oak Street, Perry Street, Cross Street, Wallum Lake Road, Southwest Main Street, Monroe Street, West Street and Elm Street. Special projects included installing drainage on S. E. Main Street, improving the shoulder on West Street, cutting brush along Riddle Brook to protect the Town wells and hiring a brush cutting machine to improve visibility and to widen S. W. Main Street and N. W. Main Street. Seasonal maintenance programs for the Highway Department include patching, sweeping, sanding, salting, plowing snow, installing drainage, cutting brush, mowing grass, repairing guardrails and bridges and cleaning catch basins and treating them for mosquito control as needed. We also assisted on projects for other municipal departments including the school department, recreation and water/sewer.

Respectfully submitted,  
Edward A. Therrien  
Highway Superintendent




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## Water / Sewer Division

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The Division earned \$190,198.73 in water usage, \$160,677.93 in sewer usage, \$135,380.46 in water System Service Charge, \$22,348 in WWTF Design Charge, \$12,500 in Water System Development fees, \$2,500 in Sewer System Development fees, \$5,506.15 in Water Repair Account, \$798 in final reads and permits and \$5,370.62 in demands and interest. This comes to a total of \$535,279.89.



## Water Division

The Division pumped 107,691,000 gallons of water, this past year. Fire hydrants were flushed during the first and second weeks of November. All cross connection devices were tested as required by the DEP. Fencing in the Main Station well field on West Street, was completed, as was the additional fencing at the Glenn St. Station. Fencing was paid for by the Wellhead Protection Grant, we received from the Massachusetts DEP. A standby generator was installed at the Main Station on West St. The Turbine Station well was cleaned and a new pump with motor installed. Water Dept. continues to install the new touch pad metering system.

|                      |    |                           |    |
|----------------------|----|---------------------------|----|
| New Services         | 4  | Meters Replaced           | 50 |
| Service Calls        | 50 | Large Meters Tested       | 4  |
| Water Leaks Repaired | 13 | Renewed Services          | 6  |
| Hydrants Repaired    | 14 | Irrigation Systems Tested | 30 |
| Hydrants Replaced    | 5  | Backflow Devices Tested   | 43 |

## Wastewater Division

The Wastewater Treatment Plant processed 61.2 million gallons. The plant maintained a removal rate of 96 % for BOD's and TSS's. 302,000 gallons of sludge was sent to Synagro Northeast, for incineration. Phosphorus removal, which is required by our permit, during the period June 1st thru October 31st was .98 lbs/day. Purchased a portable dissolved oxygen meter. Rebuilt odor control system for digester. Replaced bearings and belts on RAS Pump #1 vari-drive.

## Yearly Events

Water meters are read twice each year, at the end of March and at the end of September. Bills are mailed out approximately one month later. Hydrants are flushed in May or June, unless unusually dry conditions, they may be deferred to sometime in the fall. A notice is placed on the Municipal Center Bulletin Board and this notice will also appear on the Douglas cable access channel, for the actual dates. Consumer Confidence Report on water quality is mailed out in May or June, we try to get it out with the spring billing.

## NOTEWORTHY NEWS

The cleaning of the gravel packed well at the Turbine Station on West St., plus the installation of a new pump and motor has increased the output of this well by 90 gallons per minute. The

standby generator at the Main Station on West St. and the work at the Turbine Station on West St. came to a cost of \$70,000. Both were accomplished without any borrowing of funds.



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## Transfer Station

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The daily operation of the Transfer Station and Recycling Center are under the direction of the Board of Health. Permits continue to be sold twice a year (March 1st and September 1st).

The Transfer Station is open to all residents of the Town by permitted use. The site is located on Riedell Road and is open Tuesdays, Thursdays and Saturdays from 7:30 AM to 4:00 PM. If a holiday falls on the normal day of operation, the site will be closed and will open the following day.

Residents are encouraged to make use of the Recycling Center for glass, paper, tin, and plastic. Recycling saves the environment, as well as money in disposal fees.

The Board of Health continues to submit all reports to the Massachusetts Department of Environmental Protection regarding tonnages and operational issues.

The Board of Health is always willing to discuss disposal issues at their regular monthly meetings with any interested resident.

Respectfully submitted,  
David S. McCallum, Vice-Chair  
for the Douglas Board of Health



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## TREE WARDEN

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2001, I worked to coordinate a tree removal and maintenance program for the trees along our roads that was as efficient and economical as possible. With the increase in the number of roads that we must maintain and with a significant rise in our population, each dollar must be wisely spent.

I worked closely with the Massachusetts Electric Company arborist and with

several excellent tree maintenance companies. Mr. Therrien, our Highway Superintendent, was very cooperative with equipment and staff when large butts and limbs had to be removed. I thank them all for helping us keep our town trees maintained and our streets safe.

I would like to take this opportunity to remind everyone that we have a Scenic Road bylaw and part of that designation is to protect the beautiful trees we are fortunate to have along specially designated roadsides. Trees along the sides of all of our roads are town property and Massachusetts General Law Chapter 87, Section 9 prohibits the posting of signs on street trees.

Respectfully submitted,  
Leon Mosczynski  
Tree Warden



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## MUNICIPAL FACILITIES MAINTENANCE

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The central functions of the Municipal Facilities Maintenance Department are daily, general preventative maintenance measures, and custodial duties. The responsibilities of landscaping and yard duties also include, but are not limited to, snow removal, grass cutting, and flower planting and care. As the Maintenance Manager, I am also responsible for the occasional hiring of contractors and overseeing special projects within the facilities.

This past year, there have been four significant changes in my department. The first was the acquisition of a used pick-up truck. It is a 1997 Chevy 4 x 4 which was lettered "Town of Douglas Building and Grounds".

My maintenance responsibilities now include the old fire station. This building is currently used as a multi-departmental storage facility.

The office of the Municipal Facilities Maintenance Manager has been relocated to the second floor of the post office building. The new phone number for the maintenance manager is 508-612-6738.

Respectfully submitted,  
Patrick J. Colonero  
Municipal Facilities Maintenance Manager



## CABLE ADVISORY COMMITTEE

The Cable Advisory Committee, currently made up of five Selectmen and four additional members, has been busy throughout the course of the year with its immediate responsibilities and long-term objectives.

Late in calendar year 2000, the Board of Selectmen stepped up to become members of the Committee when its membership dropped to two and could no longer fulfill its responsibilities. The membership has now grown to nine members and may soon separate from the Board once again

### **The year has been busy.**

Negotiations continue with the cable provider, Charter Communications, to renew the Town's contract with them as the current 15 year contract will expire in August of 2003. This is the Town's opportunity to review the cable company's performance and seek out improved and expanded services. Residents have communicated their cable wants, needs, and concerns through letters, surveys, and public hearings. We encourage cable users in Town to continue to do so through the Selectmen's office, and at future public hearings.

Cable service has been improved throughout the Town with upgrades including high-speed internet service and digital cable. In addition, our local cable access has been expanded to three channels: 16, 17, and 18. These are referred to as PEG channels for dedicated Public, Education, and Government programming. This will offer more opportunity for cable access programming for the schools, government, and the public. We will also be asking, through the contract re-negotiation, for an in-Town cable access studio providing television production classes, equipment, and support to interested residents.

The Committee will continue to agitate for the best possible service available for Douglas cable consumers.

Respectfully submitted,  
Richard E. Preston  
Chairman  
Cable Advisory Committee



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## PLANNING BOARD

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The Douglas Planning Board consists of seven (7) members who are elected by the community. Each member serves a five (5) year term. The Planning Board meetings are scheduled for 7:00 p.m. every second and fourth Tuesday of the Month. The meetings are held at the community resource room located at the Municipal Center.

Responsibilities of the Planning Board include Municipal Planning and overseeing the Subdivision Control Law, which includes ANR plans, Preliminary Plans and Definitive Subdivision Plans.

The Planning Board is also the Special Permit Granting Authority (SPGA) for the Limited Density Residential Development Bylaw, Earth Removal Bylaw, Aquifer Protection Bylaw, Accessory Apartment Bylaw and the new Common Driveway Bylaw.

The purpose of the Planning Board in governing these Bylaws shall be to promote the health, safety, convenience and general welfare of the inhabitants of Douglas; to lessen congestion in the streets; to conserve health; to prevent overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provisions of transportation, water, water supply, drainage, sewage, schools, parks, open space, and other public requirements; to conserve the value of land and buildings, including the conservation of natural resources and the prevention of blight and pollution of the environment; to encourage the most appropriate use of land throughout the Town and to preserve and increase amenities within the Town of Douglas.

Respectfully submitted,  
Richard Vanden Berg, Chairman  
Scott Mello, Eben W. Chesebrough, Ernest R. Marks  
Linda Brown, Kent Brotherton, Joel Rosenkrantz





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## CONSERVATION COMMISSION

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In the year 2001, the Conservation Commission had been privileged to purchase its first parcel of conservation land. The parcel is located on Yew Street and consists of 6.4 acres of stonewalls, open space and a large wetland ecosystem. The purchase of this land was achieved through the Town of Douglas Wetland Bylaw fees and fines having no impact on town resident taxes. The Commission also received 9.3 acres as a result of town acquisition of land. This parcel is located on Manchaug Road with an easement to the Mumford River.

As a result of these purchases, the Conservation Commission, with the assistance of the Douglas Open Space Committee, applied for and received a grant from the Blackstone National Heritage Corridor Commission for the purchase of signage. The Commission is planning on a late spring dedication at the Yew Street site.

The Conservation members have attended numerous conferences, seminars and workshops during the past year to keep advised of present and upcoming changes and concerns for the environment affecting us all.

In the upcoming year of 2002, the Commission will be certifying a section of the Mumford River in the "Adopt a Stream" Program. The Commission will also be researching and applying for grants for education and community involvement.

Respectfully submitted,

Marylynne Dube, Chair

Richard Downs, Leon Moczynski, Michael Yacino

Ralph Dudley, Eric Virostek, Robert Zurowski

Linda Brown, Consultant





## ECONOMIC DEVELOPMENT COMMISSION

During 2001 the Economic Development Commission put in place the necessary ingredients to attract new business to the Town. In the Spring, the Commission reviewed and arranged for the production of the Town's basic economic development marketing material. Locally designed, the package is easily updated and adaptable to the needs of the prospects that the Commission is targeting. The same materials will be added to the Commission's web page that will be operational in 2002. The web page and the marketing materials key on Douglas's prime location at the "heart" of Central New England and the availability of large parcels of industrially zoned land. Copies of the materials are available to interested residents.

During the Spring the Town also became the prime choice for a major distribution facility of a Fortune Top Fifty corporation. The company made Douglas its initial first choice over more than forty other locations in Massachusetts and Connecticut. Unfortunately, the Town lost the prospect because of difficulties with securing needed state financial support and difficult negotiations with the landowners. However, the process put Douglas on the "map" for other projects. Additionally, much information about the Town was developed in a useable format for future prospecting. The staff in the Town's Community Development Office did a remarkable job in helping to put the necessary information together. Finally, as a result of this effort, Douglas began the process of exploring the possibility of using the excess sewer and water capacity of Webster to supply utilities to properties located adjacent to Interstate 395.

During 2001 the Commission selected a team of consultants whose tasks are to identify the major parcels of land that are suited for commercial/industrial development and working with the Town, rank the sites in importance to Douglas. The second phase of their study is to provide preliminary site plan information for a possible industrial park at the selected location. The consulting team includes land use planners, industrial/commercial brokers and a major developer of industrial parks. A huge amount of information has already been developed that will be very useful in planning the Town's future growth. It is anticipated that the Commission will concentrate its efforts in marketing the selected location.

During 2001, David Brannigan joined the Commission as its newest member. The Commission meets on the second and fourth Mondays of the month.

Respectfully submitted,  
Harold R. Davis, Chair




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## MASTER PLAN IMPLEMENTATION COMMITTEE

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The following is a report of the Town of Douglas Master Plan Implementation Committee for the 2001 calendar year.

The Douglas Master Plan, completed in the spring of 1998 and adopted by the Planning Board, is a comprehensive plan studying: land use, housing, economic development, natural and cultural resources, open space and recreation, services and facilities, and traffic circulation of our Town. It includes 87 recommendations regarding zoning and infrastructure to be reviewed and presented by this Committee to the Town for its approval. In other words, a Master Plan is a study of where your town is today; and a statement of where your town would like to be in the future, ten, twenty, and even fifty years from now.

The Committee had previously chosen ten of the 87 points that it felt were priorities, and have brought to completion several of these, in addition to other items the Committee felt were needed.

- \* The creation of an Economic Development Commission
- \* Wireless Facilities Bylaw
- \* Sign Bylaw
- \* Scenic Road Bylaw
- \* Adult Entertainment Bylaw
- \* Driveway Bylaw
- \* Development of a new zoning district: State Forest Open Space
- \* Expanded discussion of residential growth within the Town, its impacts, and the development of a comprehensive growth plan.

The Committee is currently made up of fifteen residents, and meets on the first and third Wednesday of the month in the Municipal Center. The Committee welcomes any interested resident to visit us at any of our meetings and join in the discussion.

It is my hope that the Committee will continue on its course of helping make Douglas a livable community for generations to come.

Respectfully submitted,  
Richard E. Preston, Chair  
Master Plan Implementation Committee



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## OPEN SPACE COMMITTEE

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The Open Space Committee again reviewed numerous open space opportunities during the year. Several owners with large parcels of property that have been under the protection of Chapter 61 in either forestry plans, agriculture or recreation petitioned the Board of Selectmen to release the property so that they might sell it. In most instances, the use was changed and in most of those cases, the property was sold for house lots.

The Committee also explored the option of bringing the Community Preservation Act before the voters. The Act allows the town to increase its tax levy from 1% to 3% to be set aside in a special fund. Those funds are then matched by a state fund created through additional fees at the Registry of Deeds and can be used for local land protection, historic preservation and/or affordable housing. The Committee is weighing its options for 2002.

The Open Space Committee continues to support the ongoing efforts of the Lake Manchaug Greenway and Wildlife Corridor connecting the Douglas and Sutton State Forests by encircling the north side of Lake Manchaug.

Preserving open space - our fields, forests and farms - saves our precious tax dollars and adds to our quality of life. There are many preservation options available to land owners. If you (or someone you know) have questions about land protection, call the chairperson at the number above or leave a message in our box at the Municipal Center.

Respectfully submitted,

Lisa Moczynski, Chair  
Josiah Burch  
Marylynne Dube  
Tom Featherstone  
Sue Perkins



## ZONING BOARD OF APPEALS

A Zoning Board of Appeals is created under the provisions of MGL Chapter 40A as a necessary part of the establishment of zoning regulations in a community. Chapter 40A empowers the Board of Appeals to; 1) Hear appeals taken from decisions of any administrative official or board of the Town acting under the provisions of the law; 2) Grant variances from terms of the Zoning Bylaw; and 3) Grant Special Permits as provided by the Zoning Bylaw.

The Board decided fifty-seven (57) cases in 2001:

| V: VARIANCE |       | SP: SPECIAL PERMIT                     | A: APPEAL |
|-------------|-------|--|-----------|
| CASE#       | CASE  |  | DISPOSAL  |
| 408         | SP:   | Peter Ward                             | Granted   |
| 2001-01     | SP:   | Sandra Sherwood                        | Granted   |
| 2001-02     | SP:   | Betsy Choate                           | Granted   |
| 2001-03     | V:    | Thomas & Elizabeth Therrien            | Granted   |
| 2001-04     | V:    | Milton F. Patnode                      | Granted   |
| 2001-05     | A:    | Randell DeVries                        | Denied    |
| 2001-06     | V:    | Jay & Elizabeth Garrity                | Granted   |
| 2001-07     | SP:   | Eric Swanfeldt                         | Withdrawn |
| 2001-08     | V:    | KB Rafferty Contractor & Builder, Inc. | Granted   |
| 2001-09     | V/SP: | Carol Lincoln                          | Granted   |
| 2001-10     | V:    | William Vecchione                      | Granted   |
| 2001-11     | V/SP: | Kevin Manning                          | Granted   |
| 2001-12     | SP:   | O'Leary Welding Corp.                  | Granted   |
| 2001-13     | V/SP: | Scott Harnois                          | Granted   |
| 2001-14     | V:    | Andrew Cheng & Heidi Skevington        | Denied    |
| 2001-15     | V/SP: | James Hegerich                         | Granted   |
| 2001-16     | V/SP: | Raymond & Jacqueline Campbell          | Granted   |
| 2001-17     | V/SP: | Joseph & Janine Fitzpatrick            | Granted   |
| 2001-18A    | SP:   | Jane Prioia                            | Granted   |
| 2001-18B    | V:    | Jane Prioia                            | Granted   |
| 2001-19     | V/SP: | Jane Prioia                            | Granted   |
| 2001-20     | V/SP: | Don Youngsma                           | Granted   |
| 2001-21     | V:    | Jean M. Riganati                       | Granted   |
| 2001-22     | V:    | Suzanne Lussier                        | Granted   |
| 2001-23     | V/SP: | Jeffrey P. Villemaire                  | Granted   |
| 2001-24     | V/SP: | Richard Cherrier                       | Granted   |



|         |       |   |           |
|---------|-------|---|-----------|
| 2001-25 | V/SP: | Joseph H. Quintal   | Granted   |
| 2001-26 | SP:   | Marie & Gary Martinsen  | Granted   |
| 2001-27 | SP:   | Brian D. Bruso  | Granted   |
| 2001-28 | SP:   | Scott Harnois   | Granted   |
| 2001-29 | V/SP: | Diane Hart & David Lombardi   | Granted   |
| 2001-30 | SP:   | Don & Christine Anderson  | Granted   |
| 2001-31 | A:    | Randell DeVries   | Granted   |
| 2001-32 | SP:   | Antonio Figueira  | Granted   |
| 2001-33 | V:    | Koopman Lumber Co.  | Granted   |
| 2001-34 | V/SP: | George Chagnon  | Granted   |
| 2001-35 | SP:   | Dora M. Mowry   | Granted   |
| 2001-36 | V/SP: | Douglas School Building Committee                                     | Granted   |
| 2001-37 | V/SP: | Douglas School Building Committee                                     | Granted   |
| 2001-38 | SP:   | Douglas School Building Committee                                     | Granted   |
| 2001-39 | SP:   | Stanley Klockowski  | Granted   |
| 2001-40 | V:    | Andrew Cheng & Heidi Skevington                                       | Granted   |
| 2001-41 | SP:   | Jean Peterson   | Granted   |
| 2001-42 | SP:   | Ronald Anderson   | Granted   |
| 2001-43 | V:    | Joseph & Meghan Schlesman<br>Robert & Christine Chapman               | Granted   |
| 2001-44 | V:    | F & D Realty Trust  | Granted   |
| 2001-45 | SP:   | Brian Reed  | Granted   |
| 2001-46 | V/SP: | Carolyn Dorval  | Granted   |
| 2001-47 | A:    | Ruth Vecchione - Trustee<br>Coopertown Realty Trust<br>Gary Vecchione | Granted   |
| 2001-48 | V:    | Eric & Patricia Dobson  | Granted   |
| 2001-49 | SP:   | Thomas J. Devlin, Jr.   | Granted   |
| 2001-50 | V:    | Patrick Acton & Hannah Rensis   | Denied    |
| 2001-51 | V/SP: | Don Youngsma  | Granted   |
| 2001-52 | V:    | Patricia Whittaker  | Granted   |
| 2001-53 | V/SP: | Joseph & Patricia Allen   | Granted   |
| 2001-54 | SP:   | Delphic Associates, LLC - 40B   | Continued |
| 2001-55 | SP:   | Town of Douglas - Library   | Continued |
| 2001-56 | V:    | Patricia Whittaker  | Granted   |

Respectfully submitted,  
Joseph E. Fitzpatrick, Chairman  
C. Edouard St.Martin, Clerk,  
Harold Davis. Patricia A. Manning, Colin H. Haire  
Christine Mitchell, Secretary



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## COMMUNITY DEVELOPMENT

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The Community Development Department was formed to provide assistance and direction to boards and project applicants in their effort to streamline the permitting process and expedite the review timelines on submittals. As such, the Department assists project applicants in maneuvering through the state and local permitting processes within the Town, and assists the various boards and committees in the review of submittals. The Department is comprised of the Conservation Commission, Economic Development Commission, Master Plan Committee, Open Space Committee, Planning Board, and Zoning Board of Appeals. The staff within the Community Development Department includes the Town Engineer, the Conservation Planning Agent, and an Administrative Assistant.

Projects that the Department has taken on over this past year include providing design and permitting assistance to the Planning Board in coordinating construction of Phase II of the Preservation Park Subdivision, the Overlook Subdivision, and Kingwood Estates Subdivision; assisting the Recreation Committee for the Martin Road Ballfield Project; the Highway Department in securing local permits for roadway and drainage improvement projects; the School Department in technical review of the new high school and the "connector road" projects; the Master Plan Committee in providing input on the common driveway bylaw and Executive Order 418; the Zoning Board of Appeals in providing input on Site Plan Special Permits and the Chapter 40B Forestview Estates submittal; the Economic Development Commission in developing the industrial areas of Town; Conservation Commission and Open Space Committee in finding ways to preserve and plan for maintaining the natural resources within the Town, and the Board of Selectmen on a variety of projects, along with the daily guidance and input to the various Boards, Committees and Departments within the Town.

To date, the Department has been well received by the various boards and committees within the Town, as well as residents and Project Applicants for expediting submittal reviews and implementing a continuity and consistency between the different boards and committees.

Respectfully submitted,

William J. Cundiff, P.E., Town Engineer

Steven D. Zisk, Conservation/Planning Agent





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## CEMETERY COMMISSION

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We have obtained a permit from the Board of Health to use the new section of the Douglas Center Cemetery and have since sold three plots, one of which has had a burial. We hope that the Town will support us in the maintenance and upkeep of this new section

In the old section and in the other two Town owned cemeteries, we have repaired 130 of the broken and vandalized stones. We hope to continue maintaining these historical stones.

We have removed three trees along the cemetery wall on Route 16 that were too rotted to save and have trimmed all the trees on the backside of Center Cemetery.

We continue to use an outside contractor for the mowing and are satisfied with his performance.

The work on the stone wall along Route 16 will continue until it is completed. We hope to move this project along this year. Thank you.

Respectfully submitted,

John Manning

David Furno



## BOARD OF HEALTH

As the Vice-Chairman for the Douglas Board of Health, I am pleased to submit the following report for the year 2001:

The Board of Health meets the first Monday of each month at 6:00 PM in the Board of Health office located in the Municipal Center. Donald Nelson, who was the Chairman for the Board of Health in 2001, asked for a leave of absence in October to return to active duty with the Air Force Reserves.

During the year 2001, the Board of Health issued the following permits:

|   |    |
|---|----|
| Title 5 percolation test witnessed                | 78 |
| Permits issued for new or repaired septic systems | 69 |
| Well installation applications                    | 57 |
| Certificates of Compliance issued                 | 57 |
| In-ground swimming pool permits                   | 13 |
| Food Code inspections (includes re-inspections)   | 35 |
| Article II - Housing Inspections                  | 6  |
| Title 5 variance hearings held                    | 8  |
| Sub-division reviews - preliminary and definitive | 4  |

The Board of Health does not perform Title 5 inspections for the resale of a home. These are done by State Certified Inspectors.

The Board of Health adopted a Body Art Regulation on September 5, 2001 which governs the licensing of tattooing, branding, scarification and body piercing. As of this date, there are no body art establishments located in Douglas.

The Department of Public Health established new guidelines for the testing of public and semi-public bathing beaches. All water was tested for coliform bacteria on a weekly basis beginning in May and ending in September.

In accordance with MGL C. 114, s. 34, the Board of Health approved the expansion of the Douglas Center Cemetery located on Main Street.

The monitoring wells at the Transfer Station continue to be tested twice a year. All results are kept on file in the Board of Health office and at the Worcester office of the Department of Environmental Engineering.

The Board of Health, with help from the Highway Department, placed mosquito pellets in Town culverts to control the growth of the mosquito population.

The Board of Health issued yearly licenses for Food Service/Retail Food, Commercial Swimming Pools, Massage Therapy, Campgrounds, Recreational Children's Camps, Funeral Directors, Re-sale of Milk/Cream, Garbage Handlers, Septage Handlers and Disposal Works Installers.

All Food Service and Retail Food Establishments are inspected twice a year by a Registered Sanitarian. The Sanitarian or Board of Health Agent conduct re-inspections to make sure that any violations of the Massachusetts Food Code have been corrected. The Sanitarian also conducts routine inspections of the public school buildings.

Board of Health members attended meetings throughout the year on various subjects such as recycling, waste bans, bio-terrorism, West Nile virus, Board of Health re-certification and health updates.

Respectfully submitted,  
David S. McCallum, Vice-Chair  
for the Douglas Board of Health



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## PUBLIC HEALTH NURSE

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The Public Health Nurse provides immunizations, conducts communicable disease follow-ups and documentation as mandated by the Department of Public Health.

Wellness Clinics, including blood pressure monitoring, are held on the second Thursday of each month at the Douglas Senior Center from 1:00 PM to 3:00 PM and at Riddlebrook Apartments, West Street on the fourth Thursday of each month. Residents may also come to the Board of Health office whenever the nurse is available. All clinics are open to the general public at no charge and no appointment is necessary.

Flu immunization clinics were held on November 8, November 13 and November 19, 2001 with approximately 290 doses given.

Home visits to residents are provided as needed to homebound seniors and newborns.

Student nurses from local area colleges were provided an opportunity to experience public health nursing in the community by “shadowing” the nurse during normal home visits and wellness clinics.

Respectfully submitted,  
Cheryl Rawinski, RN  
Public Health Nurse




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## ANIMAL INSPECTOR

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As the Animal Inspector for the Town of Douglas, I am pleased to submit my annual report for the year 2001.

I responded to eight (8) dog bites, many of which involved the owner’s family members. All dogs were up to date on their vaccinations. I had a few calls about missing cats, which I was unable to find. Skunks were numerous around Gilboa Street.

I did my animal inspections in November and inspected the following:

|        |     |
|--------|-----|
| Horses | 156 |
| Cattle | 18  |
| Sheep  | 23  |
| Goats  | 27  |
| Llama  | 2   |
| Ponies | 13  |
| Donkey | 3   |
| Swine  | 4   |

All animals listed above were found to be in good health and their housing was adequate.

Respectfully submitted,  
Richard Downs,  
Animal Inspector



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## SIMON FAIRFIELD PUBLIC LIBRARY

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### Hours of Operation:

|            |        |
|------------|--------|
| Monday:    | 12-5   |
| Tuesday:   | 12-8   |
| Wednesday: | 10-5   |
| Thursday:  | 12-8   |
| Friday:    | Closed |
| Saturday:  | 9-1    |

(Closed on Saturday in July and August)

The Simon Fairfield Public Library is a member of the Central Massachusetts Library System. Patrons of the library are eligible to borrow materials from any other library in the state. Our membership in the CMRLS provides us with free access to databases that provide full text magazine articles and other reference sources. With a Douglas library card, patrons are able to access these databases from home. In addition, our patrons have access to the electronic on-line catalogs of other public and academic libraries throughout the state.

The library provides free Internet access, use of a diverse CD ROM collection, books-on-tape, a new video collection, tax forms, as well as traditional library materials.

Free Internet classes are held to introduce people with little or no experience to searching on the Internet. Computers with word processing are available for all patrons to use.

The library offers extensive programming for children. Story times are held in the Spring, Summer, Winter and Fall for children ranging in age from two to twelve years old. A Summer Reading Program is offered for ages 2 through 14. Last summer, the Library worked with the school's summer camp administrators to provide weekly library visits to the young people participating in that program. Special programs such as a Harry Potter Program and a Puppet Show were also offered, thanks to a generous gift from UNIBANK. As always, the Library offers pumpkin face painting and a "Friends" book sale during the Octoberfest, and an annual Holiday Open House with ornament making and a visit from Santa in December.



Circulation continues to increase. The Library has outgrown itself and is in dire need of additional space and exterior repairs. Electrical service is at capacity, making it nearly impossible for us to add additional computer stations. Adults have no quiet space in which to read or browse and the children's section is overflowing with books. Seating is inadequate. The heating system is old and currently there is no air conditioning in the summer. The roof is leaking, and in constant need of patching. There is no handicapped access at the library, making it difficult for many to enter the library.

This past year, the Library Building Committee, Board of Trustees and Library Staff worked on submitting a grant to the Massachusetts Board of Library Commissioners. This grant would fund approximately 45% of the total cost of a renovation and expansion project. In May 2001, an open house was held to showcase the projected design. Senator Richard Moore and Representative Paul Kujawski were among those in attendance. Later that month, we learned that the state was returning the grant for re-submittal in 6 months. The projected design showed an addition too small for state standards. In addition to that, parking needed to be developed. In the Fall of 2001, the town appropriated an additional \$6,000 for a new design phase. During those months, the committee, architect and staff worked endless hours to accommodate the necessary changes. A shared parking lot behind the library is one of the changes being proposed.

The grant was submitted in December of 2001 and a decision is expected by April 2002. Plans are available at the library for anyone interested in looking at the design. As well, a copy of the grant is available. Any member of the community is welcome to browse through this. We look forward to a favorable response from the state.

Respectfully submitted,  
Ann D. Carlsson, Library Director

### **Circulation Statistics**

|                      |        |
|----------------------|--------|
| Adult Non Fiction    | 1679   |
| Juvenile Non Fiction | 2263   |
| Adult Fiction        | 4591   |
| Juvenile Fiction     | 9002   |
| Total Book           | 17,535 |
| Periodicals          | 1897   |
| Cassettes            | 192    |



|                   |        |
|-------------------|--------|
| Interlibrary Loan | 251    |
| Videos            | 921    |
| CD's              | 129    |
| Total Non Book    | 3400   |
| Total Circulation | 20,935 |

### Library Staff:

|                     |                       |
|---------------------|-----------------------|
| Ann D. Carlsson     | Library Director      |
| Janeen Rawson       | Children's Librarian  |
| Maryellen Aubin     | Circulation Librarian |
| Debbie Soderman     | Library Assistant     |
| Josh Tetreau        | Library Page          |
| Katiegrace Youngsma | Library Page          |
| Todd Migliacci      | Library Page          |
| Tina Soderman       | Library Page          |

### Library Trustees

|                         |            |
|-------------------------|------------|
| Elliott G. Chesebrough* | Chairman   |
| Ramona Lachapelle*      | Treasurer  |
| Betty R. Holden*        | Vice-Chair |
| Lena Quinn*             |            |
| Lilian Cencak*          |            |
| Barbara Gjtelma         |            |
| Judith Schott           |            |

(\*denotes life members)

### Honorary Life Members:

Jack Sughrue  
 William Baron  
 Sue S. Cave  
 David R. Manning



## LIBRARY BUILDING COMMITTEE

At the town meeting in May 2000 the town voted \$30,000 to hire an architect to develop plans for the renovation and expansion of the Simon Fairfield Public Library.

On June 21, 2000 there was a Building Expansion Meeting to form a Building Committee and the Library Trustees voted to presented a list of candidates to the Selectmen.

### Members:

|                        |                   |
|------------------------|-------------------|
| Patrick Colonero       | Jody Ziegler      |
| Perry Coppola          | Joseph Vecchione  |
| Tim Cox                | Merritt Tetreault |
| Anne Hackett Devlin    | Judith Schott     |
| Deborah Lynn Froehlich | Lori Morini       |
| Barbara Gjeltema       | Ramona Lachapelle |
| Betty Holden           |                   |

At the first meeting on September 14, 2000 the election of officers was held and it was decided that Perry Coppola would be the Chairman, and Ramona Lachapelle would be the recording secretary.

The first order of business was the opening and distributing of the bid proposals. The following is a list of all bids received totaling eight in all.

1. Dixon, Salo Architects from Worcester, MA
2. Reinhardt Assoc. Inc. from Agawam, MA
3. Four Architects from Boston, MA
4. J Stewart Roberts Assoc. Inc. from Somerville, MA
5. Robert D Farley Assoc. from Danvers, MA
6. Prout, Robert & Elais from Cranston, RI
7. Powers & Co Inc from Boston, MA
8. Robinson, Green, Beretta from Providence, RI

On September 18, 2000, the Committee met to select the firms that would be interviewed. The vote was as follows: RGB 11 votes, Prout 4 votes, J Stewart 11 votes, Four Architects 6 votes, Robert Farley 9 votes.

The interviews were held on Sept. 25, 2000 and Sept. 26, 2000. After much discussion, it was decided to bring back the two top candidates (RGB and Mr. Farley) for a second round of interviews. These were held on Oct 2, 2000 and the Committee voted 8 for Mr. Farley and 3 for RGB. A motion was made to accept Mr. Farley as the architect of choice.

Mr. Robert Farley used the Library Building Program prepared by Ann Carlsson and worked closely with the Building Committee, Library Director, Town Officials, and Library Staff to come up with three versions of a new library addition.

At the Town Meeting on March 14, 2001, the following articles was passed: "To authorize the Library Trustees of the Simon Fairfield Public Library and the Library Building Committee to apply for, accept and expend any state grants which may be available for the project."

"To see if the Town will vote to approve the renovation and expansion of the Simon Fairfield Public Library contingent on the receipt of a state grant or take any action related thereto."

In January 2001, the grant was submitted to the Library Board of Commissioners in Boston. In May 2001, the Committee learned that they needed to resubmit the grant in 6 months to meet the expanded requirements of the Library Board of Commissioners. The town appropriated an additional \$6,000 for the redesign phase of this grant round in the fall of 2001.

The new grant was submitted to the Library Board of Commissioners in December 2001. The required changes have increased the cost of the project from 3.1 million to 4.3 million dollars. The requirements that had to be met for the re-submission were to expand the library from 12,000 square feet in the first grant to over 16,000 square feet, add more parking, and change the main entrance. A final decision on the grant is expected in April 2002.

Respectfully submitted,  
H. Perry Coppola  
Chairman, Library Building Committee



## Moses Wallis Devise

To the Selectman of the Town of Douglas;

Value of Devise for 2001 as follows -

|                            |             |
|----------------------------|-------------|
| *Southern Pacific Railroad | \$4,000.00  |
| *FleetBoston               | \$42,914.81 |
| Year Total of Devise       | \$46,914.81 |

The Agent paid as follows:

|                     |             |
|---------------------|-------------|
| Unibank for Savings | \$180.00    |
| Agent Salary        | \$100.00    |
| Total               | \$280.00    |
| Permanent Value     | \$27,502.00 |
| Devise Net Worth    | \$15,412.81 |

Respectfully submitted,

Michael V. MacInnis  
Agent for Devise



## COUNCIL ON AGING SENIOR CENTER

The Mission of the Douglas Senior Center provides information, education and recreation for the seniors of the community. The center offers a range of activities from bingo and crafts to exercise programs. Specialized programs are also offered. The retirement workshops and hearing seminar are special programs which were offered in the last year. The town nurse provides a blood pressure clinic on the second Tuesday of every month and a podiatrist is available at the center every other month. The Meals on Wheels program is a key element of the center and with the help of Volunteers numerous

homebound seniors are receiving hot meals daily. The Senior Center is currently working to create additional programs that serve ambulatory and non-ambulatory seniors in the community.

This year the addition of an Outreach Coordinator who has been essential in aiding home bound and frail Seniors in the community. Through the outreach program numerous seniors of the community are receiving assistance. The Outreach Coordinator can provide support and through the Chore and Library, program as well as, information on a variety of senior issues.

Senior Centers able to provide information or assistance:

- Energy assistance
- Housing information
- Elder Abuse
- Social Security information
- Medicare
- Elder bus services
- Health Related issue
- Osteoporosis
- Senior pharmacy programming
- Shine
- Mass Health
- Information on Tri Valley Elder Service Agency

As well as other information relation to other Senior issues, Meals On Wheels, Elder Bus Trips, and other elder service programs.

Respectfully submitted,  
Alyssa Graveson, Director  
Senior Center

**The Senior Center is open Mon-Thurs. 10:00 am -3:00 pm**



## VETERAN'S SERVICES

My workload has increased more than fivefold since the beginning of this calendar year. Part of this increase is due to the fact that the WWII population of widows is increasing, veterans are becoming more aware of my office and that the job of Director of Veterans' Services is outreach in nature. I have been instructed by the Director of Veterans' Services, Commonwealth of Massachusetts and through the MVSAA and the Office of the Attorney General, to actively seek out those veterans in need and furnish benefits to them.

|                            |              |
|----------------------------|--------------|
| Salary:                    | \$3,638      |
| Dues/Memberships:          | \$80         |
| Office Supplies:           | <u>\$300</u> |
|                            | \$580        |
| Miscellaneous:             | \$200        |
| Transportation & Training: | 0            |
| Veterans' Benefits:        | \$10,000     |
| Memorial Day Flags:        | <u>\$425</u> |
|                            | \$10,425     |
| Grand Total:               | \$14,643     |

Respectfully submitted,  
Arnold Korenblum  
Director for Veteran's Services



## Housing Authority

The Douglas Housing Authority is responsible for providing maintenance and referral services for the Section 8 Certificate Program, Section 8 Voucher Program, Section 8 Mobility and Portability Programs as well as Elderly Programs.





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## PERSONNEL BOARD

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The Personnel Board continues to work and support the town employees with the successful rollout of the Compensation Study. Additional information gathering and documentation will continue to complete the process, with part-time employees not included in the preliminary study. A Sick Bank Policy was created and accepted at town meeting, which allows employees to donate accrued sick time for other employees and immediate family, facing medical hardship or death in the family.

With consideration for the state of our economy, the Personnel Board will actively participate in the Municipal Budgeting process to ensure our labor costs are evaluated equally with all other expenses for validity.

We are also pleased to announce the addition of a new member of the Personnel Board, Mary Eldridge, who will bring valuable skills and experience to the Board.

Respectfully submitted,  
Leslie Navaroli & Hillary MacGinnis  
Co-Chairs, Douglas Personnel Board



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## SUPERINTENDENT'S REPORT

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It is my pleasure to submit the 2001 Annual Report on the state of the Douglas Public Schools.

The 2000-2001 school year has been a very busy year. With the passing of the school building project, the staff and administrators have been working in concert with the Douglas School Building Committee to insure that a top quality educational facility is constructed within the project budget allocation.

The Douglas School Building Committee should be commended for the time and effort this committee has put into the project. They are doing an excellent job.

Site work was begun in January and is progressing on schedule with very few glitches. Building construction is anticipated to begin in late April or early May. The new school building, which will initially house students in grades 7-12, is expected to open in September of 2003.

In the meanwhile, the staff and administrators continue to grapple with space issues. Douglas now utilizes eleven portable classrooms to house its burgeoning population.

Because the School Building Assistance Bureau ruled in favor of reimbursing Douglas for the addition of a cafeteria at the elementary school, it will be necessary to move the portable classrooms now located at the elementary school to the middle/high school site. In order to qualify for the elementary school cafeteria reimbursement, portable classrooms cannot be present at the elementary school site.

The administration is studying various grade configuration scenarios and will structure the use of existing space to insure maximization of available space and minimization of educational disruption.

With ongoing redesign of curriculum and alignment with the state frameworks, we continue to see MCAS test scores rise.

This year an intensive effort is being made to provide additional services, not only to students who have failed any component of MCAS but to those who fell into the "needs improvement" category as well. In addition to school year extra help programs; programs are also being developed for the summer. It is our intent to provide maximum opportunity for all students to succeed with our ultimate goal being zero failures. The Douglas School System has written for grants to assist with remediation and have been successful in winning the now dwindling MCAS state funds.

The Douglas Middle/High School has been nominated as a Compass School Site for the improvement it has made in MCAS test scores.

In the area of World Language, Douglas now touts a fully implemented pre-K- grade 12 program. Students in all grade levels now have daily language instruction as a part of their program. The Spanish or French instruction for the elementary level children is correlated with the regular curriculum. This is very effective in reinforcing the regular curriculum and making language instruction more relevant to the children.

This year marks the sixth year of World Language instruction for the fifth grade class. We are proud to say that many of the children who have participated in this program have become proficient in their second language.

It is gratifying to observe the many involved parent and community members who have come forward to support our schools. The P.T.O.'s that serve the three schools have been outstanding in their support and help provide so many benefits to the children/students.

The School Councils take their jobs very seriously and have helped guide the system while also completing specific much needed tasks.

Parent volunteers are greatly appreciated. Whether it be assisting in the offices or conducting after school classes, they really make a positive difference.

Please take the opportunity to get to know us a little better. We are very proud of what we do for our students and of the multitude of growing educational and co-curricular opportunities we provide them.

Scheduled school visits are always encouraged as is community attendance at all school functions and meetings.

Thank you for your continued interest in and support for the youth of Douglas.

Respectfully submitted,  
Concetta A. Verge  
Superintendent of Schools



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## MIDDLE/HIGH SCHOOL

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Dear Residents of The Town of Douglas:

It is a pleasure to submit the report of Douglas Middle/ High School for the 2001-2002 academic year. The staff and administration continue to give intense consideration to the central aspects of teaching and learning which are at the heart of school reform. Through in-service programs, conferences, literature and academic courses the staff continues to revise the curriculum, update instructional strategies, enhance the school environment, improve the use of technology as a tool for instruction, assessment and accountability. These areas have been studied in relation to the pursuit of excellence. We recognize the importance of setting high academic standards tied in with assessment and accountability. In conjunction with developing well-rounded students, we continue to strive to raise the level of the MCAS scores.

The events of September 11, 2001 had a profound impact on our students and staff. Immediately following this horrific event, students requested permission to reach out to those who had suffered at the hands of the terrorists. In a matter of a few days, the students and staff had collected \$1,200 for the Red Cross. Another \$400 was raised for the Ribbons for Unity campaign organized by Uxbride High School. In a show of unity the Douglas Middle/ High School Chorus, under the direction of Al DeNoncour, performed at a benefit talent show at Mechanics Hall in Worcester. The residents of Douglas should take great pride in the caliber of students, staff and administration at Douglas Middle/High School as demonstrated by their actions.

This year, under the guidance of math teachers Stephanie Harkins and Michael Mongiat, the math teams have had a successful season. Jennifer Couture is the top scorer in our competitive division. The Douglas teams competed in a number of matches against school from fifteen other districts.

Donald McKeon, technology teacher, and John Ducharme, Technology Specialist, completed a second season coaching a middle level Lego-Robotics team. Under their guidance, the Douglas Middle School team took part in the second annual competition held at Blackstone Valley Technical High School.

The Art Department under the direction of Mrs. Hayes, takes part in numerous activities. Youth Art Month, a National event, is represented by four to five students each year. Art All State, a very prestigious and competitive event for the top 140 art students in the state, invites students from Douglas Middle/High School each year based on the advanced level of their artwork. Douglas Middle/High School holds an Art Show each spring. Mrs. Hayes serves on the Steering Committee of Art All-State lending her wealth of experience and talent to this highly rated event.

MCAS test administration and results again dominated much of the focus for the 2001-2002 school year. While we have to continue raising standards and addressing areas of weakness, our overall test scores were above mid-range of schools in Massachusetts. We instituted a program in the 8th, 9th and 10th grade classes to help students understand the test requirements and scoring rubrics used for this test. At the 10th grade level our failure rate dropped significantly. A grant funded summer enrichment program offered students in grades 6-9 an opportunity to improve both their reading and math skills. The Connected Math Program is in its second year of implementation. The summer 2001 MCAS Academy was offered to students in grades 6-8. During the 2001-2002 school year, seats in the MCAS Academy were offered to students in grades 10 and 11. An extended day MCAS Academy has been offered to 177 students in grades 6-8. Participation in this program is voluntary, however, we encouraged all students selected for this program to participate. Selection for this program is based on previous MCAS scores. We will offer a similar program during the summer of 2002 expanding the offerings to students in grades 6-10. Our goal is to increase student skills in the areas of math and writing, thus preparing them for the rigors of the MCAS test.

Career awareness is a vital part of our program from grades 6 through 12. We have continued with a program presented by Ed Central of Worcester, providing career awareness training through special in-class programs four times a year. Ed Central also holds financial aide workshops for parents and students preparing to enter the world of higher education. Mrs. Stack and



Ms. McCormick, co-coordinators of the School-to-Work program, continued to organize a job-shadowing program for all juniors interested in spending a day at a work site. Mrs. Pincince, MCAS/Curriculum Coordinator, assisted with this project. Career awareness activities are integrated throughout the curriculum providing students with knowledge of the relevance of what they are studying to the "real" world.

Douglas Middle/High School students in grade 12 and students in the upper level language courses serve as student interns at the pre-school, Early Learning Center and at the elementary school under the guidance of certified teachers. These students teach either Spanish or French to the young students. This is a win-win situation. The high school students get first hand experience teaching and the young children acquire foreign language skills at an early age.

Under the direction of computer instructors, Denise Merten and Edward LaChapelle, the computer programs continue to expand. The NYNEX tech team continues to provide the school with technical support under the direction of computer teacher, Edward LaChapelle. Students in the troubleshooting course service computers at both the Middle/High School and the Elementary School. In addition to servicing the hardware, these students provide technical support to the staff. This program is a clear example of our school-to-work initiative. In addition, four of our outstanding computer students take part in a computer competition at Providence College each spring. The computer classes, under Mrs. Merten's direction, have developed a first rate web page. A homework page has been established for students in grades 6-8 with the support of the middle school teachers and the computer classes. Students from Douglas Middle/High School have garnered many awards this year. The Bausch and Lomb Science Award was presented to Brianna Naughton. Eric Leveille was selected as the Daughters of the American Revolution recipient this year. Eric Leveille also earned a seat in both the Central District and All-State Bands. Emily Norberg and Colleen Sweet earned seats in the Central District Middle Level Chorus. The staff and students selected Jessica Bridge as the Student Government Representative for Douglas High School. Kaleigh Durkin, April Ferreira and Patrick Crane are the student representatives to the School Committee. Philip Wagner has been selected to represent Douglas Middle/High School at the Youth MADD "Massachusetts State Youth Summit To Prevent Underage Drinking".

Randi-Lynn Bruso brought national recognition to Douglas Middle/High



School by being named to the National All America Soccer Team for 2001-2002 and USSSA Soccer 2nd Team All American. She attended a banquet in Philadelphia where she was honored, along with other athletes, for her accomplishments. Brian and Lynn Bruso, Randi's parents, presented a framed certificate to the school commemorating this outstanding achievement. Our athletic program had an outstanding year. The Girl's Varsity Softball Team captured the 2001 Division III Central Massachusetts title. The Girl's Soccer team members received numerous awards for the 2001 season. Award recipients are as follows: Dual Valley All-Stars-Soccer Randi-Lynn Bruso, Ashly Kupstas, Katie Jarrett, Elizabeth Norberg, Megan Bruso; Central Mass, Division 1,2,3 All-Stars-Ashly Kupstas, Randi-Lynn Bruso (MA All-State Team), Katie Jarrett, Megan Brusso; Telegram & Gazette All Stars-Randi-Lynn Bruso (Super Team). Dual Valley All-Stars in Field Hockey are Taryn Grigas and Jillian McDonald.

Douglas Middle/High School has an outstanding music program including the band, chorus and auxiliary groups. To improve the quality of our performing ensembles we offered both band and chorus to our middle school students as a five-day a week program for the first time. This has had a very positive impact on the band and we look forward to continuing this offering in the future. The chorus, under the direction of Al DeNoncour, has performed at the Blackstone Valley Chamber of Commerce Breakfast, the Chamber Industrial Fair, St. Camillus Nursing Home and the Douglas Senior Center. They have also competed in the MICCA Music Festival.

Middle School students took part in many activities beyond the classroom during the 2001-2002 school year. The National Jr. Honor Society selected three poems written by 8th grade students for inclusion in a book entitled Teacher's Selection: Anthology of Eight Grade Poetry. Each of the three students was awarded a certificate acknowledging their selection. Middle School students took part in many activities this year including: Boston Ballet's The Nutcracker; Fall Frolics; Trinity Rep's The Christmas Carol; roller skating party; eighth grade play, eighth grade dinner dance and end-of-year trip.

The staff and administration have acquired a number of grants. These grants provide funds for materials and the development of new programs. This year we received the following grants: Health, Safe and Drug Free Schools, Title VI, Academic Support Services and Project Success.

I wish to express my sincere appreciation to the parent volunteers who work at Douglas Middle/High School. These volunteers provide support in many ways including bi-weekly MS Parent Newsletter, phone calls to check on absent students, PTO dances and Honor Roll Celebrations.

Parents, teachers, administrators, PTO members, and School Council members working toward academic excellence and safe school will continue to provide Douglas students with an excellent education. It is only through a clear vision and a united effort that we will reach this goal. I look forward to working with you in the coming year.

Respectfully submitted,  
Mary E. Stone, Principal



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## MIDDLE/HIGH SCHOOL GUIDANCE

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We herewith submit the Annual Report of the Guidance Department of the Douglas Middle/Senior High School.

The Guidance Department entered the 2000-2001 school year with one Guidance Director/Counselor for grades 6-12, one guidance counselor for grades 6-9 and one school Adjustment Counselor/Psychologist for grades 6-12. The total enrollment for the 2000-2001 school year was approximately 620 students. The 2001 senior class numbered 72 of which 47% went on to four-year colleges and another 34% furthered their education at either 2 year or technical colleges. The senior class for this year (2001-2002) totals 71 students.

Students need to accumulate 114 credits to meet graduation requirements. Eighty four credits must come from required core courses in the following areas: English - 20 credits, Math - 15 credits, Science - 10 credits, Social Studies - 20 credits, Computers - 5 credits and Physical Education/Senior Seminar/Health - 14 credits. The increase of required credits from seventy-nine to eighty four is because of the new requirements in social studies. Because of future MCAS requirements, students must now take four courses in social studies instead of three. The necessary number of remaining credits, required for graduation, are accumulated from a diversified list of both core courses and elective courses that meet the students needs, interests and

future educational plans. Students who complete the required courses and proper elective courses in a successful manner will meet the entrance requirements for many four year and two year colleges along with technical and training schools after graduation.

The minimum passing grade remains at 65. However our recommended grade to meet the requirements established by many four-year colleges, including our own state colleges and universities, is 85. Students must carry six academic courses or the equivalent, plus physical education. Freshman and sophomores must also include health in their schedule and pass the course to meet graduation requirements. Seniors must take part in a half-year course called Senior Seminar that covers a number of topics to help them cope beyond high school.

Seniors may also have the opportunity to take part in our Work Study/Job Shadowing program. We currently have more than twenty students in this program. Each student works at a job site for credit. They have the opportunity to experience first hand a career they wish to pursue after high school. In many cases, they continue training in those areas in college after graduation. Mrs. Stack oversees the program and handles all the placements and communication with local businesses and organizations. In many cases, students work at locations the last two periods of the school day.

Students in the upper grades may also be eligible to take classes over the Internet because of our involvement with the Virtual High School Program. Teachers from other school systems throughout the state conduct class via the Internet. Students enrolled in Virtual High School classes will have the opportunity to take these courses during their elective period. In many cases these courses are taught at the Honors or Advance Placement level. This program often enables our students to take courses that we cannot offer in areas they may want to pursue in college.

We continue to offer courses and programs that go beyond the regular classroom situation. Our Child Development Internship Programs and our World Language Internship Programs allow our students to work in a classroom setting with young children in our Day Care, Preschool and Kindergarten. We continue to look to add courses that will benefit our students. We hope to add AP World History II, AP Economics and AP Physics next year.

Students planning to go onto four-year state colleges and universities are

informed of the minimum requirement to be considered for admission. They are as follows: A student must have a grade point average of 3.0 or better. If a student does not have these grades, they then must meet the required SAT score set forth in the state standard to be considered. The SAT scores are part of a sliding scale based on a student's GPA.

Students must also have the following minimum courses:

- 4 years - College English
- 3 years - College Math (Alg. I, II and Geometry)
- 3 years - College Science (2 Lab Sciences)
- 2 years - College level Social Sciences (US History, Government)
- 2 years - World Language (Some language)
- 2 years - College Electives (usually from above areas)

In many cases, students need beyond the minimum to be considered. Private colleges and out of state programs will set their own standards. In most cases dealing with four-year colleges, the requirements are very similar. Students are advised to take as many college preparatory courses as possible including Honors and Advanced Placement classes. They are encouraged to take SAT I and in some cases SAT II. Students are given CD's from the guidance office to help them prepare for these testing programs.

Our middle school students are being given a new version of the California Achievement Test, which is in line with the MCAS testing program. From these results a number of 7th and 8th graders have the opportunity to become a part of the Johns Hopkins University Center for Talented Youth program. They are allowed to take SAT's as 7th and 8th graders. Many students score high enough to be recognized by the CTY program and are invited to forums and programs designed for the talented and gifted student. Ms. McCormick oversees this program and offers evening meetings to explain the program to parents and help with the application process.

Students in both our Middle and High School took part in the MCAS testing program. We had favorable results and continue to improve our overall scores. Students needing help in the math or language arts areas, which a student must pass in order to graduate from high school, were given the opportunity to take part in our MCAS remedial programs during the class day. Students had the opportunity to come out of their elective courses or their physical education and health classes.

This program continued this year and has been very successful. Currently,



Mrs. Pincince, with the help of others including some guidance personnel, will be establishing individual success plans for each student who needs improvement or is failing in either area.

The Guidance Department, with the help of College Access Online, conducts a number of informative evenings for all students. The list is as follows:

- Senior/Junior Parent Nights
- Early College Awareness Programs
- Financial Aid Night
- Individual Appointments for Financial Aid
- 7th grade career and College Awareness programs
- 8th grade career and College Awareness programs
- 9th grade career search, college search, and pre-employment skills

We also have a computer program called EXPAN, which allows our students the opportunity to do personal portfolios, search careers, search colleges, search for scholarships and allow parents the opportunity to do an estimated EFC (Expected Family Contribution) for college.

Sophomores, juniors and seniors are given encouragement and the help necessary to apply and take the PSAT's in grades 10 and 11 and the SAT's in grades 10,11 and 12. Douglas administers the PSAT to students in October. This year a number of home schooled students and students from other towns took part in the testing.

Students in our 8th grade are given the opportunity to meet with representatives from Blackstone Valley Tech. Interested students are then taken on a tour of the school. Ms. McCormick helps each student through the application and interview process. Students receive many services, ranging from individual appointments in grades 9 through 12 to review their folders, discuss grades, future plans and to provide help and direction with any concerns or problems they may have. Group meetings are also conducted at all levels. Counselors go into classrooms, meet with teams of teachers and individuals to provide the necessary services each student requires.

The following is a list of programs or services our department provided for our students and parents during the past year:

1. Individual and group adjustment counseling

2. Individual meeting grades 9-12 (review student folders)
3. Individual meeting grades 6-12 as needed
4. Crisis intervention services for students, family and staff
5. Provide mediation services to students in order to facilitate conflict resolution skills
6. Provide a SAT (Student Assistance Team) to review referrals and provide intervention programs for student, teachers and parents
7. Meet with 6th and 7th and 8th grade teams to discuss and provide student services
8. Parental Support Services
9. Outside Referrals
10. Work with community agencies
11. Middle School Activities Club - provide after school game and activity club for middle school students with the help of high school students
12. Job Shadowing Day
13. Help with students course selection
14. Provide help for students and conduct programs in the following testing areas. CAT, PSAT, SAT, AP Exams, Johns Hopkins Program (CTY)
15. Give AFL/CIO scholarship test
16. Select Hugh O'Brien Leadership Representative
17. Select Bausch and Lomb Science/Math winner
18. Provide help with the Blackstone Valley Tech selection process
19. Peer Mediation Program
20. Organized Harmony Day
21. Bring in outside speakers (Melissa Patterson for state police) topic Abuse Prevention in areas like teen dating violence
22. Conducted a meeting of local support agencies and area schools to discuss programs and services
23. College Awareness nights
24. Parent nights
25. Financial Aid nights
26. Middle School College Career Program
27. 9th grades career, college and employment skills programs
28. Bring in college representatives to speak to students
29. Bring in the Armed Services representatives
30. Take students to college fairs

Above all we try to provide the necessary services for students and parents



through meetings, phone calls, and programs, which will enable our students to have a successful and rewarding experience as they progress through school. We continue to look for ways to reach out to our community and improve our department and ourselves.

Respectfully submitted,  
Robert Meomartino  
Guidance Director



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## ELEMENTARY SCHOOL

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The Elementary School opened its doors this September with another burgeoning enrollment of 575 students. For the second year in a row we utilized a satellite school of six modular classrooms to house our fifth grade students. By removing an entire grade we were able to create a technology lab, art room, music room, and special education space in the main Elementary building.

“Everyday Math” was the theme of this year’s annual interactive Open House, as we showcased our new standards-based math curriculum. This program was implemented in grades K-5. It was great to see our students, parents, and grandparents learning the many educational math games that are an important component of the program.

The Open House also serves as the annual kickoff for our Home-School Compact. Our School Council developed the Compact six years ago. It is an agreement between teachers, parents, and students that promotes responsibility for learning and student success. The School Council meets monthly and continues to be actively involved in school improvement planning.

Massachusetts released individual, district, and statewide MCAS results for our third and fourth grade students. We were pleased that 95% of our students in third grade passed the MCAS Reading test. This was above the state average. Our fourth grade students showed significant growth in Language Arts and a slight decrease in Mathematics. We anticipate continued success over the next few years as we improve our curriculum and programming.

Scheduling was again a challenge this year due to the increased number of classrooms and the addition of the fifth grade modulars. This was the third

year we moved away from the traditional five-day schedule and successfully implemented a six-day schedule with a thirty-minute extension of the school day. The additional “day” in the schedule allowed us to accommodate all twenty-seven classrooms with art, music, library, physical education, technology, and foreign languages.

We continued to extend learning opportunities for our students with our Day 6 enrichment block. This period provides students with seventy-five minutes of courses in the fine arts, social skills, technology, world languages, and personal wellness. Our rotating schedule allows each class to experience this block every three weeks.

In addition to our enrichment block, we implemented an after school program called “CLASP”- Continued Learning Afterschool Program. Classes were held on Tuesday and Thursday afternoons during two six-week sessions. Students learned test taking strategies, knitting, ceramics, and exciting science experiments. This program would not have been possible without the hard work and support of the teachers, parents, and School Council members.

Hola! Bonjour! Foreign Languages continue to play an important role in our curriculum. We have expanded our program to include the entire school! It was particularly exciting to witness the tremendous growth of fifth graders as they completed their sixth year of Spanish. We continue to move closer to our goal of all students graduating bilingual!

We would also like to take this opportunity to thank all of our parents who generously donate their time by volunteering in the classrooms, in the library, and on committees. These partnerships with our parents are valued for the strong link they provide between school and home.

Respectfully submitted,  
Jeffrey J. Marsden, Principal



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## SPECIAL EDUCATION DEPARTMENT

### EARLY LEARNING CENTER

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With the continuing support of the Administration and School Committee, the Department of Special Education provides a comprehensive array of services that is designed to meet the individual needs of students identified eligible for special services from the ages of 3 to 22 years. Programs offered include: an integrated preschool, resource rooms at all levels, speech and language therapy, physical therapy, occupational therapy, adaptive physical education, behavior consultant, vocational workshop, alternative transitional vocational experiences, and integrated support services for regular education classrooms. With a commitment to provide the highest quality of special educational services, in the least restrictive environment, this department continues to be successful in servicing students within the Douglas Public Schools. However, as the community undergoes substantial growth, students continue to move into the district with special education service plans that tax existing delivery systems and, at times, require programs out of the district. Also, referrals from Early Intervention for young children in need of services when they turn three years of age continue to increase, along with the severity of involvement, generating an ever growing need for additional services. The ability to provide ongoing quality services to special needs students within community based programs, is a direct result of the high level of professional skills, the dedication of staff and continued administrative support for these programs as well as a comprehensive approach to supporting regular education. An example is the Elementary School's Building Education Support Team (B.E.S.T.), which was developed in cooperation with the regular education teachers, special education teachers, and building Principal continues to offer comprehensive support services to assist all classroom teachers in meeting the individual needs of their students directly in the regular classrooms. Within this cooperative framework, both students and community benefit, as the Douglas Public School's implements the state mandate of providing appropriate education services in the least restrictive environment.

The Preschool program continues to meet with great success in providing an integrated preschool experience for the children of Douglas. Tuition payments and federal grants continue to support the preschool program,

which in effect, is a free-standing preschool operating under the jurisdiction of the Public School.

The continued lack of space and therefore the inability to develop programs for specific special needs students has resulted in the need to place several students in out-of-district placements. The cost of these placements, including tuition and transportation, will continue to exceed \$100,000. As the student population continues to increase, so will the number of students who are in need of highly specialized programs increase, and for as long as the space needs of the district remains a problem, the trend toward outside placements will continue. Besides being very costly, servicing students outside of the district contradicts the federal mandate to educate student in the least restrictive environment and results in the student losing contact with the school community at large.

Along with my full-time responsibilities as Director of Special Services, I continue to work full time as Early Childhood Coordinator and am responsible for all early childhood staff in Childcare, Before and After School, Preschool, and Kindergarten Programs servicing a total of 355 children. The Douglas Public School Childcare Program continues to offer extended day programs for both Preschool, Kindergarten and before/after school programs for preschool, kindergarten, and elementary students as well as an infant program for staff only. Our childcare program is open from 7:00 A.M. to 6:00 P.M. and can accommodate any combination of requests for full-time or part-time childcare services from Preschool to Grade 5. We also continue our participation in a state funded community partnership grant for early childhood programs. The childcare programs are curriculum and activity based and continue to be supported by tuition paid by the participants and is totally self sufficient.

The Early Childhood Center houses three Kindergarten classrooms, two preschool classrooms, one Childcare classroom, along with an office area, has a separate entrance, and an elevator which makes the whole building handicapped accessible. A third Preschool class continues at the Middle/High School in order to accommodate the continuing demand. The 2001 - 2002 Kindergarten class with 127 students is the largest to attend the Douglas Public Schools.

Finally, as in the previous thirteen years, on behalf of the Special Education and Early Childhood staff, I would like to extend my continuing apprecia-



tion for the community's support and to personally express my conviction that it is a privilege to be directing the services for the children of the Douglas Public Schools.

Respectfully submitted,  
Michael Masny  
Director of Special Services  
Early Childhood Coordinator



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## SCHOOL COMMITTEE

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The Douglas School Committee is comprised of five members elected by the community. Members of the committee serve a three year term. School Committee meetings are biweekly on Wednesday evenings. They are scheduled at 7:00 p.m. at either the Municipal Center Resource Room or the Resource Center at the Douglas Middle/High School.

Our responsibilities include the making of policy, approval of the school department budget, and employment of the Superintendent. The Douglas School Committee works closely with the superintendent to improve educational quality and expand opportunities for the students while representing the community and its priorities.

The Douglas School Building Committee in conjunction with the Douglas School Committee, has been working diligently to move the new school building project ahead. The School Committee plans to open the new grade 7-12 school in September of 2003. The site work for the new school is underway, on schedule and within budget. The building construction will begin in May 2002. The School Committee is confident that despite the crowded facility conditions projected for one more school year, top quality education will continue to take place in the Douglas Public Schools.

The Douglas School Committee is very proud of the number of improvements made within the school community over the last several years. Students test scores have continually improved. Additional educational opportunities including advanced courses and specialized programs have been provided for students. New and additional athletic teams and extra curricular activities have been established. Before and after school and summer programs have been created and expanded in order to meet the needs of the student population, parents and community.



The Douglas School Committee welcomes community attendance at the School Committee meetings and televises at least one meeting a month on local cable. To confirm meeting times, location or dates you may call the Office of the Superintendent at 508-476-7901.

Respectfully submitted,

Douglas School Committee

John Durkin, Chairman     Shirley Downs, Vice Chairman

Mitchell Cohen, Derek Brown, Sandra Raines




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## BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT

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Recognizing that lofty summits are reached by taking many small steps, the Blackstone Valley Vocational Regional School District continues to seek and find ways to improve student achievement, and now stands proudly at the threshold of an exciting new era of vocational technical education. The 2000-2001 fiscal year was one of change, assessment, and planning - building upon past successes while charting the course for exciting things to come.

### Looking to the future ...

The purposeful strides toward systemic improvement which have been the focus for the past several years continued unabated while school officials made plans for the most ambitious construction project in the school's 35-year history. After three years of study and design, a \$36 million expansion and repair project was overwhelmingly approved by the thirteen district communities during the spring 2001 round of town meetings.

Planned additions and renovations include a two-story classroom addition to accommodate fourteen or more new classrooms, an updated media center and cable television studio, renovations to ensure compliance with all building and accessibility codes, reconfigured vocational technical shops to maximize laboratory learning space, and a first-of-its-kind training and competition center which will use the latest proven technology for distance learning, technology-based training, performing arts, athletics and exhibitions. New vocational technical programs in telecommunications, dental assisting, and cosmetology/fashion design/textiles and interior decorating will be offered when the project is complete.

With eight of the district towns electing to pursue Proposition 2 1/2 debt exclusions for their shares of the project cost, Valley Tech's expansion plans were subject to an unprecedented 22 separate voter actions. Strong community support and a grass roots campaign resulted in the requisite unanimous voter approval by the June 30, 2001 deadline to retain eligibility for 75% reimbursement by the state's School Building Assistance program. A portion of the taxpayer funding will be offset by \$100,000 in private sector donations secured by the superintendent-director's venture capital fund raising campaign. Additionally, the magnanimous donation of a 23-acre parcel of land by Atty. Harvey Trask of Upton, valued at \$1 million, will address athletic field constraints created by the planned construction within the limited Pleasant Street campus.

### **On the classroom/laboratory front ...**

From its long term alternating two-week approach, the system successfully made the transition to alternating one-week cycles of academic and vocational technical learning within a modified long-block schedule. New study strategies courses have been designed to help students develop more effective learning styles and the math curriculum now implements the integrated, interactive "Riverdeep" on-line learning program.

MCAS preparation is an ongoing focus of realignment of the curriculum to the State Frameworks and other innovative strategies, which in FY2001 included the Summer Learning Enhancement Academy and the April vacation MCAS Survivor Camp.

Individualized Student Success Plans are being developed for all students identified as at risk for not passing these all-important MCAS tests.

Sophomore Saturation Day promoted relaxation techniques in the midst of a week of stressful MCAS testing. Next-generation approaches and grant-funded initiatives continue to supplement reading, writing, math and respect across the curriculum efforts which this year resulted in the highest composite MCAS score of all the vocational technical schools in the state.

Following an exploratory program that exposed new students to the varying career options offered in six vocational technical areas, 96% of freshmen were placed in their first or second choice career field.

Past experience and a number of educational studies show that the greatest gains in school performance are realized when students can see the connec-

tion between academic learning and their own future career goals. To that end, Valley Tech has incorporated shared planning time for teachers into the school calendar to facilitate the integration of academic disciplines into the vocational technical laboratory setting.

A new teacher mentor program was piloted, with new teachers meeting monthly with veteran staff members to ease their transition into the award-winning system.

### **Learning and serving ...**

Valley Tech students completed 1,195 community service projects, for a total saving of over \$275,000 for the district and its community stakeholders. Of those projects, 464 were completed for the benefit of the school district, with estimated savings in excess of \$122,000. All vocational areas now report any projects undertaken during the year on a networked database. This allows up to date tracking of all projects by town, vocational area involved, and community agency.

Eighty-six upper-class students participated in co-operative education opportunities with area employers. A work-study program was initiated to enable selected special needs students to gain similar valuable on-the-job work experience in a more closely monitored setting.

One hundred twenty-eight students were provided the unique opportunity to participate in the second annual house building project, which completed a single-family split-level home for the Bourassa family in Grafton. The vocational areas involved in the numerous aspects of construction required for a new residential dwelling were: carpentry, drafting, electrical, heating ventilation air conditioning and refrigeration, horticulture, painting and decorating, and plumbing. The Wondolowski family of Millbury was selected to have the next home built on property on Albee Road in Uxbridge during the 2001-2002 school year.

### **Student service initiatives ...**

The system's new competency-based school counseling program received state and national recognition by both the Massachusetts School Counselors Association and the American School Counselor Association. Career guidance classes, Respect Across the Curriculum efforts, and National Depression Screening were among the initiatives that contributed to the counseling department's recognition.

The school-based health center, in partnership with Milford-Whitinsville Regional Hospital and directed by Jean Vazza, sponsored National Eating Disorders Awareness Week events. A variety of other social issues effecting students was addressed with grant-funded activities.

### **Recognizing student achievement ...**

Throughout the year, Valley Tech students distinguished themselves by earning a variety of regional and national awards and recognition related to their specific career competencies. Notably, at its Annual Gallery of Printing Excellence, the Providence Graphic Arts Association presented Alison Ackerman of Millville and Brian Geary of Douglas with Outstanding Graphic Arts Student Awards; seven students in the painting and decorating program received awards at the 2000 Decorative Finish Exhibition & Competition; Will Anderson of Douglas earned ASE certification in auto brake repair and, along with Peter Coburn of Mendon, earned a second-place finish in the AAA/Ford Auto Skills state competition; and ten students in the heating, ventilation, air conditioning and refrigeration program received Section 608 technician certification from the Environmental Protection Agency for their demonstrated knowledge of the safe handling of refrigerants.

Additionally, Jamie Touchette of Uxbridge was selected as an Art All-State participant; Adam Gagliardo of Upton was named a United States National Award Winner in Science by the United States Achievement Academy; and Asjia Thompson of Bellingham won the Bread and Circus Whole Foods Market Pie Challenge.

After a rigorous school-level competition, Thompson and Jodi Frasier of Uxbridge were selected to advance in the Lion's Club Speech Contests. Representing Valley Tech, Frasier won the Mendon contest.

### **Technology today ...**

With technology an ever more important aspect of education in general and vocational technical training in particular, Valley Tech experienced an increased use of technology school-wide. The district's website was upgraded and expanded, featuring links to community sites and offering enhanced communication and data storage opportunities for students, teachers, school administrators, parents, and alumni.

The system also continued development of electronic portfolios for all students and implemented an electronic IEP for special needs students. To im-



prove internal communications, daily announcements are now filmed and televised using in-house equipment and student expertise.

The technology team secured valuable grant funding for an exciting LEGO Robotics middle-school competition and to facilitate access to the JASON Project's world-renowned scientific expedition by nineteen other elementary, middle, and high schools within all thirteen district towns.

Video telecommunications specialist Jim Millette, who volunteers as the school's webmaster, earned the Above and Beyond Award from the Mass. Software and Internet Council for his outstanding efforts to enhance education through technology.

### **Extra-curricular highlights ...**

Recognizing that positive social, athletic, and civic activities comprise an integral part of the productive high school experience, Valley Tech held its second annual Activity Fair to make all students aware of the extra-curricular activities available to them. An energizing School Spirit Week was incorporated into a busy school calendar, a school magazine was published, and students from the office technology program operated the school store.

Eighteen new members were inducted into the Valley Tech chapter of the National Honor Society.

A very active SkillsUSA-VICA organization enabled students to compete in district, state and national contests and attend a three-day State Leadership Conference for Workplace Readiness. Thirteen medals were earned at the district level, four at the state level, and Krista Thompson of Bellingham brought back a national bronze medal in food and beverage service from the national competition held in Kansas City.

Valley Tech's US FIRST Robotics team successfully completed its seventh year of competition with exciting and award-winning performances in contests held in Connecticut, Florida, Pennsylvania, and regionally. Perhaps most satisfying was the win against a national first-place alliance team in Pennsylvania.

Sixty students competed successfully at the varsity, junior varsity and freshman levels in the Central Massachusetts Math League, consisting mainly of traditional, non-vocational schools.



On the athletic front, the Valley Tech Golf Team earned the distinction of being Colonial Athletic League champions, while the football team, competing for the first year at the varsity level, amassed a respectable 4-6 record. Expanding student horizons, the boy's basketball team traveled to Florida for a holiday tournament and an annual field trip took sophomores to the Statue of Liberty and Ellis Island.

**Community outreach and partnering ...**

In an ongoing outreach to area families, Valley Tech once more sponsored summer camps in basketball, lacrosse, and sports/technology. The adult Evening School again offered continuing education opportunities in a variety of disciplines.

The Third Annual Golf Classic saw 116 golfers participate in a fund raising event for the Valley Tech Educational Foundation, and the Seventh Annual Superintendent's Dinner was filled to capacity with 250 fine dining patrons.

**Seizing every opportunity ...**

The system aggressively pursued grant funding to supplement the taxpayers' investment in quality vocational technical education for career-oriented students. A variety of other cost-saving approaches and applications for rebates and reimbursements have been initiated as well. A total of \$731,810 in grant funding was secured as follows:

|  |           |
|--|-----------|
| Title I .....                            | \$ 34,366 |
| SPED Professional Development .....      | 7,204     |
| SPED 94-142 Entitlement .....            | 123,165   |
| Title VI .....                           | 3,477     |
| Health Protect - Smoking Cessation ..... | 18,544    |
| Class Size Reduction .....               | 11,715    |
| Eisenhower Project .....                 | 2,887     |
| Safe & Drug Free Schools .....           | 3,341     |
| Safe Schools for Gay & Lesbian .....     | 1,200     |
| Title I School Support Teams .....       | 1,250     |
| High Schools That Work Leadership .....  | 5,000     |
| Perkins Occ. Ed. - Voc. Skills .....     | 155,594   |
| Perkins New Technology .....             | 36,110    |
| High Schools That Work .....             | 12,480    |
| Teen Dating Violence Prevention .....    | 5,809     |
| Valley Tech Ed. Foundation .....         | 4,175     |
| BVCC Reg. Career Opportunities .....     | 1,300     |

|                                       |         |
|---------------------------------------|---------|
| BVCC Manufacturing Technologies ..... | 5,000   |
| JASON Foundation .....                | 10,000  |
| Academic Support Services .....       | 59,464  |
| Supplemental Acad. Support Serv ..... | 11,229  |
| BV Education Collaborative .....      | 5,000   |
| Health Center Renovations .....       | 25,000  |
| Verizon EdLink .....                  | 40,000  |
| Goals 2000 BV Collaborative .....     | 28,500  |
| Health Center Special Projects .....  | 20,000  |
| Health Center Implementation.....     | 100,000 |

### **Assessing and validating ...**

An exhaustive self-assessment process has been undertaken by all staff in more than 38 separate committees in preparation for the decennial re-accreditation review by the New England Association of Schools and Colleges. The information provided in the reports generated by these committees will be used to target specific items that will be addressed when an accreditation team visits the school in April 2002. Many additional hours of work went into developing an updated mission statement and list of school goals, which were presented and approved by both the school committee and staff.

Several staff members participated in the MassExcellence Roundtable, an initiative that seeks to bring the best business practices to the educational setting. A team was also formed to take the first steps toward earning the prestigious designation as a New American High School. This has proved to be an additional self-assessment tool that will reap future benefits for all shareholders.

The Perkins Program Review, conducted periodically, resulted in high marks for the system and a list of eight commendations from state and federal reviewers.

### **Sharing our success ...**

Building upon previous recognition garnered by involvement with the High Schools That Work program, school officials hosted a seminar on the system's best practices for the Pennsylvania Association of Vocational Administrators. A team of teachers and administrators also made presentations on career guidance; study strategies; reading, writing and math across the curriculum; and integration efforts at the annual High Schools That Work conference in Nashville, Tennessee. The Valley Tech change model was presented

at a forum at Brown University in Rhode Island, and the superintendent-director's thoughts on improving career education were shared in a national forum at the New Designs for Career and Technical Education studio workshop held in San Antonio, Texas.

The Valley Tech pro-active approach to quality education was recognized by the Worcester-based Alliance for Education as they named the system's superintendent the Outstanding Educator of the Year for 2000.

### **Proven results ...**

100% placement of the Class of 2001 was achieved, with 42% of the class opting to continue their education at the post-secondary level, 52% going directly into the workforce, and 6% enlisting in the armed forces.

As a result of the system's landmark performance contract with its teachers, Valley Tech teachers and administrators earned the one-percent performance bonus for substantiated improved student performance on MCAS. This first-of-its-kind bonus clause received favorable endorsement by district-wide stakeholders and stands as a testament to the willingness of the Valley Tech staff to go the extra mile for students.

### **Financial affairs in order ...**

The FY2001 total operating budget for the district was \$10,648,750. The Net School Spending requirement of the district was \$8,667,299. This sum was funded through Chapter 70 Aid of \$5,550,723 and Minimum Contribution requirements from the 13 member towns totaling \$3,116,576. In the operation portion of the budget, but outside DOE net school spending areas, the district had a budget of \$604,848 for transportation, \$47,735 for acquisition of fixed assets, and an obligation of \$183,000 for retiree medical coverage. In addition to their state-required Minimum Contributions, the member towns supported the school's operating budget with shared assessments for operations, student transportation, asset acquisition, and retiree medical. Funds received from the state for regional student transportation amounted to \$483,878. The district's debt obligation of \$282,630 for FY2001 was funded by an assessment allotted among the member towns in accordance with the District Agreement.

In other financial matters, Barbara Auger of Milford assumed the role of district treasurer in July 2000 and the accounting firm of Polumbo & Kulas was hired to conduct the annual fiscal audit.

### **Changing of the guard ...**

The Valley Tech community said good-bye to a good friend and staunch advocate for students as it wished Principal Bill Mahoney well on his retire-

ment after a distinguished 33-year career in education. Vice Principal Richard Brennan was selected for promotion from within the leadership team after an extensive principal search that included consideration of highly qualified applicants from across the country. Both individuals are long term residents of the district.

### **Governance ...**

The Blackstone Valley Vocational Regional School District is governed by a thirteen-member board, with one member representing each community in the district. Each member, elected district-wide, serves a four-year term that will expire December 31, 2002. In March, the board accepted with deep regret the resignation of 96-year-old Edward B. Postma, the Northbridge representative who has been a strong and steady presence on the board for the past 33 years. The resignation of Diane M. Paradis of Grafton, whose distinguished service on the board began in 1986, was also accepted with deep regret effective June 30, 2001.

New members on the district school committee include Chester P. Hanratty, Jr. of Millbury, appointed in August; Joan A. Gautreau of Northbridge, appointed in April; and Anthony M. Yitts of Grafton, appointed effective July 1, 2001.

### **Today ...**

Valley Tech is recognized as a valuable and cost-effective educational option for the young people of the Blackstone Valley. The system is dedicated to responding effectively to both the educational needs of its student customers and the workforce needs of the region. The district school committee and the school's leadership team look forward to the challenge of melding the planned construction and its associated learning opportunities into the system's renowned high-quality workforce preparation programming.

Respectfully submitted,  
 E. Kevin Harvey, Chair, Bellingham  
 Diane M. Paradis, Secretary, Grafton  
 Matthew C. Krajewski, Blackstone  
 John C. Lavin, III, Douglas  
 Everett A. Young, Hopedale  
 Michael D. Peterson, Mendon  
 Arthur E. Morin, Jr., Milford  
 Chester P. Hanratty, Jr., Millbury  
 Gerald M. Finn, Millville  
 Joan A. Gautreau, Northbridge

Mitchell A. Intinarelli, Sutton  
Robert H. Snow, Upton  
Daniel L. Baker, Uxbridge  
Dr. Michael F. Fitzpatrick, Superintendent-Director

**DOUGLAS RESIDENTS  
IN THE VALLEY TECH CLASS OF 2001**

|                     |   |
|---------------------|---|
| Gregory Amaral      | (Culinary Arts)                                     |
| William Anderson    | (Auto Technology)                                   |
| Renée Begin         | (Health Services)                                   |
| Brandon Boisvert    | (Carpentry)   |
| Dennis Boucher      | (Heating, Ventilation<br>& Air Cond./Refrigeration) |
| William Brown, Jr.  | (Manufacturing Technologies)                        |
| Jeremy Colonero     | (Carpentry)   |
| Gregory Crandall    | (Electrical)  |
| David Gilbert, Jr.  | (Electrical)  |
| Lauren Gjeltrema    | (Graphic Arts-<br>National Honor Society)           |
| Karl Helstrom       | (Electronics)                                       |
| Eric Laporte        | (Electrical)  |
| Meghan Lockney      | (Office Technology)                                 |
| Jessica Marrier     | (MRS/Horticulture)                                  |
| Kristy Perkins      | (Office Technology)                                 |
| Elizabeth Ratcliffe | (Culinary Arts)                                     |
| Kelly Richard       | (Culinary Arts)                                     |
| Frederick Wallis    | (Drafting)  |





## HISTORICAL COMMISSION

The Historical Commission is responsible for promoting and preserving the historic resources of the Town including buildings, streetscapes, historic and scenic roads.

In 2001, we received notice that our submission to create a National Register Historic District for Old Douglas Center was approved. This means that all properties within the District are now included on the National Register of Historic Places as well as the Massachusetts State Register of Historic Places.

A similar submission for East Douglas village remains in process and is at the stage that will require assistance from the Massachusetts Historic Commission to move forward.

Respectfully submitted,  
 Donna Kmetz, Chair  
 Joanna Ziegler, Vice-Chair  
 Jean Peterson, Secretary  
 Richard Preston  
 David Kmetz



## MASSACHUSETTS CULTURAL COUNCIL

The Massachusetts Cultural Council (MCC) funds local cultural councils in most Massachusetts cities and towns. The MCC receives its funding from an annual appropriation from the Commonwealth, support from the National Endowment for the Arts, and donations from public and private entities. Currently, the Douglas Local Cultural Council (LCC) receives the minimum amount of funding available to cities and towns of \$3,300 each year from the MCC. LCCs may also hold fundraisers or receive an appropriation from the Town.

LCC funds may only be used to support programs in the arts, humanities and interpretive sciences in Massachusetts. Each year, the granting cycle begins

on October 15th, at which time the grant applications are due to the LCC. The LCC is then responsible for meeting and deciding which projects should be approved for that fiscal year and then forwarding those decisions to the MCC. In April, the MCC sends a list of final approvals/disapprovals to the LCCs.

Recent projects that have been approved by the Douglas LCC and MCC include ornaments designed by a local artist, hypnosis for the creative spirit, a juggling performance at Octoberfest, concerts on the canal, storytelling at the library, and a soprano soloist at the senior center, to just name a few. Although our funds are very limited, the Douglas LCC strives each year to bring something interesting and different to our area.

The Douglas LCC is always looking for different perspectives to add to our decision-making body. If you are artistic, interested in cultural activities, or if you just want to get involved with your town, please pick up a volunteer application from the Board of Selectmen's Office, fill it out, and return it to the Selectmen's Office.

Respectfully submitted,  
Angela Ernenwein, Chair  
Marleen Bacon, Secretary  
Derek Brown, Treasurer  
Mitchell S. Cohen  
BettyAnn McCallum



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## OCTOBERFEST

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Once again the Octoberfest was a great success. This event was held on Saturday, October 13, 2001. It was the second year for this committee, and everyone worked very hard to maintain the town spirit which was greatly experienced at last year's Octoberfest. Through the success every year, we are able to make several donations to local charities and associations.

The day began with a parade up Main Street which was even bigger and better than the year before. There were scout troops, children of all ages in costumes, dance groups, and some unbelievable floats. Of course there were fire trucks galore. It was wonderful to see the participation from the people of Douglas and the involvement from the surrounding towns.

Behind the Library and on Main Street, you could find games and rides for all ages. The “Rock Climbing Wall” was a great success. As well, there were crafters and food booths scattered between Depot Street and Cook Street where one could find a variety of choice items and services available for purchase. They ranged from hand knitted crafts, woodcrafts, baskets and pottery, Tupperware, jewelry and much more. One of the services offered was the “Children’s Identification Program”. With the help of the local Masons Lodge, Police Department, and the Massachusetts Dental Association, children were finger printed, video taped, and had dental impressions taken for safety precautions which was greatly appreciated by all parents.

There was live entertainment throughout the day, including the “Bavarian Hofbrau Band”, a Barber Shop Quartet, “Henry Lapen the Juggler”, dance schools and a karate school performed on Main Street. The Douglas High School Band made a grand entrance up Main Street mid-afternoon with an outstanding performance in front of the Library.

It was the first time that the Town closed downtown Main Street for the event. The committee worked closely with Chief Patrick Foley to come up with a plan. Although there was skepticism, we all agreed to try. Thanks to a lot of cooperation, it went off well without any major catastrophes. We do realize, however, that there are a few issues to work on more thoroughly so that all of the Main Street businesses and vendors will benefit from closing the street.

The Committee would like to thank all the people who helped in so many ways, including the local merchants, contractors and business offices for their generous donations. The Octoberfest would not be a complete success without the help from all involved.

We have, again, started planning for the next year’s event, Octoberfest 2002. We are looking for ideas and comments from you, the people of Douglas. Anyone interested in participating can contact the Committee through the Town Hall, or at a meeting which are held on the third Tuesday of every month.

The Octoberfest Committee has expanded to the Douglas Festival Committee. We have done this with the hopes to work on other town events as well as the Octoberfest. We are always seeking volunteers and people interested in keeping the Douglas Town Spirit alive.

Respectfully submitted,  
The Octoberfest Committee,

Marie Martinsen  
Tony St.Pierre  
Adelle Reynolds  
Brian Crowley  
April Vassar

Gary Martinsen  
Mary St.Pierre  
Sharon Brotherton  
Darlene Crowley  
Jack Blatchford, Jr.



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## RECREATION COMMISSION

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The year 2000 proved to be another year in which we made significant progress at our Martin Road facility and improvements to both the Municipal Gymnasium as well as Soldiers' Field. We were able to add another phase to the Martin Road playground through the efforts of a number of volunteers who offered their time to construct phase II of the playground as well as putting the finishing touches on the brick sidewalk. A dedication was held and a ribbon cutting ceremony was performed by Edward "Buff" Therrien who aided the project as a selectman and highway superintendent.

The basketball program was able to generate enough money to put a coat of paint on the south wall of the gymnasium that hadn't been done in thirty years and fundraising efforts are underway to finish the interior walls as well as maintaining the gymnasium floor.

Once again the Douglas Youth Hoop Program hosted the annual invitational tourney during February vacation. They attracted (30) teams from throughout central Massachusetts and secured their reputation as the best tourney around.

The soccer program continues to flourish in numbers which made it gratifying to see the soccer fields at Martin Road grubbed and stumped which is significant in terms of bringing those fields to fruition for use in a year or so. Soldiers Field was awarded the state Babe Ruth Tournament for the 4th year in a row which is historically unheard of. The obvious conditions at the field make it an attractive site for any tourney which is a huge compliment for the volunteers that work tirelessly to maintain such a beautiful facility.

Our agenda remained aggressive in the pursuit of supplying our youth programs with facilities that would do justice to the growing numbers. We have

brought Martin Road to a point where we need to grade and seed for use in 2003, the drainage design for the roadway is near completion as well as irrigation plans for the soccer fields.

We would like to thank Chief Foley and his staff for their continued support of our programs as well as the efforts of our town engineer, Bill Cundiff, for putting so much effort into a design for Martin Road, and for all of the volunteers that make it possible to continue to provide the type of programs and facilities that separate us from most other communities with a much larger budget to work with.

Respectfully submitted  
Robert Saster, Chairman  
Robert Doyon, Joseph Valliere  
Donald Gonynor & Scott Lavallee



## **GLOSSARY OF DEPARTMENTS, BOARDS & COMMITTEES**

**ANIMAL CONTROL OFFICER** - Responsible for responding to complaints ranging from nuisance dog barking to lost or injured animals. The Animal Control Officer works with the Douglas Police Department and the Douglas Board of Selectmen to resolve disputes and maintain public safety in relation to the animals in Douglas.

**ANIMAL INSPECTOR** - Responds to all dog bites and investigates as to whether or not rabies shots are up to date. The Animal Inspector can also be called for the removal of wild animal road kill. The Massachusetts Bureau of Animal Health appoints the Animal Inspector each year.

**BOARD OF ASSESSORS** - Composed of three elected members and is required by Massachusetts General Laws to value all real and personal property based on "full and fair cash value" within their community. Every three years, the Board of Assessors must submit these values to the Department of Revenue for certification. The Board of Assessors is required to annually assess taxes in an amount sufficient to cover the state and local appropriations chargeable to the Town, and subsequent to the determination of the total assessment. The Board of Assessors must annually fix the tax rate. All maintenance of the real and personal property databases, the processing of commitments of real and personal property, and motor vehicle and boat excise taxes are performed by two full-time staff members under the direction of the Board of Assessors. Taxpayers have a formal right to file for an abatement of taxes, once the tax bills have been distributed. Certain taxpayers are also allowed exemptions from their property tax bills. Taxpayers having questions relative to a bill, the abatement process, or statutory exemptions are advised to contact the Assessors' Office as soon as the bill is received. [Meeting Date/Time: 1st Tuesday of the month at 6:00 p.m.]

**BUILDING DEPARTMENT** - Responsible for all building permits that are reviewed by numerous departments depending on the project. A building permit is required for new construction, reconstruction, alterations, repairs, demolition, change of use, and change of occupancy. Along with the building aspects, this department is also responsible for zoning enforcement. Although the Building Department does not have the authority to grant waivers to any code, law, bylaw, or regulation, they may be granted through various appeal boards.

**CAPITAL IMPROVEMENTS COMMITTEE** - Composed of six (6) department heads or their representatives and five (5) Douglas residents. The Committee's Charter is to identify capital projects for the six years (current year plus the next five years) and consolidate those projects into an on-going capital plan. The Plan will be updated on an annual basis with the current year's plan to be included in the overall annual budget. The Committee's goals are the identification, prioritization and proposed funding sources of capital projects. [Meeting Date/Time: 1st and 3<sup>rd</sup> Thursday at 7:00 p.m.]

**CEMETERY COMMISSION** - Responsible for maintaining the Town Cemeteries and works to ensure future availability of burial plots in Douglas.

**COMMUNITY DEVELOPMENT DEPARTMENT** - Comprised of the Town Engineer, the Conservation/Planning Agent and an Administrative Secretary. The Community Development Department provides assistance and is a liaison primarily to the Planning Board and Conservation Commission. It is also available to provide support to all the Departments, Boards and Committees within the Town. This department is also happy to assist the public in navigating through the local and state permitting processes regarding land development in the Town of Douglas. Generally, this includes the following permit processes:

- Conservation Commission: Request for Determination of Applicability, Notice of Intent, Abbreviated Notice of Intent, and Abbreviated Notice of Resource Area Delineation
- Planning Board: Approval Not Required Plans, Subdivision Plans, and Special Permits (i.e. Earth Removal, Aquifer Protection, etc.)
- Zoning Board of Appeals: Site Plan Approval

**COLLECTOR OF TAXES** - Responsible for collecting and turning over all real estate, personal property, and excise taxes for the Town. The Collector also collects payment for town water bills.

**CONSERVATION COMMISSION** - Responsible for the administration of the Douglas Wetland Bylaw, the Wetlands Protection Act, Chapter 131, Section 40 of the Mass General Laws and the Rivers Protection Act created by Chapter 258 of the Acts of 1996. There are additional conditions for land use found in the Code of Massachusetts Regulations: 310 CMR 10.00 et seq. There are also various laws relating to open space, environmental policy,

agricultural issues and water and land conservation regulations. The Conservation Commission is charged with keeping abreast of not only changes to all these laws, but the results of litigation brought on behalf of communities or land owners which is a priority. The Commission regularly conducts site walks to view potential projects and advise builders if changes in plans need to be made to satisfy various regulations. Hearings are scheduled with as much convenience to the applicants as time would allow. [Meeting Date/Time: 1st and 3<sup>rd</sup> Monday at 7:00 p.m.]

**COUNCIL ON AGING** - Provides information, education, and recreation for the elders, sixty years of age or older, in Town. The Director works with outside agencies in order to provide a range of services to those elders who are in need of them. The Outreach Coordinator works with seniors at risk and their families to provide information counseling and referrals. [Meeting Date/Time: 2nd Tuesday at 6:00 p.m. at the Senior Center]

**ECONOMIC DEVELOPMENT COMMISSION** - Created by Town Meeting vote in 1999. Its purpose is to create programs that will enable existing businesses in Douglas to expand in the Town and attract new businesses. [Meeting Date/Time: 2nd and 4<sup>th</sup> Monday at 7:00 p.m.]

**FINANCE COMMITTEE** - According to MGL Chapter 39, S16, this committee maybe established by town bylaw for any town whose valuation exceeds one million dollars. This committee shall consider any or all municipal questions for the purpose of making reports or recommendations to the Town. While the statute receives varying interpretations, the Town of Douglas established the Finance Committee in 1992 at an Annual Town Meeting eliminating the need for Selectmen to act impartially on financial matters. [Meeting Date/Time: 2<sup>nd</sup> and 4<sup>th</sup> Monday at 7:00 p.m.]

**FIRE DEPARTMENT** - In addition to traditional firefighting and rescue duties, the Douglas Fire Department is responsible for issuing permits and completing inspections. The staff and call firefighters/EMTs also partake in various training sessions throughout the year. The S.A.F.E. (Student Awareness Fire Education) program is taught in the elementary school and is vital to the education of children and their families in the prevention of fire and burn safety. Station tours upon request.

**HEALTH, BOARD OF** - Deals with all aspects of Title 5 concerning the installation of new or repairs to private septic systems and private drinking

water supplies. The Board of Health manages the Transfer Station. Permits for the Transfer Station can be purchased at this office. The Board of Health is charged with the inspection and licensing of food service establishments, campgrounds, massage parlors, commercial swimming pools and the licensing and inspection of garbage and septage vehicles. The Board of Health deals with rabies and mosquito control. A Board of Health is a statutory board created pursuant to the Mass. General Law C III, s26 and C. 41, sl. This Board consists of five (5) members who are appointed by the Selectmen. Each member serves a three (3) year term. Each year the Board appoints a Chairperson, Vice-Chair, Health Agent, Nurse, Administrative Supervisor, Animal Inspector and Sanitation Agent. The Board meets the first Monday of each month at 6:00 p.m. in the Health Department office. All meetings are open to the public and minutes of past meetings are kept in the Health office. The Board of Health is charged with the protection of the public health and to fulfill these duties by developing, implementing and enforcing health policies. Local health policies are available at this office. [Meeting Date/Time: 1st Monday at 6:00 p.m.]

**HEALTH AGENT** can be contacted when there are housing deficiencies between a landlord and a tenant. The Board of Health agent handles complaints such as landlord/tenant disagreements, noisome trades, trash complaints, etc. The Agent handles numerous health-related complaints. The Agent also performs bathing beach water testing during the summer months.

**SANITATION AGENT** is a Professional Engineer who reviews all septic system plans and performs all installation inspections. This person does not do Title 5 inspections for the re-sale of a home as these are done by State Certified inspectors. A list of these inspectors is available in the Health office.

**HEALTH NURSE** holds yearly flu and pneumonia inoculation clinics. Blood pressure clinics are held twice a month and are open to residents of any age. The Town Nurse is charged with reporting all communicable diseases to the State Department of Public Health and to perform any follow up work. The Nurse is available by contacting the Board of Health office.

**HIGHWAY DEPARTMENT** - Responsible for maintaining safe, passable roadways and sidewalks. This is achieved by cutting brush, patching roads, sweeping streets, painting lines, and snow removal. The Highway Department also provides basic repair and maintenance of guardrails and bridges.



During warmer months, the Highway Department maintains and cuts the grass at the town commons and public squares.

**HISTORICAL COMMISSION** - Responsible for promoting and preserving the historic resources of the town including buildings, streetscapes, historic and scenic roads. [Meeting Date/Time: 3rd Tuesday (As needed) at 7:00 p.m.]

**HOUSING AUTHORITY** - Responsible for providing maintenance and referral services for the Section 8 Certificate Program, Section 8 Voucher Program, Section 8 Mobility and Portability Programs as well as Elderly Programs.

**LIBRARY, SIMON FAIRFIELD PUBLIC** - Provides access to a myriad of books and other media, adult and children programming, and public access to the internet.

**MASTER PLAN IMPLEMENTATION COMMITTEE** - Created after the Douglas Master Plan was completed and adopted by the Planning Board. The Master Plan made 87 recommendations regarding zoning and infrastructure to be reviewed and implemented by this Committee. [Meeting Date/Time: 1st and 3<sup>rd</sup> Wednesday at 7:00 p.m.]

**MUNICIPAL FACILITIES MAINTENANCE MANAGER** - Responsible for the daily, general, preventative maintenance of the municipal buildings, custodial duties, landscape and yard duties, the occasional hiring of contractors, and overseeing special projects within the facilities.

**OPEN SPACE COMMITTEE** - Works on several projects aiming to preserve open space in the Town. The Committee has been working on educating the public on the benefits of Open Space and the preservation of our character. Every acre of open space actually brings Douglas net revenue in taxes because it does not require additional and extensive services to support it. [Meeting Date/Time: As posted]

**PERSONNEL BOARD** - Supports the non-contractual and non-elected positions within the municipal system. This includes the Police Dispatchers, Fire/EMT's, Highway, Water/Sewer, Library, and Municipal Center employees. Its main responsibility is to maintain the compensation plan for the employees and work with the department heads regarding staffing related



issues. The Personnel Board believes that the better we staff our departments with quality employees, the higher quality of service our community receives. [Meeting Date/Time: 3rd Monday at 7:00 p.m.]

**PLANNING BOARD** - One of the most significant functions of this Board is subdivision control and issuance of special permits for, as well as the supervision of gravel removal. It also serves as the permit granting authority for certain special permits as outlined in the town's first zoning bylaws. Most of the Board's time is taken up with subdivisions: checking plans submitted for proposed subdivisions, implementing inspections for subdivisions being built, or having a background supervisory role until the roads of a particular subdivision are accepted as town roads. [Meeting Date/Time: 2<sup>nd</sup> & 4<sup>th</sup> Tuesday at 7:00 p.m.]

**POLICE DEPARTMENT** - In addition to traditional police and rescue duties, the Douglas Police Department provides various programs to the Douglas School System and the Town of Douglas such as DARE, Citizen Police Academies, bicycle safety, boat patrols, school bus safety, RAD (Rape Aggression Defense) program and car etching.

**RECREATION COMMISSION** - Sponsors recreational programs throughout the year and works arduously to create and maintain recreational areas and facilities in Douglas.

**SCHOOL COMMITTEE** - Works closely with the school department administration to improve educational quality by acting as the bridge between the educational process and the community at large. Responsibilities include the creation of policy, approval of the school department budget, and employment of the Superintendent. Five (5) elected members make up the committee, each serving a three-year term. [Meeting Date/Time: Alt. Wednesday at 7:00 p.m. at the Middle/High School Library]

**SELECTMEN, BOARD OF** - Operates as a collective decision-making body. The Selectmen are the policy-makers for the Town. The decisions of the entire Board govern; however, an individual member of the Board may act independently only when specifically authorized by the Board to do so. [Meeting Date/Time: 2<sup>nd</sup> & 4<sup>th</sup> Tuesday at 7:00 p.m.]

**TOWN CLERK** - Works as a liaison between residents and town offices. Traditionally, this office is where people first come when they need infor-

mation. The Clerk's Office records all births, deaths, marriages, appointments, resignations, elections and town meetings. Copies are available to the public. The Clerk's Office is responsible for voter registrations, conducting a yearly census and publishing the annual street list. Dog licenses, sporting licenses and general, zoning and subdivision bylaws are sold here. This office posts all meetings and is responsible for scheduling the use of municipal buildings and property. All parking and dog fines are collected through this office.

**TRANSFER STATION** - Responsible for the collection and transferring of all rubbish of residents who purchase a transfer station sticker. Recycling is also available on site. The Transfer Station is under the direction of the Board of Health.

**TREE WARDEN** - Responsible for removing dead and dangerous trees from Town property.

**VETERANS' SERVICES** - Douglas is part of the Southern Blackstone Valley Regional Veterans' Services District which consists of the towns of Douglas, Northbridge and Uxbridge. The office is located in Room 206 of the Uxbridge Town Hall. The District is a local one-stop aid station for veterans, their dependents and widows/widowers of veterans. Here they can receive benefits such as financial aid, medical information assistance, and forms to file VA claims and in some cases, just someone to talk to. The Commonwealth of Massachusetts returns 75% of the monetary aid provided by the Town of Douglas. It has been found that the veteran or recipient of this aid, most likely spends 100% of this monetary benefit within the local community. This type of aid benefits everyone. Veterans' benefits are not automatic and must be applied for in accordance with Federal and State laws, rules and regulations. Therefore, the Director must keep abreast of the latest changes in these rules pertaining to Veterans' rights. The Director is also available to present the flag to members of bereaved families if they so desire or to have a fellow veteran do so at the funeral. As well, we can address the concerns they may have. Our office hours are Monday – Friday, 9:00 a.m. to 4:00 p.m.

**WATER/WASTEWATER DIVISIONS** – Responsible for testing, operation and maintenance of the town water supply, sewer lines and facilities. They are also responsible for maintaining and repairing hydrants, checking meters, and performing relevant repairs. [Meeting Date/Time: 1st Tuesday at 7:00 p.m.]



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FROM LIBRARY.

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| <b>NOT TO BE LOANED FROM LIBRARY.</b> |                  |
| ACCOUNTANT                            | 476-4000 ext 110 |
| ANIMAL CONTROL                        | 865-1354         |
| ASSESSORS                             | 476-4000 ext 353 |
| BUILDING DEPARTMENT                   | 476-4000 ext 351 |
| BOARD OF HEALTH                       | 476-4000 ext 352 |
| BOARD OF HEALTH NURSE                 | 476-4000 ext 352 |
| COLLECTOR OF TAXES                    | 476-4000 ext 354 |
| COMMUNITY DEVELOPMENT                 | 476-4000 ext 357 |
| CONSERVATION COMMISSION               | 476-4000 ext 357 |
| COUNCIL ON AGING/SENIOR CENTER        | 476-2283         |
| EXECUTIVE ADMINISTRATOR               | 476-4000 ext 101 |
| FACILITIES MAINTENANCE                | 476-4000 ext 126 |
| FINANCE COMMITTEE                     | 476-4000 ext 350 |
| FIRE DEPARTMENT                       | 9-1-1            |
| Non-Emergency                         | 476-2267         |
| HIGHWAY DEPARTMENT                    | 476-3378         |
| LIBRARY, SIMON FAIRFIELD PUBLIC       | 476-2695         |
| PLANNING BOARD                        | 476-4000 ext 357 |
| POLICE DEPARTMENT                     | 9-1-1            |
| Non-Emergency                         | 476-3333         |
| SCHOOL DEPARTMENT                     |                  |
| Administration                        | 476-7901         |
| Early Childhood Learning Center       | 476-4035         |
| Elementary                            | 476-2154         |
| Middle/High School                    | 476-3332         |
| SELECTMEN                             | 476-4000 ext 350 |
| TOWN CLERK                            | 476-4000 ext 355 |
| TOWN ENGINEER                         | 476-4000 ext 108 |
| TRANSFER STATION                      | 476-3742         |
| TREASURER                             | 476-4000 ext 356 |
| VETERANS' DIRECTOR                    | 278-8609         |
| WATER/WASTEWATER DIVISIONS            | 476-2400         |